



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 12th January 2017

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K.R. Patond Dean

Member Secretary: Dr. Atul Tayade Professor & Head, Department of Radiodiagnosis.

Members:

1. Dr. MVR Reddy Director Prof. & Head, Dept. of Biochemistry.
2. Dr. A.R. Chaudhari Professor & Head, Dept. of Physiology.
3. Dr. Sushilkumar Verma Professor & Head, Dept. of Pharmacology
4. Dr. Dilip Gupta Professor & Head, Dept. of Surgery.
5. Dr. Sucheta Tidke Professor & Head, Dept. of Anaesthesiology
6. Dr. Vijayshree Deotale Professor & Head, Dept. of Microbiology.
7. Dr. P.N. Murkey Professor, Dept. of Forensic medicine & Toxicology.
8. Dr. Surekha Tayade Professor, Dept. of Obstetrics & Gynaecology.
9. Dr. Bharati Taksande Professor, Dept. of Medicine.
10. Dr. Subodh Gupta Professor, Dept. of Community Medicine
11. Dr. Sonia Jain Professor, Dept. of Dermatology.
12. Dr. M.P. Puttewar Professor, Dept. of Otorhinolaryngology.
13. Dr. Akash Bang Professor, Dept. of Paediatrics
14. Dr. Kiran Wandile Associate Professor, Dept. of Orthopaedics.
15. Dr. Manish Gupta Associate Professor, Dept. of Radiotherapy

Dr. M. R. Shende Professor and Head, Department of Anatomy had communicated that he is unable to attend the meeting because of scheduled practical examination in his

department. HODs from Dental Surgery, Pathology, Ophthalmology & Psychiatry were not present for the meeting.

The Dean welcomed all the council members and extended the best wishes for New Year.

The Dean announced that, the minutes of the college council, held on 8th December 2016 had been circulated and as no comments had been received, hence are considered accepted. The Dean told that he will offer the award to the junior resident, if he/she publishes a research paper in international journal with good impact factor like lancet.

- The Dean told **that**
 - The post of Joint Secretary (MCI) is advertised on MCI website and the eligible candidate can apply for the same.
 - Information of MUHS LIC inspection for UG, PG and PhD courses has been received, however, the scheduled dates for inspection, are yet to be decided by LIC. The affiliation forms, list of PG teachers with details should be kept ready as per direction no. 02/2016, on MUHS website.
 - The Special leave should be restricted, till the MCI and MUHS inspections are over.
 - The MCI compliance of Surgery, Medicine, OBGY and Radiodiagnosis are submitted within the cut off dates. The compliance of ENT, Psychiatry, Orthopaedics and Anaesthesia are pending. The factual information should be provided in the SAF of MCI. The columns or information in the SAF should not be kept blank, which may be treated as deficiency by inspector of MCI/MUHS.
 - There are guidelines and penal actions on MCI website, regarding non-prescription of the Generic Drugs to the patients.

- Everybody should renew the MMC registration. The faculty gets 4 credit points per annum. Those who need the certificate should apply to office of Dean through proper channel.
- The Dean requested to refer the Wakley Prize Essay **"Stay with me" by Naaheed Mukadam** in journal ***Lancet Volume 388, No. 10063, p3085–3086, 17 December 2016***. He wrote that Lancet accepts such type of health related articles, in addition to scientific research papers.
- Dr. Subodh Gupta said that, the officer in charge of various committees, should be included in college council meeting routinely. In response to this, Dean told that, there is no such provision in the guidelines/act of college council. He told that, if the officer in charge wants to communicate any information, he/she should communicate that information to Dean, and Dean can share that information to College council members. Dean told that, the officers in charge of various committees are called to attend the college council meeting as special invitees, to address relevant information as and when required.
- Dr. Dilip Gupta said that there should be updated calendar of various academic activities on website. In response to this Dean told that, we can flash the various academic programs on MGIMS website. The Dean said that number of renowned speakers visit the institute for various reasons. Their expertise can be utilized by arranging unscheduled guest lectures for benefit of faculty and students.

- The meeting ended with thanks to Dean.

Next meeting will be held on 9th February 2017 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 7th February 2017.



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- The Special leave should be restricted, till the MCI and MUHS inspections are over.
- The MCI compliance of Surgery, Medicine, OBGY and Radiodiagnosis are submitted within the cut off dates. The compliance of ENT, Psychiatry, Orthopaedics and Anaesthesia are pending. The factual information should be provided in the SAF of MCI. The columns or information in the SAF should not be kept blank, which may be treated as deficiency by inspector of MCI/MUHS.
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- Dr. Subodh Gupta said that, the officer in charge of various committees, should be included in college council meeting routinely. In response to this, Dean told that, there is no such provision in the guidelines/act of college council in the MUHS act. He told that, if the officer in charge wants to communicate any information, he/she should communicate that information to Dean, and Dean can share that information to College council members. Dean told that, the officers in charge of various committees are called to attend the college council meeting as special invitees, to address relevant information as and when required.
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Chairperson: Dr. K.R. Patond Dean

Member Secretary: Dr. Atul Tayade Professor & Head, Department of Radiodiagnosis.

Members:

1. Dr. A.K.Shukla Director Prof. & Head, Dept. of Ophthalmology.
2. Dr. A.M. Mehendale Director Prof. & Head, Dept. of Community Medicine
3. Dr. A.R. Chaudhari Professor & Head, Dept. of Physiology.
4. Dr. M. R. Shende Professor & Head, Department of Anatomy.
5. Dr. Sumit Kar Professor & Head, Dept. of Dermatology.
6. Dr. Poonam V. Shivkumar Professor & Head, Dept. of Obstetrics & Gynaecology.
7. Dr. B. H. Tirpude Professor, Dept. of Forensic medicine & Toxicology.
8. Dr. Sushilkumar Verma Professor & Head, Dept. of Pharmacology.
9. Dr. Sucheta Tidke Professor & Head, Dept. of Anaesthesiology.
10. Dr. Bhaskar Patle Professor & Head, Dept. of Dental Surgery.
11. Dr. Manish Jain Professor & Head, Dept. of Paediatrics.
12. Dr. Satish Kumar Professor, Dept. of Biochemistry.
13. Dr. B. Mehra Professor, Dept. of Surgery.
14. Dr. Anupama Gupta Professor, Dept. of Pathology.
15. Dr. Bharati Taksande Professor, Dept. of Medicine.
16. Dr. Kiran Wandile Associate Professor, Dept. of Orthopaedics.
17. Dr. Manish Gupta Associate Professor, Dept. of Radiotherapy

HODs from Microbiology & Otorhinolaryngology were not present for the meeting.

- The Dean welcomed all the council members.

- The Dean announced that, the minutes of the college council, held on 12th January 2017 had been circulated and as no comments were received, hence are considered accepted.
- The Dean informed to the house that Dr. K.Y. Vilhekar had been relieved from the department and his services on 31st January 2016, after his distinguished services of 16 years in the Dept. Of Paediatrics. Dr. Manish Jain took the Charge of Head of Paediatrics Department. Dean and all members congratulated and welcomed Dr. Manish Jain.
- **Dean told that**
 - Some of the faculties, most of the time are on leave and out of station for one or the other less important reasons. They are absent even for inspections of MUHS/MCI, in spite of prior intimation. This is not acceptable. HODs are directed to exercise check on this matter.
 - Centre In-charge for theory, Dr. Tarnekar and CAP in charge Dr. Vinod Shende have performed their work upto the satisfaction. However there is always a scope for improvement or betterment. He extended the congratulations and the best wishes for their future endeavors.
 - Special appreciation goes to HOD Forensic Medicine and Toxicology, Dr. Tirpude for smooth conduction of FMT practical exam of MD Forensic Medicine of MUHS for three external candidates from GMC, Nagpur, so also to Dr. Bharati Taksande and Dr. Amrish Saxena, from Department of Medicine.
 - NAAC inspection dates are finalized on 3rd, 4th & 5th April 2017 and all are communicated regarding the same. All are directed to be ready with all the documents and information.
 - A post of Joint Secretary MCI, is advertised on MCI website, eligible candidates can apply.
 - Casual Leaves for resident are still 8 and not increased to 15.
 - MUHS LIC inspections for UG, PG and PHD were completed successfully on 20/01/2017. Dean congratulated all HODS, faculty members Dr. Satish Kumar, Prof. of Biochemistry and the staff members **of Dean's office**, especially Administrative Officer, Mrs. Sangita Narang.

- Compliance of ENT, Psychiatry, Orthopaedics & Anaesthesia are submitted within cutoff date of MCI. We are expecting surprise compliance inspection from MCI any time for 8 Departments. All the HODs are requested that the compliance verification report with unit wise faculty table as per MCI and declaration forms are to be kept ready.
- There is Credit points exemption for teachers above 65 years of age for renewal of registration of MMC.
- The Inaugural Function of Graduation ceremony and Annual Social Gathering is scheduled on 23rd of January 2017 and Hon'ble Shri Suresh Prabhu, Union Minister for Railways will be the Chief Guest.
- Dean communicated the email of Dr. Chhabra, OSD Melghat stating that, ENT Specialist and Dentist are supposed to visit Melghat on 3rd Monday of every month, however for two successive visits, nobody from ENT and Dental Surgery department reported to Melghat. Dr. Chhabra also told that an Intern was posted instead of post graduate student during Manav Vikas camp at Melghat. She asked to post a PG Student from Department of Paediatrics during various health camps at Melghat. Dean requested to HODs of concerned department to take the corrective steps.
- There was discussion on the email by Dr. Dilip Gupta, stating that, interns posted to **Melghat from Dean's Office do not report back to the departments in time. Some** interns seek extension from **Dean's office without prior permission of the HOD where** they are posted. In response to this, Dean told that corrective steps will be taken. Dr. Mehendale said that Dr. Chhabra OSD, Melghat should be informed officially about such irregularities of intern. Dr. Mehendale said that, if an intern is absent without prior information and permission, then it should be informed to the dean office with official letter.
- Dr. Poonam Shivkumar Verma informed that Dr Pravin Kakade , Junior resident won 1st prize on E poster and competed 29 medical colleges in the 32nd National AMOGS conference held at Nanded from 3rd to 5th Feb 2017; Dr Tanvi Puri , Junior resident got 1st prize in Poster competition in 3rd AMOGS Zonal conference at rural Medical College, Loni on 8th-9th Jan 2017; Dr Jaya Kore , Senior resident got 1st prize in poster presentation and Dr Jeetendra Bagadia, Junior resident got 2nd prize in poster presentation at Hysteroscopic Carnival at Nagpur. Dr Jaya Kore also got 3rd prize in

paper presentation in National diabetes Academia, in Nov 2016 at Nagpur; Dr Pragati Kenre got 3rd prize in paper presentation at 2nd AMOGS Conference in Nov 2016; Dr Noopur Singh got 1st prize in poster competition at Zonal conference on High risk pregnancy on 1st Oct 2016 at JNMC, Sawangi. She told that a special effort has been put up by Dr Surekha Tayade, Professor OBGY. Dean extended congratulations to the winner students, Dr. Poonam Shivkumar Verma and her team.

- Dean told that, Cadaveric knee dissection and arthroscopy CME/workshop was organized on 5th February 2017, by joint efforts of Department of Orthopaedics, Anatomy and Radiodiagnosis. It was successful and 68 delegates attended the CME. MMC had granted 2 credit points to this CME. Dean said that that he is expecting more such interdepartmental CMEs in near future.
- Dr. Shukla said that the biometric records of student should be used for record purpose of attendance as and when biometric system starts functioning.
- Dr. Shukla said that he had difficulty in compiling the report for MUHS circular regarding the biometric attendance of the student, where the report in the PDF format, is to be submitted on quarterly basis, specifying the number of students, who are attending 70%, 50%, 30%. Dean told that MUHS circular will be studied in detail and will come out with more clarity in next college council meeting.
- Dean told that the biometric system of MCI is a part of minimum standard requirement. If it is not available in the institute, then it will be treated as deficiency. Dean said that the specifications of CCTV camera will be provided by MCI. The CCTV camera will be installed in the lecture halls.
- Dean told that names of the PG-students who had attended the Research Methodology work shop, are needed to be communicated to MUHS within first academic year of the tenure.

- Dean requested to concentrate on the performance. For performance guidelines, Dean requested to refer the minutes of meeting, Board of Governance held on 16th August 2011 in MCI.
- Dr. Shukla asked about status of admission for PG admission in our institute after the declaration of NEET result. In response to this Dean said that policies are yet to be decided.
- Dr. Shukla asked the grounds to refuse the CL to faculty on general reasons. Dean told that one should refuse the casual leave when there is no genuine reason, or persuade faculty. If the leave is not sanctioned by the HOD, then the information should be forwarded to Dean.
- Dr. Shukla told that the Post graduate examination is due in May 2017. The batch of 2014, which is appearing for the same has many students who were registered in July 2014 due to court orders. As per MCI guidelines 36 months are needed to complete the tenure **for PG students including the period of examination. So it's a concern if the** students appear in May 2017 then whether they will be ineligible or their results are going to be withheld. Dean told that they have already sent a letter regarding this to the MUHS and a reminder will be sent to the MUHS for the same in a day or two.
- The meeting ended with thanks to Dean.

Next meeting will be held on 16th March, 2017 at 3 p.m. in the committee room, Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 12th February 2017.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 17th March 2017

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K.R. Patond Dean

Member Secretary: Dr. Atul Tayade Professor & Head, Department of Radiodiagnosis.

Members:

1. Dr. MVR Reddy Director Prof. & Head, Dept. of Biochemistry.
2. Dr. A. K. Shukla Director Prof. & Head, Department of Ophthalmology.
3. Dr. A.M. Mehandale Director Prof. & Head, Department of Community Medicine.
4. Dr. M.R. Shende Prof. & Head, Dept. of Anatomy.
5. Dr. A.R. Chaudhari Prof. & Head, Dept. of Physiology.
6. Dr. Sushilkumar Verma Prof. & Head, Dept. of Pharmacology.
7. Dr. P.S Nagpure Prof. & Head, Dept. of Otorhinolaryngology.
8. Dr. Bipin Tirpude Prof. & Head, Dept. of Forensic medicine & Toxicology.
9. Dr. Sumit Kar Prof. & Head, Dept. of Dermatology, Venereology & Leprosy
10. Dr. Dilip Gupta Prof. & Head, Dept. of Surgery.
11. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology
12. Dr. Jyoti Jain Prof. & Head, Dept. of Medicine.
13. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
14. Dr. Surekha Tayade Professor, Dept. of Obstetrics and Gynaecology.
15. Dr. Anupama Gupta Professor, Dept. of Pathology.
16. Dr. D. C. Thamke Associate Professor, Dept. of Microbiology.
17. Dr. Kiran Wandile Associate Professor, Dept. of Orthopaedics.
18. Dr. Manish Gupta Associate Professor, Dept. of Radiotherapy
19. Dr. Anshu Special Invitee: IQAC.

Note: HOD of Dental surgery was not present for the meeting.

- The Dean welcomed all the council members.
- The Dean announced that, the minutes of the college council, held on 7th February 2016 had been circulated and as no comments had been received, they are considered accepted.
- Dean told that, the NAAC Inspection is scheduled on 3rd, 4th & 5th April 2017. The Dean requested Dr. Anshu to brief the about the NAAC inspection.
- Dr. Anshu told the members for the NAAC peer team are finalized. Dr Anshu told about the draft programme of NAAC inspection. Any change in programme of NAAC inspection will be communicated on 2nd April, 2017. She told that departmental visits are schedule on 3rd April. On this Dr A.K. Shukla suggested, if possible please arrange the visits of clinical departments in post lunch session. Dr Anshu told that she will email the draft programme of NAAC inspection. Dean requested all members to keep the department ready for NAAC inspection.
- Dr Jyoti Jain told that undergraduate team of our institute (Miss Sahitya Rao, Miss Khaksha and Mr Ankush) won prize of Rs 5000/- and stood 2nd **runner up in "3rd edition of Acharya Vinoba Bhave internal medicine quiz for undergraduates," held on 10th March 2017 at JNMC Sawangi.** Dean congratulated the winner students, their teachers and HOD of medicine.
- Dean told that there was a representation from students of this institution, in protest of violence against doctor on 24th and 25th March, 2017. Dean told that he has forwarded the letters to higher authorities.
- Dean told that letters are forwarded from the HODs, with a remark 'as per rule'. He requested that it should come with proper remark. Dr Manish Jain told that the rules are not available in the departmental office. On this Dr. Dilip Gupta requested that the print copy of the KHS rule book should be distributed to all HODs. In response to this Dean told that KHS rule book **is available in Secretary's office and asked to apply to procure the** KHS rule book. Dr A.K. Shukla said that all HODs should get the updated version of soft copy of the KHS rule book on their email ID and to put such request to Secretary. Dean assured to take action in this regard.

- Dean told that only 19 days vacation is permitted, one should not prefix/suffix the vacation with holiday/Sunday.
- Dean requested to respond to the deadline circulars within time.
- Dean requested to the HODs who are BOS members, to procure the guidelines from MUHS, to get the guide from other institute for PG students of psychiatry department.
- Dr. Dilip Gupta said that in view of non-availability of the institutional vehicles for external examiners, permission to hire taxi should be given and the present taxi fare should be sanctioned.
- In Departments of Community Medicine, Pharmacology, Ophthalmology and Microbiology, there will be MCI inspection of post graduate courses for increase seats (Community Medicine- 3 to 5, Pharmacology- 4 to 5, Ophthalmology- 2 to 4 and Microbiology- 3 to 5 seats).
- In response to the written delegation from some students, Dean requested to all HODs that the personal and office related work should not be given to the students, which is not a part of their learning/ teaching activity. In response to this Dr A.K. Shukla said that we should strike the root cause of the problem. There is acute shortage of secretarial assistance. It is difficult to respond within time to the deadline circular of MUHS/ MCI.
- The meeting ended with thanks to Dean.

Next meeting will be held on 13th April 2017 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 11th April 2017.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

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Minutes of College council meeting dated 20th April 2017

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Member Secretary: Dr. Atul Tayade Professor & Head, Department of Radiodiagnosis.

Members:

1. Dr. A. K. Shukla	Director Prof. & Head, Department of Ophthalmology.
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4. Dr. P.S Nagpure	Prof. & Head, Dept. of Otorhinolaryngology.
5. Dr. Bipin Tirpude	Prof. & Head, Dept. of Forensic medicine & Toxicology.
6. Dr. V. S. Deotale	Prof. & Head, Dept. of Microbiology.
7. Dr. Sucheta Tidke	Prof. & Head, Dept. of Anaesthesiology.
8. Dr. Satish Kumar	Prof. & Head, Dept. of Biochemistry.
9. Dr. Manish Jain	Prof. & Head, Dept. of Paediatrics.
10. Dr. Subodh Gupta	Professor, Dept. of Community Medicine.
11. Dr. Surekha Tayade	Professor, Dept. of Obstetrics and Gynecology.
12. Dr. B. Mehra	Professor, Dept. of Surgery.
13. Dr. Bharti Taksande	Professor, Dept. of Medicine.
14. Dr. Sonia Jain	Professor, Dept. of Dermatology, Venereology & Leprosy
15. Dr. D.D. Gosavi	Professor, Dept. of Pharmacology.
16. Dr. Kiran Wandile	Associate Professor, Dept. of Orthopaedics.
17. Dr. Manish Gupta	Associate Professor, Dept. of Radiotherapy

Note: HODs of Dental Surgery and Pathology were not present for the meeting.

- Dean welcomed all the council members.
- Dean requested members to pay homage with 2 minutes silence to Dr. MVR Reddy, who departed for his eternal journey on 9th April 2017.

- Dean announced that, the minutes of the college council, held on 17th March 2017 had been circulated and as no comments had been received, they are considered accepted.
- Dean welcomed Dr. Satish Kumar as Head of Department of Biochemistry and communicated that he will look after the research projects and Central Store purchases.
- Dean communicated **that.....**
 - NAAC inspection was held on 3rd to 5th April 2017 and had gone well and that we are expecting positive results.
 - MCI inspection for recognition of 100 seats for UG was held on 17th April 2017. Some deficiencies were pointed out by the MCI inspector. There is a possibility that we may get clearance.

As per MUHS guidelines, there has been circular regarding three months rotatory posting of PG students of General Medicine for one month each, in department of Psychiatry, TB, and Skin. Dean asked the HOD Medicine to implement the rotation posting as per guidelines.

- As per the request received from undergraduates, there should be a slot for Undergraduate and post graduate students for their presentation in Academy of Medical Sciences, Sewagram. Dr. Devash Gosavi responded that Sushrut award is for PG students and various presentations are done by UG students in the MGIMS Academy of Basic Medical Sciences. Dean advised that whenever students request for a slot they should be adjusted in the Academy.

- Renewal of recognition for Postgraduate courses is due this year summer 2017, in Physiology (2 seats), Pharmacology (3 seats), Community Medicine (5 seats), Ophthalmology (4 seats) and Microbiology (4 seats). Dean asked the respective **HOD's to look into the preparations.**
- Dean told that, NAAC team had suggested that there should be regular feedback from students about the faculty. The feedback should be teacher specific. Dr. Anshu, coordinator NAAC has agreed to work on this. Dr. Shukla suggested that the feedback should be collected electronically and it should be in a structured format with department specific template. Dr. Subodh Gupta agreed that the feedback should be teacher specific. Dr. Deotale added that feedback should be semester wise, which can be thought subsequently.
- Dean shared the feedback of interns to the house. Dean told that the attendance of interns should be sent within the due date. Interns should be given more skillful work in patient care under supervision of the trained personal. Dr. Shukla stressed that interns should be dissociated from Melghat project. In response to this, Dean said that he will discuss this issue with Officer In charge of internship and Dr. Chhabra OSD, Melghat.
- Dean informed that he had circulated the notification of MUHS, Nashik related to **elections, and asked all HOD to take measures to update the teacher's profile on website of MUHS.**
- Dean informed that he has also circulated another recent letter from MUHS and requested the members to submit the proposal for university approval of teaching

experience if the teacher in their department is having unapproved university experience.

- Dr. Shende said that students from 1st MBBS should not be involved in college gathering and extracurricular activities, as the duration of 1st MBBS course has been reduced from 18 months to 12 months. Dean said that he had given instructions to Dr. Satish Kumar, who is Officer Incharge, **Student's Council**. **Dr. Satish Kumar communicated** that students from 1st MBBS were not asked to involve in such activities and if they want to participate it is purely voluntary. Dr. Shukla suggested that concerned department should take extra classes if needed.
- The meeting ended with thanks to Dean.

Next meeting will be held on 11th May 2017 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 9th May 2017.



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Member Secretary: Dr. Atul Tayade Professor & Head, Department of Radiodiagnosis.

Members:

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12. Dr. Kiran Wandile Associate Professor, Dept. of Orthopaedics.
13. Dr. Samir Yelwatkar Associate Professor, Dept. of Medicine.
14. Dr. Manish Gupta Associate Professor, Dept. of Radiotherapy
15. Dr. Dhiraj Bhandari Associate Professor, Dept. of Anaesthesiology
16. Dr. Dipika Garg Associate Professor, Dept. of Otorhinolaryngology.

Note: HODs of Ophthalmology, Radiotherapy, Forensic Medicine & toxicology and Dental surgery were not present for the meeting.

- The Dean welcomed all the council members.

- The Dean announced that, the minutes of the college council, held on 20th April 2017 had been circulated and as no comments had been received, they are considered accepted.
- Dean told that,
 - **Our institute received Grade 'A'** in NAAC Inspection which was held on 3rd, 4th & 5th April 2017.
 - Recognition for 100 UG seats is granted by MCI.
 - Recognition for increased PG seats from 3 to 4 of MS General Surgery is granted by MCI. Dean congratulated to all HODs and everyone for their efforts and their timely involvement in NAAC and MCI inspections.
 - 6 monthly progress reports of the PG students are awaited from some departments. It should be sent regularly.
 - PG & Intern monthly attendance should be sent timely, and should be endorsed by HOD. No column in attendance sheet should be left blank.
 - Rules of KHS received from Secretary Office, and are kept in Dean Office.
 - A team of Government of India is visiting on 12-13 May 2017 for inspection to decide the status of the institute of National importance.
 - The record of the internal assessment marks of UG students should be kept in a proper way, as per the guidelines of the MUHS, Nashik.
- Dr. Sumit Kar asked about the PG admissions for this year. In response to this Dean told that after the Hon'ble Supreme court decision, the admission will be done before the cutoff date.
- The meeting ended with thanks to Dean.

Next meeting will be held on 8th June 2017 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 7th June 2017.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 13th June 2017

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K.R. Patond Dean

Member Secretary: Dr. Atul Tayade Professor & Head, Department of Radiodiagnosis.

Members:

- | | |
|------------------------|--|
| 1. Dr. A.K.Shukla | Director Prof. & Head, Department of Ophthalmology. |
| 2. Dr. A.M. Mehandale | Director Prof. & Head, Department of Community Medicine. |
| 3. Dr. A.R. Chaudhari | Prof. & Head, Dept. of Physiology. |
| 4. Dr. M. R. Shende | Prof. & Head, Dept. of Anatomy. |
| 5. Dr. Prakash Nagpure | Prof. & Head, Dept. of Otorhinolaryngology. |
| 6. Dr. Manish Jain | Prof. & Head, Dept. of Paediatrics. |
| 7. Dr. Jyoti Jain | Prof. & Head, Department of Medicine. |
| 8. Dr. Satish Kumar | Prof. & Head, Dept. of Biochemistry. |
| 9. Dr. Sudha Jain | Professor, Dept. of Anaesthesiology. |
| 10. Dr. B.K. Mehra | Professor, Dept. of Surgery. |
| 11. Dr. Devesh Gosavi | Professor, Dept. of Pharmacology. |
| 12. Dr. Sonia Jain | Professor, Dept. of Dermatology, Venereology & Leprosy |
| 13. Dr. Kiran Wandile | Associate Professor, Dept. of Orthopaedics. |
| 14. Dr. Manish Gupta | Associate Professor, Dept. of Radiotherapy |
| 15. Dr. Kalyani Joshi | Assistant Professor, Dept. of Dental Surgery. |

Note: HODs of Pathology, Microbiology, Forensic Medicine & toxicology and Obstetrics & Gynaecology were not present for the meeting.

- The Dean welcomed all the council members.
1. The Dean announced that, the minutes of the college council, held on 10th May 2017 had been circulated and as no comments had been received, they are considered accepted.

2. Dean told that,

- a) There may be renewal of recognition of Postgraduate degrees of Community medicine, Microbiology, Pharmacology, Physiology and Ophthalmology subjects. University has also communicated to MCI. The inspection will be at the time of practical examinations.
- b) There may be compliance verification for Surgery, Medicine, ENT ,Radiodiagnosis and Psychiatry
- c) Successful renewal of recognition has been obtained for PG degrees of Anaesthesia, OBGY and Orthopaedics.
- d) In one of the departments, there is gross over billing during DNB examinations at MGIMS, Sevagram. Some of our faculties appointed as external examiner are staying at their relatives place and are producing fake hotel Bills. Such behavior will bring disrepute to our institute.
- e) Dr. Manish Puttewar, Professor in ENT, left the institute on 20th May 2017 and joined the private Hospital at Nagpur. Dean extended the best wishes for future career.
- f) PG admissions are over, and out of 67 PG seats, 50 seats have been filled up and 17 are lapsed. All seats in clinical department have been occupied. 2 seats in Pathology and one-one seat in community medicine and pharmacology are occupied.
- g) KHS service rules are with me and it is yet to decide whether it should be given to HODs, or to be uploaded on website. These rules should be interpreted in compliance with management development plans and the performance.
- h) Internal assessment of any subject should be as per the MUHS guidelines which are available on MUHS website.
- i) MUHS examination duties are not to be refused and not to be delayed.
- j) It is desired from HOD to maintain the Minimum standard requirement (MSR) of the department continuously even after getting the MCI recognition as we have to update the information of faculty position on our website monthly.

- k) While going to examination duties of DNB and other universities, one should take **care that performance of the department doesn't go down. If possible Examinership** of other universities/NBE can be refused.
- l) Professor and HOD is a package. One cannot refuse to become HOD, if he/she fulfills the criteria for HOD.
3. Dean told that one lecturer had given information that UG students are not attending his classes. Dean advised that the teaching should be relevant. Dean opined that the fault is of teacher and teaching should be relevant to the students. Dr. Shende objected that faculty may not inform the absentee of students in future if such criteria are applied. Dean replied this is not good practice and should not be done.
4. Dean communicated the MCI notification dated 8th June 2017, that the age of S.R. should be below 40 years, and Assistant Professor should be appointed after the experience of three years of Junior Residency and one year of Senior Residency. Dr. Shukla told that in department of Ophthalmology, two Assist. Professors do not fulfill these criteria. He said that there will be deficiency of two Assistant Professors, if this notification is applied in the forthcoming MCI inspection. Dr. Manish Jain said that this will affect all the departments which are facing MCI inspection. Dr. Shukla said that we should act upon this issue urgently on priority basis by appointing extra faculty members. Dean replied that appointment are before notification.
5. Faculty Roster is approved by university, and posts will be advertised accordingly.
6. Dean communicated the MUHS circular of orientation seminar for CAP custodian. He told that names of two faculty are sent to university confidentially. The CAP custodian had to attend the seminar, failing which the university result will be withheld.
7. Practical examinations for postgraduates is starting from 15th June 2017 onwards.
8. Bond period of Dr. Nidhi Yadav, S.R. Skin department will get extended as she is on long leave.
9. Result of NEET for UGs **will be declared soon as per the directives of Hon'ble Supreme** court. The result may come at any time and accordingly the process of admission will start.

On All India basis 11,50,000 students appeared and in Maharashtra 2,75,000 students have appeared.

10. Dr. Chaudhari told that sports laboratory already exists in department of Physiology. In response to this Dean told it should be upgraded & function of the lab. shall be palpable.
11. Dr. Mehendale told that PG had not joined the community medicine, hence there will be shortage of tutors. He asked the recent policy of withholding the recent passed out PG students. In response to this Dean said that policy of withholding passed out PG student on Bond as and when required, is already existing. Dean asked Dr. Mehendale to send the proposal that how many PG students he want to retain. Dean told that there are adequate tutors in Community Medicine at present.
12. Dr. Shukla told that this particular semester there is no communication regarding the verification of internal assessment till date and theory examination is about to end. He asked whether it will held this year or not. Dean said he will answered this point by email.
13. Dr. Shukla said that he had a query regarding the linkage of departmental performance with sanctioning of the leaves more so that special leaves to the faculty. This issue was discussed at length. Dean told faculty should take 10 days special leave for examination and five days for conference provided fifty percent faculty shall remain on duty.
14. Dr. Shukla said that MCI notification on 8th June amended the criteria for Assistant Professor and Senior Resident. In the regard he suggested that department facing the MCI inspection should be permitted to take faculty over and above those who fulfills these criteria so that they will not face any problem during MCI inspection. In response Dean had an opinion that probably it is not applicable to the persons appointed before that date.
15. The meeting ended with thanks to Dean.

Next meeting will be held on 13th July 2017 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 10th July 2017.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 13th July 2017

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K.R. Patond Dean

Member Secretary: Dr. Atul Tayade Professor & Head, Department of Radiodiagnosis.

Members:

- | | |
|--------------------------|---|
| 1. Dr. A.K.Shukla | Director Prof. & Head, Department of Ophthalmology. |
| 2. Dr. Nitin Gangne | Director Prof. & Head, Department of Pathology. |
| 3. Dr. A.M. Mehandale | Director Prof. & Head, Department of Community Medicine. |
| 4. Dr. A.R. Chaudhari | Prof. & Head, Dept. of Physiology. |
| 5. Dr. M. R. Shende | Prof. & Head, Dept. of Anatomy. |
| 6. Dr. Sushilkumar Verma | Prof. & Head, Dept. of Pharmacology. |
| 7. Dr. Sumit Kar | Prof. & Head, Dept. of Dermatology, Venereology & Leprosy |
| 8. Dr. Prakash Nagpure | Prof. & Head, Dept. of Otorhinolaryngology. |
| 9. Dr. V. Vyas | Prof. & Head, Dept. of Radiotherapy |
| 10. Dr. Dilip Gupta | Prof. & Head, Dept. of Surgery |
| 11. Dr. V. Deotale | Prof. & Head, Dept. of Microbiology. |
| 12. Dr. Manish Jain | Prof. & Head, Dept. of Paediatrics. |
| 13. Dr. Jyoti Jain | Prof. & Head, Department of Medicine. |
| 14. Dr. Satish Kumar | Prof. & Head, Dept. of Biochemistry. |
| 15. Dr. Sucheta Tidke | Prof. & Head, Dept. of Anaesthesiology. |
| 16. Dr. Surekha Tayade | Professor, Dept. of Obstetrics & Gynaecology. |

Note: HODs of Dental Surgery, Orthopaedics, Forensic Medicine & toxicology and were not present for the meeting.

1. The Dean welcomed all the council members.
2. The Dean announced that, the minutes of the college council, held on 13th June 2017 had been circulated and as no comments had been received, they are considered accepted.

3. Dean told that, Diploma results are declared by MUHS, Nashik. Out of 15 diploma candidates, 14 candidates were declared pass. Dean congratulated the HODs and their team for such result. One candidate from OBGY failed in theory. Dean expected some extra effort from the department, on unsuccessful students and suggested that practice of solving question paper should be given to such students. In response to this Dr. Surekha Tayade said that the PG student is repeater and only attends the university examination and her handwriting is not legible.
4. Dean told that we received the NAAC certificate. We got grade 'A'. Dean extended the congratulations to all staff and students. NAAC has stopped the ceremony of distributing certificates from this year.
5. Dean told that first batch of Medical team for Amarnath Yaytra came back and second batch has gone.
6. PG theory examinations are over.
7. The internal assessment check by MUHS is dropped from this year.
8. Dean told the MCI regulations of 5th June 2017 for SR and Assist. Professor.
9. Dean told that attendance certificate should be submitted when duty leave /special leave is availed.
10. There will be BPMT, inspection on 17th July 2017 for BPMT course in Radiodiagnosis, Community Medicine, Anaesthesiology, Radiotherapy and Ophthalmology.
11. Dean told that, he is expecting MCI compliance for five departments. i. e. Radiodiagnosis, Surgery, Medicine, Psychiatry and ENT. Renewal of recognition for Community medicine, pharmacology, microbiology, Physiology and ophthalmology is completed recently.

12. The dean shared the MUHS notification no. 28/2017 regarding the curricular reforms in ENT Syllabus. He requested HOD ENT to incorporate it in ENT curriculum.
13. Dean told that in Psychiatry, there is no guide in our institute, hence Dr. Rahul Tadke from NKP Salve Institute of Medical Sciences, Nagpur is approached for the purpose as Guide for our PG student, after the permission from Dean, NKP Salve Institute of Medical Sciences, Nagpur. The related documents had been posted to MUHS for permission.
14. The academic term and vacation year 2017-18 for students, has been notified. The First term starts for 1st August 2017 to 4th February 2018 (i.e.188 days), and Second term starts from 5th February 2018 to 31st July 2018 (i.e.177days). Students joining after 31st October 2017 will not be allowed to appear in Summer Examination. Total working available days including examination are 270. Sick leave or any other leave will not be taken into consideration while calculating the attendance.
15. The process of UG admission will be done by our institute and counselling process will be done by DMER & DDHS.
16. Distribution of the special leave is 10 for examination and 5 days for conference.
17. The issue on circular C/General/1538 dated 19/6/2017 was discussed in length. Dean told that management will take the appropriate decision, in near future.
18. The meeting ended with thanks to Dean.

Next meeting will be held on 10th August 2017 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 9th August 2017.



Minutes of College council meeting dated 10th August 2017

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K.R. Patond Dean

Member Secretary: Dr. Atul Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. A.K.Shukla Director Prof. & Head, Dept. of Ophthalmology.
2. Dr. Nitin Gangane Director Prof. & Head, Dept. of Pathology
3. Dr. A.M. Mehandale Director Prof. & Head, Dept. of Community Medicine.
4. Dr. B. H. Tirpude Director Prof. & Head, Dept. of Forensic medicine and Toxicology.
5. Dr. A.R. Chaudhari Prof. & Head, Dept. of Physiology.
6. Dr. M. R. Shende Prof. & Head, Dept. of Anatomy.
7. Dr. V.J. Vyas Prof. & Head, Dept. of Radiotherapy
8. Dr. Sushilkumar Verma Prof. & Head, Dept. of Pharmacology.
9. Dr. Prakash Nagpure Prof. & Head, Dept. of Otorhinolaryngology.
10. Dr. Dilip Gupta Prof. & Head, Dept. of Surgery.
11. Dr. Vijayshree Deotale Prof. & Head, Dept. of Microbiology.
12. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology.
13. Dr. C. M. Badole Prof. & Head, Dept. of Orthopaedics.
14. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
15. Dr. Jyoti Jain Prof. & Head, Dept. of Medicine.
16. Dr. Satish Kumar Prof. & Head, Dept. of Biochemistry.
17. Dr. Bhaskar Patle Prof. & Head, Dept. of Dental Surgery.
18. Dr. Surekha Tayade Professor, Dept. of Obstetrics and Gynaecology.
19. Dr. Sonia Jain Professor, Dept. of Dermatology, Venereology & Leprosy

- The Dean welcomed all the council members.

1. The Dean announced that, the minutes of the college council, held on 13th July 2017 had been circulated and as no comments had been received, they are considered accepted.
2. Dean and all the council members congratulated Dr. Sucheta Tidke madam, HOD Anaesthesiology & President ISA Wardha Branch for "Medical Excellence Award" and " National Mahila Ratan Gold Medal Award " which was given by the International Institute of Education and Management, New Delhi in association with Indian Solidarity Council and International Business Council at their annual function held in New Delhi on 5th of August 2017.
3. Dean told that,
 - a) As per the letter from Secretary KHS, the UG academic activities should be preferably conducted by Senior Faculty.
 - b) The circular C/General/1538 dated 19/6/2017 of Special leave for conducting examinations in other universities and DNB, is withdrawn.
 - c) The attendance of senior residents, junior residents and interns should be submitted in time latest by 5th of the month.
 - d) The 2nd and 3rd MBBS results are declared. The results are: 2nd MBBS 100%, 3rd MBBS part one 100%, 3rd MBBS 76.9%.
 - e) The interns should be given weekly off and Saturday half-day off for NEET preparation. HODs should relieve interns from duties for coaching classes as and when required. However, internship programme shall not suffer.
 - f) Faculty should facilitate NEET orientated teaching methods emphasis should be given on applied aspects and recent advances as compared to the basics.
 - g) Orientation camp for UG batch 2017-18 will be held from 1st September 2017 to 10th September 2017 .
 - h) To attend weekly prayer and Shramdan activity as well as wearing khadi are in code of conduct and all HODs should implement and monitor it in their departments.

- i) Diwali Vacation dates are notified on MUHS web site. It will be circulated soon.
 - j) Ethical committee approval is mandatory for every project. Dr. Kalyan Goswami is the Secretary of that committee.
 - k) Misconduct by resident will be recorded and will be communicated to the MUHS in six monthly report and will be written in the experience/character certificate.
4. Dr. Shukla told that the committee is formed to prepare the students and interns for NEET. The committee had meetings with students, interns and two agencies which are conducting coaching classes for NEET. The opinions of students and demands of agencies are communicated to the Management. The Management will decide the best possible option. Dean described this as welcome step.
5. The meeting ended with thanks to Dean.

Next meeting will be held on 14th September 2017 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 10th September 2017.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 14th Sept 2017

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K.R. Patond Dean

Members:

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|-------------------------|--|
| 1. Dr. A.K.Shukla | Director Prof. & Head, Department of Ophthalmology. |
| 2. Dr. A.M. Mehandale | Director Prof. & Head, Department of Community Medicine. |
| 3. Dr. B.H.Tirpude | Director Prof. & Head, Dept. of Forensic Medicine & toxicology |
| 4. Dr. A.R. Chaudhari | Prof. & Head, Dept. of Physiology. |
| 5. Dr. M.R. Shende | Prof. & Head, Dept. of Anatomy. |
| 6. Dr. V.Vyas | Prof. & Head, Dept. of Radiotherapy |
| 7. Dr. Dilip Gupta | Prof. & Head, Dept. of Surgery. |
| 8. Dr. Vijay Deotale | Prof. & Head, Dept. of Microbiology |
| 9. Dr. Manish Jain | Prof. & Head, Dept. of Paediatrics. |
| 10. Dr. B. K.Patle | Prof. & Head, Dept. of Dental surgery |
| 11. Dr. Satish Kumar | Prof. & Head, Dept. of Biochemistry. |
| 12. Dr. Sudha Jain | Professor, Dept. of Anaesthesiology |
| 13. Dr. Suchi Jain | Professor, Dept. of Obstetrics and Gynaecology. |
| 14. Dr. Devesh Gosavi | Professor, Dept. of Pharmacology. |
| 15. Dr. Sonia Jain | Professor, Dept. of Dermatology, Venereology & Leprosy |
| 16. Dr. Bharti Taksande | Professor, Dept. Of Medicine. |
| 17. Dr. Kiran Wandile | Associate Professor, Dept. of Orthopaedics. |
| 18. Dr. Saurabh Patil | Assit Professor, Dept. of Radio-diagnosis. |

Note: HODs of Pathology & Otorhinolaryngology were not present for the meeting.

- 1) The Dean welcomed all the council members.

- 2) The Dean announced that, the minutes of the college council, held on 10th August 2017 had been circulated and as no comments had been received, they are considered accepted.
- 3) Dean informed the council that:
 - a) Orientation camp of the first MBBS students was conducted successfully. All students except 2 have joined the course. The 2 students have gone back to collect some remaining documents and are expected to join soon.
 - b) Winter vacation program is circulated and all HODs should ensure that during vacations patient care services are not affected. Holiday schedule of each department will be sanctioned based on remarks of HOD.
 - c) The process of facilitation of coaching classes for NEET exams is under discussion.
 - d) All HODs should instruct students that while filling MUHS exam forms there should not be any scratching, overwriting or use of whitener as the university has raised objection to such practices. Also attendance of theory and practical should be filled separately in appropriate columns.
 - e) Ganpati festival and foundation day celebrations were conducted smoothly.
 - f) Attendance of few UG students is short in subjects of Microbiology (15), Pathology (9), Forensic Medicine (1) and pharmacology (1). HODs of concerned departments to arrange for extra theory classes and practical assignments for these students and try to bring their attendance within the prescribed limits if possible so that their hall tickets are not withheld.
 - g) Hon'ble President, KHS has extended financial help to UG students Jaiprakash and Pinki Kumari for term fees this year.
- 4) Dean congratulated all staff members whose children got admission for MBBS and other professional courses for this academic year.

- 5) Dean, Dr. Shende and Dr. Shukla discussed the issue of lost cheque of reimbursement of one external examiner who had conducted examination in Dept. of Anatomy of our institute. It was agreed that after due consultation with accounts section and Bank, if permissible another cheque will be issued.
- 6) Dean informed regarding the matter of Dr. Chetan Burriwar (JR1 Dept of Medicine) who is absconding from his work. Dr. Bharti Taksande informed that he has sent a mail informing same which has been forwarded to the Dean Office. The council members were of the opinion that his absence should be informed to his parents, university and police. Dean informed that he will take legal opinion regarding the further procedure and initiation of penalty for seat lapse and act accordingly. Dean also advised all HODs to be sympathetic towards UG and PG students and help them to solve their problems if any.
- 7) Dean informed that recently there have been incidences of misconduct from the PG students and wrong news related to hospital and college being published in newspaper. Dean instructed all HODs should ensure that their staff follows all rules and ethics while treating patients so that such **issues don't arise.**
- 8) Dean congratulated Dept. of OBGY for successful conduction of Profession Development Program last month.
- 9) The issue regarding venue for conduction of prelim examinations of final year was discussed with Dean by Dr. Dilip Gupta and other HODs. It was agreed that the above mentioned exams will be conducted in examination hall and Dean Office will arrange for the hall to be cleaned and to make ready for smooth exam conduction.
- 10) Dean informed regarding a letter from MUHS regarding formation of research society at college level for purpose of promotion of research and conduction of various programmes like STRG and

LTRG. As per MUHS equal representation needs to be given to pre, para and clinical departments. HOD needs to be member of this society. The council discussed this issue and it was decided that the existing Research Committee in college headed by Dr. Mehra should be renamed as Research Society and if required reconstituted to satisfy MUHS norms.

- 11) Dean instructed all HOD to follow the guidelines for implementation of Rashtriya Swachata Abhiyan.
- 12) Dean informed that Dr Dhanireddy visiting Professor in Pediatrics is at MGIMS and will remain present till 27 September. Interested faculty can interact with him.
- 13) Dean instructed Dr. Sonia Jain will not leave the head quarter, whenever Dr. Kar is on leave.
- 14) Dean instructed all HODs especially those of Radio diagnosis, Radiotherapy, OBGY, Medicine, Surgery, Orthopaedics, Ophthalmology and Psychiatry to assess the departmental faculty position as per MCI norms and inform deficiency immediately to Dean Office so that the same can be advertised. Dr. Shukla suggested that the advertisement should also be put in national newspapers to increase outreach. Dr. Vyas informed that 1 assistant professor in his department is expected to join next week. Dean suggested that HODs should enhance the work culture and facilities available their respective department to attract interested candidates for joining our institute.
 - The meeting ended with thanks to Dean.

Next meeting will be held on 12th October 2017 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 7th October 2017.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 12th October 2017

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K.R. Patond Dean

Members:

1. Dr. A.K.Shukla Director Prof. & Head, Department of Ophthalmology.
2. Dr. A.M. Mehandale Director Prof. & Head, Department of Community Medicine.
3. Dr. A.R. Chaudhari Prof. & Head, Dept. of Physiology.
4. Dr. M. R. Shende Prof. & Head, Dept. of Anatomy.
5. Dr. Prakash Nagpure Prof. & Head, Dept. of Otorhinolaryngology.
6. Dr. Sumit Kar Prof. & Head, Dept. of Dermatology, Venereology & Leprosy
7. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology.
8. Dr. Virendra Vyas Prof. & Head, Dept. of Radiotherapy
9. Dr. V. Deotale Prof. & Head, Dept. of Microbiology,
10. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
11. Dr. Jyoti Jain Prof. & Head, Department of Medicine.
12. Dr. Satish Kumar Prof. & Head, Dept. of Biochemistry.
13. Dr. Bharti Taksande Prof. & Head, Dept. of Psychiatry
14. Dr. VB Shivkumar Professor, Dept. of Pathology
15. Dr. B.K. Mehra Professor, Dept. of Surgery.
16. Dr. Devesh Gosavi Professor, Dept. of Pharmacology.
17. Dr. Kalyani Joshi Assistant Professor, Dept. of Dental Surgery.
18. Dr. Saurabh Patil Assistant Professor, Dept. of Radiodiagnosis.

Note: HODs of Orthopaedics, Forensic Medicine & toxicology and Obstetrics & Gynaecology were not present for the meeting.

The Dean welcomed all the council members.

The Dean announced that, the minutes of the college council, held on 14th September 2017 had been circulated and as no comments had been received, they are considered accepted.

Dean informed the council that

- The Social service camp will be held from 29/10/2017 to 12/11/2017. Dr Mehandale informed that the village selected is Pavnoor which is situated 4 km from our RHTC at Anji and was also adopted by our institute in 1994.
- The process of facilitation of coaching classes for NEET exams is nearly completed. Dr. Shukla informed that the coaching classes selected is DAMS and they are planning to start their prefoundation course from 14 Nov 2017 with the venue selected being SN Hall.
- To maintain the uniformity and confidentiality, the process of online marks entry for MUHS exams, and internal assessment will be conducted in Dean's Office and Mr. Jose will be the person of contact for the same.
- The lost cheque of external examiner of Anatomy has been reissued.

Dr. Chetan Burriwar (JR1 Medicine) who is absent from his duties is planning to resign from the course and Dean's office has received letter from his brother regarding their plan to pay the penalty for lapse of seat. Dr. Jyoti Jain inquired that Dr. Chetan was student of Dr. Bharti Taksande while she herself has taken 2 PG students for this year so can she transfer one of her student to Dr. Bharti. However Dean informed that till Dr Chetan resigns and pays the penalty he remains JR of the institute and will require a PG Guide.

The workshop by Dept by OBGY in association with UNICEF, WHO and Govt. of India was conducted successfully on 10th and 11th October 2017. Shri Dhirubhai Mehta, Hon'ble President KHS and Dr. Kalantri MS, KHS gave excellent presentations during inauguration programme of the same.

Dean instructed all HOD's and faculties to remain present during inauguration and closing ceremonies of such events as these are activities of the entire institute. He also advised the faculty to interact with the eminent personalities attending these events where contacts may be developed for further research projects for the institute.

Dr. Dhanireddy has left the institute after completing his visit in MGIMS. Dr. Manish Jain informed that in feedback he has suggested to improve human resources of the Dept. of Paediatrics and establish good interdepartmental coordination.

Two neurosurgeons, 1 plastic surgeon, 1 assistant professor in Dept of Medicine, Radiotherapy, Surgery and consultant in Paediatrics have joined the institute. Dean congratulated the respective **HOD's and instructed all faculties to utilize their services for advantage of Institute.**

Dean informed the council regarding notifications and correspondence with MUHS

- MUHS has issued a circular regarding timely completion of thesis being responsibility of PG Guide. Dean instructed all PG Guides to motivate their students to complete it within time.
- The PG Research Committee has been reframed as Research Society and the composition has been sent to MUHS
- The process of obtaining approval for teaching experience obtained prior to approval is completed for Dr. CM Badole, Dr. Varsha Chavan and Dr. Kiran Wandile.
- The synopsis of dissertation of first year PG students from this year onwards has to be uploaded by the students themselves on MUHS website after approval from ethics committee.
- All PG Guides should read the dissertation related circulars issued by MUHS from time to time and adhere to it.

Dean inquired regarding the complaints raised by interns posted in Dept. of Medicine to which Dr. Jyoti Jain assured that the issue was sorted out.

Regarding faculty deficiency, **Dean advised the respective HOD's to propose plans and solutions to attract and retain faculty in their departments.** He also informed that the process of advertisement for vacancies is underway and vacant post are published on website and newspapers.

Dean congratulated Dr. Tidke for the different awards that she has received recently.

Dean discussed regarding the issue of PG Guide for students pursuing MD Psychiatry in our institute. Dean brought to notice that MUHS has declined the proposal of providing PG Guide from other MUHS affiliated colleges. Dr. Saurabh Patil informed that there have been similar cases in past where MUHS has allowed PG guides from outside colleges. Dean instructed the HODs to collect any document related to such cases so that a fresh proposal can be sent to MUHS. Dean also informed that Dr. Vilas Joge (JR Psychiatry) has applied for financial grant for conduction of his remaining thesis. Dean further instructed that the proposal for same should be channeled through HOD to the concerned committee in appropriate format so that further action can be taken.

Dean informed the council regarding MCI related activities that...

- It was observed that the documents related to MCI declaration forms are often deficient like **absence of additional qualification registration in many recently passed SR. The HOD's should ensure that all MCI related forms of their departments are filled completely with proper documents.**
- There will be renewal of recognition examination for diploma PG course in Dept of Skin and VD in this summer examination and Dr. Kar should ensure all arrangement are made for this inspection.
- HOD of Dentistry has not yet submitted affidavit pertaining to MCI letter and should submit it on priority.

The issue of biometric attendance for undergraduate students was discussed in detail. It was proposed that a committee regarding implementation of this on pilot project be constituted among Batch incharges Dr Satish Kumar, Dr Deotale, Dr. Smita Singh, Dr. Aswini Kalantri and Dr Jyoti Jain with Dr Deotale being the nodal person incharge.

The meeting ended with thanks to Dean.

Next meeting will be held on 9th November 2017 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 7th November 2017.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 9th November 2017

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K.R. Patond Dean

Members:

- | | |
|--------------------------|--|
| 1. Dr. A.K.Shukla | Director Prof. & Head, Department of Ophthalmology. |
| 2. Dr. A.M. Mehandale | Director Prof. & Head, Department of Community Medicine. |
| 3. Dr. A.R. Chaudhari | Prof. & Head, Dept. of Physiology. |
| 4. Dr. M. R. Shende | Prof. & Head, Dept. of Anatomy. |
| 5. Dr. Prakash Nagpure | Prof. & Head, Dept. of Otorhinolaryngology. |
| 6. Dr. Sucheta Tidke | Prof. & Head, Dept. of Anaesthesiology. |
| 7. Dr. Jyoti Jain | Prof. & Head, Department of Medicine. |
| 8. Dr. Bhaskar Patle | Prof. & Head, Dept. of Dental Surgery. |
| 9. Dr. Devesh Gosavi | Professor, Dept. of Pharmacology. |
| 10. Dr. Rahul Narang | Professor, Dept. of Microbiology. |
| 11. Dr. P.A. Jategaonkar | Professor, Dept. of Surgery. |
| 12. Dr. P.N. Murkey | Professor, Dept. of Forensic Medicine & toxicology. |
| 13. Dr. Akash Bang | Professor, Dept. of Paediatrics. |
| 14. Dr. Saurabh Patil | Assistant Professor, Dept. of Radiodiagnosis. |
| 15. Dr. Neha Gangane | Assistant Professor, Dept. of Obstetrics & Gynaecology. |
| 16. Dr. Ashok Singh | Assistant Professor, Dept. of Radiotherapy |

Note: HODs of Dermatology, Biochemistry, Pathology, and Orthopaedics were not present for the meeting.

- 1) The Dean welcomed all the council members.
- 2) The Dean announced that, the minutes of the college council, held on 12th October 2017 had been circulated and as no comments had been received, they are considered accepted.
- 3) Dean informed the council that....

- a) The PG NEET examination classes for foundation course to be conducted by DAMS in our college will start from 14/11/2017.
- b) The absence of Dr. Chetan Burriwar (JR1, Medicine) from work is informed to his parents and MUHS.
- c) The additional qualification registration certificate of SR in ENT which is to be submitted to MCI is not yet received and HOD, Dept. of ENT should ask the SR to submit it on priority.
- d) The letter of **teachers'** approval is received from MUHS. There are deficiencies pointed out in this letter regarding documents of some teachers. All the concerned teachers are instructed to submit the same in Dean Office for further submission to MUHS.
- e) All HOD to instruct post graduate students in their respective departments to follow code of conduct of our institute and refrain from unwanted activities. HOD should ensure that their staff are regular in attendance of weekly prayer.
- f) Attendance of UG students is to be calculated till day before start of theory exams of MUHS.
- g) MCI Biometric attendance is compulsory starting from 1st December 2017. Proposal is forwarded to MCI regarding repair of non-working machine however at present there are 9 functional MCI biometric machines in institute and faculty should use them.
- h) Regarding institute level UG biometric attendance the committee is formed for the same under Chairmanship of Dr. Deotale, who has conducted their meeting and are in process of purchase of machines for the same, after due procedure is completed.
- i) Social service camp was inaugurated by CEO, ZP, Wardha. The camp will conclude on 12 November 2017 and all HODs are requested to attend the ceremony.

- j) All teachers requiring approval of prior unapproved teaching experience should forward their proposals to university in proper format to avoid delay and rejection. All correspondence with MUHS should be addressed in the name of Registrar.
- k) There were different circulars from Ministry of Health and Family Welfare(MOHFW), regarding promotion of digital payments, Swacch Bharat Abhiyan and curbing corruption. All staff should inculcate these values. For promotion of digital payments there are 11 POS machines installed at different cash counters in our institute and Dr. Ashwini Kalantri is nodal officer for the same.
- l) The team of MOHFW visited Wardha district to assess health facilities and under the same they visited departments of MCH, Microbiology and Pathology of our institute. Feedback of their visit is sought from respective HODs
- m) 4 PG students from various departments (Dr. Kiran Dhote and Dr. Nitin Rathod – Mircobiology, Dr. Aksah Jirne – PSM, Dr. Mahendra Bharti - FMT) are having long term absentee from duty. The respective HODs were asked to contact them, and if they are not willing to pursue the course then they should be asked to apply for cancellation of their PG admission. From Dean office, correspondence to that effect is already completed.
- 4) Dean asked Dr. Shukla regarding the joining status of Dr. Shweta Singh as SR in his Dept. and whether process of bond recovery against her be initiated. Dr. Shukla informed that at present she has intimated medical reasons for her non joining and she should be given a grace period of 1 month after which Dean Office may initiate legal proceeding against her as per procedure.
- 5) Dean informed the council regarding GR from DMER regarding compulsory bonded service to be implemented for MBBS students passing from Govt. colleges of Maharashtra. Dr. Shukla inquired whether this GR is applicable to our students. Dean answered that further clarification regarding same can be provided once the judgments of cases regarding status of our college with respect to admission and other facilities are delivered by courts. However keeping in line

with traditions of MGIMS MBBS passed out students should be encouraged to render rural service.

- 6) Dr. Shukla asked Dean whether the 6 monthly thesis progress report sought by MUHS for 2017 admission batch is applicable to prior batches also. Dean informed that as of now this seems a prospective order however he will obtain clarification for the same from MUHS. He also instructed all HODs to mention about thesis progress of the PG student in the routine 6 monthly reports submitted to MUHS.
- 7) The council members requested the Dean to resolve various ambiguities related to leaves of PG students, especially calculation of attendance and equivalence of earned and privileged leaves and if possible issue a circular regarding the same. Dean assured that he will look into this matter.
- 8) The meeting ended with thanks to Dean.

Next meeting will be held on 14th December 2017 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 8th December 2017.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 14th December 2017

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K. R. Patond Dean

Member Secretary Dr. Atul T. Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. Nitin Gangane Director Prof. & Head, Department of Pathology.
2. Dr. A.K.Shukla Director Prof. & Head, Department of Ophthalmology.
3. Dr. B. H. Tirpude Director Prof. & Head, Dept. of Forensic Medicine & toxicology.
4. Dr. A.R. Chaudhari Prof. & Head, Dept. of Physiology.
5. Dr. M. R. Shende Prof. & Head, Dept. of Anatomy.
6. Dr. Sushilkumar Prof. & Head, Dept. of Pharmacology.
7. Dr. Dilip Gupta Prof. & Head, Dept. of Surgery.
8. Dr. Poonam Vshivkumar Prof. & Head, Dept. of Obstetrics & Gynaecology.
9. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology.
10. Dr. Jyoti Jain Prof. & Head, Department of Medicine.
11. Dr. Satish Kumar Professor, Department of Biochemistry.
12. Dr. P.R. Deshmukh Professor, Department of Community Medicine.
13. Dr. Sonia Jain Professor, Department of Dermatology.
14. Dr. Akash Bang Professor, Dept. of Paediatrics.
15. Dr. Kiran Wandile Professor, Dept. of Orthopaedics
16. Dr. Deepika Garg Associate Professor, Dept. of Otorhinolaryngology.
17. Dr. Ashok Singh Assistant Professor, Dept. of Radiotherapy
18. Dr. Kalyani Joshi Assistant Professor, Dept. of Dental Surgery.

Note: HOD of Microbiology was not present for the meeting.

- 1) The Dean welcomed all the council members.
- 2) The Dean announced that, the minutes of the college council, held on 9th December 2017 had been circulated and as no comments had been received, they are considered accepted.

3) **Dean informed the council that....**

- a) Thesis report should be send six monthly along with the progress report from 2017 batch onwards.
 - b) The thesis report should be sent along with the 6th monthly progress report of the student.
 - c) The total PL/EL for PG students are 22 per year, and 8 CL per year. Out of which only PL/EL will be carried forward in the next year.
 - d) If the interns are remaining absent, then the repeat posting should be given with the information to intern grievance committee.
 - e) **HODs should write comments on the application, instead of writing 'as per rules' as the KHS rules are provided to all the HODs.**
 - f) PG teaching schedule should be as per MCI norms.
 - g) Alumni meet is scheduled on 24th-25th December 2017.
 - h) Rome camp is scheduled from 22nd December 2017 to 2nd January 2018.
 - i) It is requested to maintain the code of conduct and high standards in practical exams including NBE.
 - j) **The university theory examinations were started on 22/11/2017 and Centre observer's report was good.**
 - k) The practical examinations in various subjects are completed successfully by 23rd/11/2017. The time allotted for MUHS Practical examination is from 9 a.m. to 5 p.m. Dean requested to maintain the timing.
- 4) Dean said that, the amount of remuneration of Practical exam and TA/DA, the cheque will be issued after the submission of practical examination results **in the Dean's office. On this** Dr. Nitin Gangane, Dr. Dilip Gupta suggested that instead of issuing remuneration and TA/DA by cheque, the amount can be given by internet banking. In response to this Dean

said that the convener should provide the bank details of the examiners. Dr. Dilip Gupta said that the certificate of remuneration of Practical exam and TA/DA details should be issued the examiners. The Dean gave the affirmative response to this.

- 5) Dean discussed the GR of DMER regarding the one year bonded rural service will be applicable from 2019. On this Dilip Gupta said that, we should send the proposal to DMER to include our institute in the list, which may help us to get SR and faculty in various department where there is deficiency of staff as per MCI norms.
- 6) Dean informed to the house that thesis submission is going online. Dr. Shukla said that he had many difficulties while uploading the thesis. In response to this Dean said that he can send the concerned to Dean Office to sort out the problem.
- 7) **Dr. Atul Tayade requested Dean that, any leave Saturday should be considered as 'half day leave', as we are not availing '2nd or 4th Saturday off' , like other medical colleges in Maharashtra.** In addition, in KHS every Saturday, the working hours are half day only. In response to this, Dean told that under KHS rules is not permissible at present.

The meeting ended with thanks to Dean.

<p>Next meeting will be held on 11th January 2018 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 8th January 2018.</p>
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MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 14th December 2017

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K. R. Patond Dean

Member Secretary Dr. Atul T. Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. Nitin Gangane Director Prof. & Head, Department of Pathology.
2. Dr. A.K.Shukla Director Prof. & Head, Department of Ophthalmology.
3. Dr. B. H. Tirpude Director Prof. & Head, Dept. of Forensic Medicine & toxicology.
4. Dr. A.R. Chaudhari Prof. & Head, Dept. of Physiology.
5. Dr. M. R. Shende Prof. & Head, Dept. of Anatomy.
6. Dr. Sushilkumar Prof. & Head, Dept. of Pharmacology.
7. Dr. Dilip Gupta Prof. & Head, Dept. of Surgery.
8. Dr. Poonam Vshivkumar Prof. & Head, Dept. of Obstetrics & Gynaecology.
9. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology.
10. Dr. Jyoti Jain Prof. & Head, Department of Medicine.
11. Dr. Satish Kumar Professor, Department of Biochemistry.
12. Dr. P.R. Deshmukh Professor, Department of Community Medicine.
13. Dr. Sonia Jain Professor, Department of Dermatology.
14. Dr. Akash Bang Professor, Dept. of Paediatrics.
15. Dr. Kiran Wandile Professor, Dept. of Orthopaedics
16. Dr. Deepika Garg Associate Professor, Dept. of Otorhinolaryngology.
17. Dr. Ashok Singh Assistant Professor, Dept. of Radiotherapy
18. Dr. Kalyani Joshi Assistant Professor, Dept. of Dental Surgery.

Note: HOD of Microbiology was not present for the meeting.

- 1) The Dean welcomed all the council members.
- 2) The Dean announced that, the minutes of the college council, held on 9th December 2017 had been circulated and as no comments had been received, they are considered accepted.

3) **Dean informed the council that....**

- a) Thesis report should be send six monthly along with the progress report from 2017 batch onwards.
 - b) The thesis report should be sent along with the 6th monthly progress report of the student.
 - c) The total PL/EL for PG students are 22 per year, and 8 CL per year. Out of which only PL/EL will be carried forward in the next year.
 - d) If the interns are remaining absent, then the repeat posting should be given with the information to intern grievance committee.
 - e) **HODs should write comments on the application, instead of writing 'as per rules' as the KHS rules are provided to all the HODs.**
 - f) PG teaching schedule should be as per MCI norms.
 - g) Alumni meet is scheduled on 24th-25th December 2017.
 - h) Rome camp is scheduled from 22nd December 2017 to 2nd January 2018.
 - i) It is requested to maintain the code of conduct and high standards in practical exams including NBE.
 - j) **The university theory examinations were started on 22/11/2017 and Centre observer's report was good.**
 - k) The practical examinations in various subjects are completed successfully by 23rd/11/2017. The time allotted for MUHS Practical examination is from 9 a.m. to 5 p.m. Dean requested to maintain the timing.
- 4) Dean said that, the amount of remuneration of Practical exam and TA/DA, the cheque will be issued after the submission of practical examination results **in the Dean's office. On this** Dr. Nitin Gangane, Dr. Dilip Gupta suggested that instead of issuing remuneration and TA/DA by cheque, the amount can be given by internet banking. In response to this Dean

said that the convener should provide the bank details of the examiners. Dr. Dilip Gupta said that the certificate of remuneration of Practical exam and TA/DA details should be issued the examiners. The Dean gave the affirmative response to this.

- 5) Dean discussed the GR of DMER regarding the one year bonded rural service will be applicable from 2019. On this Dilip Gupta said that, we should send the proposal to DMER to include our institute in the list, which may help us to get SR and faculty in various department where there is deficiency of staff as per MCI norms.
- 6) Dean informed to the house that thesis submission is going online. Dr. Shukla said that he had many difficulties while uploading the thesis. In response to this Dean said that he can send the concerned to Dean Office to sort out the problem.
- 7) **Dr. Atul Tayade requested Dean that, any leave Saturday should be considered as 'half day leave', as we are not availing '2nd or 4th Saturday off' , like other medical colleges in Maharashtra.** In addition, in KHS every Saturday, the working hours are half day only. In response to this, Dean told that under KHS rules is not permissible at present.

The meeting ended with thanks to Dean.

Next meeting will be held on 11th January 2018 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 8th January 2018.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 11th January 2018

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K. R. Patond Dean

Member Secretary Dr. Atul T. Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. Nitin Gangane Director Prof. & Head, Department of Pathology.
2. Dr. A.M. Mehendale Director Prof. & Head, Department of Community Medicine.
3. Dr. A.R. Chaudhari Prof. & Head, Dept. of Physiology.
4. Dr. M. R. Shende Prof. & Head, Dept. of Anatomy.
5. Dr. S. Kar Prof. & Head, Department of Dermatology.
6. Dr. V. Vyas Prof. & Head, Dept. of Radiotherapy
7. Dr. Dilip Gupta Prof. & Head, Dept. of Surgery.
8. Dr. K. K. Mishra Prof. & Head, Dept. of Psychiatry.
9. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology.
10. Dr. Vijayshree Deotale Prof. & Head, Dept. of Microbiology
11. Dr. Jyoti Jain Prof. & Head, Department of Medicine.
12. Dr. Satish Kumar Prof. & Head, Department of Biochemistry.
13. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
14. Dr. Smita Singh Professor, Department of Ophthalmology.
15. Dr. Ranjana Kale Professor, Dept. of Pharmacology.
16. Dr. I.L. Khandekar Professor, Dept. of Forensic Medicine & toxicology.
17. Dr. Kiran Wandile Professor, Dept. of Orthopaedics
18. Dr. Deepika Garg Associate Professor, Dept. of Otorhinolaryngology.

Note: HODs of department of OBGY and Dental Surgery were not present for the meeting.

- 1) The Dean welcomed all the council members. Dean extended best wishes to the New Year 2018. College council members thanked Dean for the wishes and reciprocated the same.

- 2) The Dean announced that, the minutes of the college council, held on 14th December 2017 had been circulated and as no comments had been received, they are considered accepted.
- 3) **Dean told that ...**
 - a) The diagnostic camp at Kinwat was a successful and was a great learning experience.
 - b) The online thesis submission has been successfully uploaded.
 - c) The CAP is going on and concerned teachers are requested to complete the assigned university work.
 - d) There will be alumni meet of Postgraduate students (1981 batch onwards) of Orthopaedics on 26th and 27th January 2018. Everybody is requested to attend the function.
 - e) The Graduation ceremony and college gathering are the future events. The dates of these events are yet to be finalized.
 - f) Melghat medical camp will be on 9th and 10th February 2018.
- 4) Dr. Kiran Wandile invited all the members of college council for dinner and cultural programme in the Post graduate Alumni meet of Orthopaedics department.
- 5) Dr. Dilip Gupta highlighted the problems of sanctioning/getting taxi fare from the Account Section. He told that the Account section is demanding Pan Card number, and other documents while paying the fare to the taxi owner. He suggested that the institute should float the tender for taxi and all relevant documents should be collected while issuing order to the taxi owner, to prevent further harassment of the taxi owner as well as the departmental persons during examination period. Dean told that he will look into the matter.

- 6) Dean welcomed Dr. Mishra who joined back the Psychiatry department as Professor and Head.
- 7) Dean asked Dr. Shende that whether Cold storage facility can be utilized by other colleges on rent basis. In response to this Dr. Shende told that it is not possible to permit them to use our cold facility to fulfil their MCI requirements. It can be utilized in case of emergency situations for short period as and when required.
- 8) Dean told that Department of Skin will have MCI inspection during the PG examination for renewal of PG recognition. Dr. Kar told that three lasers are needed as per MCI requirement and official letter had been sent for sanction. Dean told that he had forwarded the letter with positive remarks and requested Dr. Kar to do the follow up.
- 9) Dr. Deotale said that the students who failed in 1st MBBS, do not attend the microbiology classes till the supplementary examination results are declared. She told that around 56 theory classes are conducted but students are not attending these classes. In response to this, Dean said that such students will be withheld from the MUHS examinations, if they are not having required attendance as per university norms.
- 10) Dr. Smita Singh told that some PG students are demanding to carry their personal books in library without following the proper protocols and many times they are misbehaving with the library staff. She told that reading room is meant for both UG and PG students. She again added that additional staff is needed to increase the library timings which is another demand of the students. In response to these problems, Dean said that he will call the meeting with students.

The meeting ended with thanks to Dean.

Next meeting will be held on 8th February 2018 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 5th February 2018.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 8th February 2018

The college council meeting was held in committee room Dean's office at 2 PM and following members were present.

Chairperson: Dr. K. R. Patond Dean

Member Secretary Dr. Atul T. Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. B. H. Tirpude Director Prof.& Head, Dept. of Forensic Medicine & Toxicology.
2. Dr. A.R. Chaudhari Prof. & Head, Dept. of Physiology.
3. Dr. M. R. Shende Prof. & Head, Dept. of Anatomy.
4. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology.
5. Dr. Jyoti Jain Prof. & Head, Department of Medicine.
6. Dr. Satish Kumar Prof. & Head, Department of Biochemistry.
7. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
8. Dr. B.K. Patle Prof. & Head, Dental Surgery.
9. Dr. Smita Singh Professor, Department of Ophthalmology.
10. Dr. Sonia Jain Professor, Department of Dermatology.
11. Dr. P. Deshmukh Professor, Department of Community Medicine.
12. Dr. Devesh Gosawi Professor, Dept. of Pharmacology.
13. Dr. Shuchi Jain Professor, Department of OBGY.
14. Dr. Kiran Wandile Professor, Dept. of Orthopaedics

Note: HODs of department of Pathology, Microbiology, Otorhinolaryngology, Surgery, Radiotherapy and Psychiatry were not present for the meeting.

Dean welcome all members.

The Dean announced that, the minutes of the college council, held on 11th January 2018 had been circulated and as no comments had been received, they are considered accepted.

Dean said that

1. Suggestions by Dr. Dilip Gupta in last college council, regarding the taxi fare had been forwarded to Secretary for consideration.
2. A circular is drawn for the exam going post graduate students and they will allowed to carry one personal book and one note book in the main library till the completion of their university examination. They will be asked to enter the name of the personal book on entry and exit. This circular was drawn against the point which was discussed in college council meeting dated 11th January 2018. (Cc/7806/Office of Dean MGIMS, dated 5th February 2018).
3. All members to go through the aims and objectives of College **council's** formation according the Maharashtra Health University Act.
4. There should be rules and regulations/SOPs of Hostels and it should be uploaded on the website.
5. Institute received funds for Swachhata Action Plan and the amount received is being utilized. Dean congratulated all HODs, and staff members for their consistent endeavor.
6. The Kayakalp award scheme assessment is going on. Under this scheme the various medical colleges in India are being divided into two groups, i.e. group A and group B. Our institute is in group A. There are awards in this scheme. In group A, 3 crores, 1.5 crores and 50 lakhs INR for the institutes raking 1st, 2nd, and 3rd respectively. In Group B, 2 crores, 1 cores and 50 lakhs INR for the institutes raking 1st, 2nd, and 3rd respectively.
7. The suggestions given by the assessment team of Kayakalp award Scheme should be followed/incorporated.
8. The University UG/PG affiliation inspection is expected. The inspection dates will be communicated three days prior.

9. The hospital staff /medical students / nursing student cannot be the witness in **patient's consent** form.
10. Miss Shambhavi **Chaudhary's** article titled '**Learning with the community: An Enrich experience' is accepted for publication under the 'Experiences' Section of International journal of Medical Students June 20127. She requested for incentives for Scientific Publications by Under Graduate Students 2018. Her request is referred Dr. Subodh Gupta for consideration and extended the congratulations.**
11. A letter related to Swachhata Pakhawada from 1st to 15th April 2018 is received, it is requested to give action plan. Some of the points in this drive are i) Massive cleaning drive in all wards, ii) Sensitization drives by doctors to patient and visitors on importance of safe, sanitation and hygiene. iii) Massive drive on disposal/ removal of old files, and old non usable, vehicles, furniture, equipment and other waste material dump in corridor, and other premises in the department. iv) Digitization of office files. v) organizing workshops vi) segregation of degradable and non-degradable material under bio waste management programme
12. SR requirements: i) Medicine : 4 are required 5 are available, ii) Paediatrics: 2 are required 3 are available, iii) TB Chest : 1 is required, iv) Psychiatry: : 1 is required 1 is available, v) Surgery : 4 are required 5 are available, vi) Orthopadics : 2 are required 1 is available, for 1 order is issued, vii) Radiodiagnosis : 3 are required 1 is available, viii) ENT : 1 is required 1 is available, ix) Ophthalmology : 1 is required 4 are available, x) OBGY : 2 are required 3 are available, xi) Anaesthesia : 4 are required 4 are available, xii) Radiotherapy : 3 are required 1 is available, xiii) Dental Surgery: No requirement, 2 are available. Sanctioned posts of SR are 35 and filled up are 35.

13. Circular of summer vacations programme is already dispatched. First half starts from 22nd April 2018 to 11th May 2018 and second half 13th May 2018 to 1st June 2018 with common working day on 12th May 2018.
14. Laurels to Anatomy department of MGIMS at MUHS state level Research Conference by Mr. Pradeep Bokariya received First prize in his project presentation, Dr. Vijay Gujar received third prize and Dr. Bharat Sontakke received consolation prize. Dean extended the congratulation the winners, HOD and teaching staff of Anatomy.
15. Dr. Ruchi Kothari Associate Professor, from Physiology department received the winning trophy and cash prize of INR 5000/- **for her research presentation in "the combined Meeting of 39th IASM and 9th Scientifica 2018- international conference organized by Indian association of Sports Medicine held at Pune on 2nd to 4th February 2018.** Dean extended the congratulation to Dr. Ruchi Kothari and HOD, department of Physiology for his support.
16. Visiting Professor in Paediatrics Dr. Dhanny Reddy had arrived. Dean extended a warm welcome to him.
17. All HODs are requested to maintain the minimum requirements of faculty, infrastructure and clinical material in their respective department as per MCI.
18. Dean told that a book costing one thousand or more should not write off. In response to this Dr. Smita Singh asked, **"What is the procedure to write off a lost book or an out dated book?"** Dr. Atul Tayade said that there is G.R. / guidelines to write off a book from stock book.

The meeting ended with thanks to Dean.

Next meeting will be held on 8th March 2018 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 5th March 2018.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 15th MARCH 2018

The college council meeting was held in meeting hall JBTDRC at 3 PM and following members were present.

Chairperson: Dr. K. R. Patond Dean

Member Secretary Dr. Atul T. Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. A.K. Shulka Director Prof. & Head, Department of Ophthalmology.
2. Dr. A.M. Mehendale Director Prof.& Head, Dept. of Community Medicine
3. Dr. B. H. Tirpude Director Prof.& Head, Dept. of Forensic Medicine & Toxicology.
4. Dr. M. R. Shende Prof. & Head, Dept. of Anatomy.
5. Dr. Sushil Verma Prof. & Head, Dept. of Pharmacology.
6. Dr. Dilip Gupta Prof. & Head, Dept. of Surgery.
7. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology.
8. Dr. V. Deotale Prof. & Head, Dept. of Microbiology.
9. Dr. Jyoti Jain Prof. & Head, Dept. of Medicine.
10. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
11. Dr. K. K. Mishra Prof. & Head, Dept. of Psychiatry.
12. Dr. K. Goswami Professor, Dept. of Biochemistry.
13. Dr. Surekha Tayade Professor, Department of OBGY.
14. Dr. Sonia Jain Professor, Dept. of Dermatology.
15. Dr. Kiran Wandile Professor, Dept. of Orthopaedics.
16. Dr. S. S. Pajai Associate Professor, Dept. of Physiology.
17. Dr. Shailendra Assistant Professor, Dept. of Radiotherapy.

Note: HODs of department of Pathology, Otorhinolaryngology, and Dental Surgery were not present for the meeting.

Dean welcome all members.

1. The Dean announced that, the minutes of the college council, held on 8th February 2018 had been circulated and as no comments had been received, they are considered accepted.
2. Dean communicated that Dr. Poonam Verma has been felicitated by Mahakali Shikshan Sanstha on **Women's Day for her contribution towards Women's Health and well-being**, at the hands of Usha Khanna, renowned music director. Dr. Surekha Tayade, Professor OBGY also has been felicitated and was conferred Savitri bai Phule award in field of Medicine by Wardha Social forum and Dr. Anshu was awarded **'Woman of the year award' by Times of Inida, Vidarbha region**, for her excellent professional achievements. Dean extended congratulations and the best wishes to all the three awardees for more such achievements in future life.
3. Dean said that the **visits of Hon'ble Vice president of India and Hon'ble Minister of State for Health & Family Welfare, Govt. of India** to the institute, were successful.
4. The Rule 194 (ii), in Government finance rule 2005 was quoted by Dean. It states that Physical verification of Library books: (ii) Loss of five volumes per one thousand volumes of books issued / consulted in a year may be taken as reasonable provided such losses are not attributable to dishonesty or negligence. However, loss of a book of a value exceeding Rs. 1,000/- (Rupees One thousand only) and rare books irrespective of value shall invariably be investigated and appropriate action will be taken. Dr. A.K. Shukla said that the book which was lost has been found and that he is unaware of the guidelines to write off the books in library. He said that all the old, out dated, damaged books are being stored, which is creating problem for storage space. Dr. Atul Tayade said that there is a GR of Maharashtra State related to write off, the old, damaged, out dated books. Dr. Atul Tayade assured to provide the said GR.

5. Dean said that in one of the RTI, the information of personal promotion in the institute had been sought. The details were asked from the concerned faculty and those who had not submitted the information should send it **immediately to the Dean's office**.
6. Dean extended best wishes to the faculty who had applied for AIIMS, Nagpur and other places.
7. Dean also told that, certificates/information for the above should be sent in two copies with proper dispatch number from the department. So that the office copy can be kept in the **Dean's office, which will be used**, if verification in this regards is asked by the third party.
8. Dean said that there will be inspection for renewal of recognition of Post Graduate course in Psychiatry, and official correspondence had been done for compliance inspection.
9. Dean told that some of the students are been given repeat internship posting because they were absent from duties in some departments. 20 candidates are not completing internship on 31st March 2018. Dean requested all HODs to check records of interns carefully. Dean invited the opinion of Dr. Mehendale, officer in charge internship programme. Dr. Mehendale said that there is no provision of condonation of internship period. Dr. Shukla said that such problem should be communicated to the next batch of interns so that they do not face this problem during their completion.
10. Dr. Shukla said, interns of the fresh batch had represented **to the Hon'ble Secretary, KHS to** get relaxation from their duties on Saturday and Sunday, to attend the DAMS, PG coaching classes from 9 am. to 9 pm. Dr. Shukla also told that only 32 interns of the present batch were registered for these classes and asked the opinion from house about whether for these handful students the duties of the interns should be rescheduled.
11. Dr. Shukla also queried whether 22 days privilege leaves (PL) per year for PG students could be carried over to next year? And if they can be carried over then how many of these leaves can be taken at a time. Dean said that PL can be carried over to next year. In

response to this, Dr. Shukla said that it results in difficulty in running the departmental work and patient care, when students avail PL for preparation for exam. Dr. Shukla suggested that PL should not be accumulated for three year tenure and should not be allowed more than 10/15 days at a time. He said that this should be communicated to the students. Dr. Shulka and Dr. Deotale said that before framing any rule/ guidelines we should go through the MUHS rules. Dean asked Dr. Deotale to find out the process of granting PL in other colleges, so that we can follow it. After a long discussion on this issue, Dean formulated a committee to ascertain the guidelines. The committee members were as follows, Dr. A.K.Shulka, Chairman, Members as 1) Dr. Vijayshree Deotale, 2) Dr. Jyoti Jain, 3) Dr. Shende, 4) Dr. Kalyan Goswami, 5) Dr. B. Tirpude

12. Dean requested to all members to find out the working hours of interns if any.

13. Dean also told that all leaves of interns, PG students will to considered after due recommendation by Head of the department.

14. Dr. Dilip Gupta requested to advertise the post of Assistant Professor in Surgery. In response to this Dean asked Dr. Dilip Gupta to send the requirement to Dean's Office.

The meeting ended with thanks to Dean.

Next meeting will be held on 12th April 2018 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 10th April 2018.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 19th April 2018

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K. R. Patond Dean

Member Secretary Dr. Atul T. Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. A. K. Shukla Director Professor, Prof. & Head, Dept. of Ophthalmology.
2. Dr. A. M. Mehendale Director Professor, Prof. & Head, Dept. of Community Medicine.
3. Dr. A.R. Chaudhari Prof. & Head, Dept. of Physiology.
4. Dr. M. R. Shende Prof. & Head, Dept. of Anatomy.
5. Dr. C.M. Badole Prof. & Head, Dept. of Orthopaedics
6. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology.
7. Dr. Satish Kumar Prof. & Head, Dept. of Biochemistry.
8. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
9. Dr. K. K. Mishra Prof. & Head, Dept. of Psychiatry
10. Dr. Rahul Narang Prof. & Head, Department of Microbiology
11. Dr. P. N. Murke Professor, Dept. of Forensic Medicine & Toxicology
12. Dr. Devesh Gosawi Professor, Dept. of Pharmacology.
13. Dr. Shuchi Jain Professor, Department of OBGY.
14. Dr. Sidharth Rao Associate Professor, Dept. of Surgery.
15. Dr. S. J. Yelwatkar Associate Professor, Dept. of Medicine
16. Dr. Sailendra Narayan P Assistant Professor, Dept. of Radiotherapy

Note: HODs of department of Pathology, Otorhinolaryngology, Dermatology, Dental Surgery, and Psychiatry were not present for the meeting.

Dean welcomed all members.

The Dean announced that, the minutes of the college council, held on 15th March 2018 had been circulated and as no comments had been received, they are considered accepted.

Dean appealed to all HODs, to adjust the duties of the Interns, so that they can attend the NEET Coaching classes on Saturday and Sunday.

The Dean said that,

1. MGIMS received Kayakalp award at RML Hospital, New Delhi on 19th April 2018. Dr. B.S. Garg and Dr. S.P Kalantri attended the function to receive the award. Dean extended the heartiest congratulations to every KHS family member, for their efforts and hard work with team spirit.
2. In MUHS Nashik, MMC registration certificate is required for teacher approval. Dr. Shukla said that the teachers having temporary approval is valid till July 2018. Dean said that post of these teachers will be advertised and then process of approval will be started.
3. PG admission process is going on and the first round is finished. There are three retentions, i.e. Surgery-1, Community Medicine-1, and Anaesthesia-1.
4. Post of the Dean has been advertised and last date of submission of application was 16/04/2018.
5. As per the MUHS directives, the mental health screening of residents and Medical fitness should be done for PG student if his/her behavior is not normal in the department. The HOD of the concerned department should get it done after due permission from the Dean. The letter was already circulated to all HODs. (vide letter no. muhs/pg/e-2/3246/16 dated 25/11/2016) Dr. Shukla suggested that for new PG batch the base line assessment and checkup should a part of medical examination and should be done at the time of admission, so that students who likely have problem in future, can be identified and the record can be maintained in Psychiatry department. Dean clarified that, at the time of admission, students are producing medical fitness certificate to the state/central authorities.

6. No PG should be allotted to a teacher whose age is more than 65 years.
 7. Faculty should act as role model and should follow the dress code i.e. wearing Apron with name plate & I card.
 8. Dr. Manish Jain is nodal officer for DMMP II.
 9. Visit of DGHS, Dr. Promila Gupta was successful and informative.
 10. Writing CR is responsible job. While writing CR, reporting officer should not hesitate to write a negative remark.
 11. Dr. Shukla asked about who will sign the form of newly admitted Post Graduate student to whom the guide has been allotted as half of the faculty is on vacation. In response to this Dean said that faculty can be called back from the vacation to sign the form. Dean said that vacation is privilege and not the right.
- The meeting ended with thanks.

Next meeting will be held on 10th May 2018 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 9th May 2018.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 10th MAY 2018

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. K. R. Patond Dean

Member Secretary Dr. Atul T. Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. Sumit Kar Prof. & Head, Dept. of Dermatology.
2. Dr. P.S. Nagpure Prof. & Head, Dept. of Otorhinolaryngology.
3. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology.
4. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
5. Dr. P. N. Murke Professor, Dept. of Forensic Medicine & Toxicology
6. Dr. Pradeep Deshmukh Professor, Dept. of Community Medicine.
7. Dr. A.M. Tarnekar Professor, Dept. of Anatomy.
8. Dr. Shuchi Jain Professor, Department of OBGY.
9. Dr. Kiran Wandile Professor, Dept. of Orthopaedics
10. Dr. Amrish Saxena Associate Professor, Dept. of Medicine
11. Dr. Ajab Dhabarde Associate Professor, Dept. of Ophthalmology.
12. Dr. Dipak Thamke Associate Professor, Department of Microbiology
13. Dr. Sachin Pawar Associate Professor, Dept. of Physiology.
14. Dr. Kanchan Mohod Associate Professor, Dept. of Biochemistry.
15. Dr. Sachin Gedam Associate Professor, Dept. of Psychiatry
16. Dr. Mohan Pethe Assistant Professor, Dept. of Pharmacology.

Note: HODs of department of Pathology, Surgery, Radiotherapy and Dental Surgery were not present for the meeting.

Dean welcome all members.

The Dean announced that, the minutes of the college council, held on 19th April 2018 had been circulated and as no comments had been received, they are considered accepted.

Dean said that...

1. The duties of the interns to be adjusted on Saturdays and Sundays, so that they can attend the NEET coaching classes.
2. **MMC registration is necessary for teacher's approval in MUHS, Nashik.**
3. **Interview for Dean's post is on 21st May 2018.** Dean as well as the council members extended the best wishes to the applicants.
4. The attendance in the prayer is less. All HODs were requested to take measures to increase the attendance in the prayer.
5. HODs are requested to monitor the code of conduct by the faculty, PG students, UG students, and departmental staff. To implement the code of Conduct, HOD can act as a role model.
6. While writing CR of an employee, justified remarks should be reported.
7. Out of six seats of MD medicine, two seats are permitted.
8. Institutional Golden jubilee year is Sept 2018-Sept 2019. All HODs are requested to submit the academic activity plan, i.e. CMEs, workshops etc to the Secretary through proper channel.
9. PG admission rounds are going on and cutoff date is 18st May 2018 5 p.m. Orientation Programme for newly admitted PG student will be in 1st week of June 2018.
10. Dr. Manish Jain told that there is a problem in some biometric machines installed by approved agencies of MCI. Dr. Manish Jain requested to provide a technical person for the maintenance of the Biometric machines.

The meeting ended with thanks to Dean.

Next meeting will be held on 14th June 2018 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 12th June 2018.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 14th June 2018

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. N. Gangane Dean

Member Secretary Dr. Atul T. Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. A.K. Shukla Director Prof. & Head, Dept. of Ophthalmology.
2. Dr. A.M. Mehendale Director Prof. & Head, Dept. of Community Medicine.
3. Dr. A.R. Chaudhari Prof. & Head, Dept. of Physiology.
4. Dr. Sumit Kar Prof. & Head, Dept. of Dermatology.
5. Dr. S. Verma Prof. & Head, Dept. of Pharmacology.
6. Dr. P.S. Nagpure Prof. & Head, Dept. of Otorhinolaryngology.
7. Dr. D. O. Gupta Prof. & Head, Dept. of Surgery.
8. Dr. K. K. Mishra Prof. & Head, Dept. of Psychiatry
9. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology.
10. Dr. P. Vermashivkumar Prof. & Head, Department of OBGY.
11. Dr. V.S. Deotale Prof. & Head, Department of Microbiology
12. Dr. C.M.Badole Prof. & Head, Dept. of Orthopaedics
13. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
14. Dr. Jyoti Jain Prof. & Head, Dept. of Medicine
15. Dr. V.B. Shivkumar Professor, Dept. of Pathology.
16. Dr. Kalyan Goswami Professor, Dept. of Biochemistry.
17. Dr. J. Waghmare Professor, Dept. of Anatomy.
18. Dr. Ashok Singh Assistant Professor, Department of Radiotherapy

Note: HODs of department of Forensic Medicine & Dental Surgery were not present for the meeting.

All the college council members conducted a farewell function for the outgoing Dean Dr. K.R. Patond. The function was anchored by Dr. Dilip Gupta. Dr. Atul Tayade welcomed **the Hon'ble** Secretary Dr. B.S. Garg. On behalf of all members, Dr. B.S. Garg felicitated Dr K.R.Patond by offering shawl and shreefal and welcomed Dean Dr. Nitin Gangane by offering floral bouquet. Dr. Dilip Gupta requested Dr. K.R.Pathod to share his experience.

Dr. Patond extended warm welcome to the incoming Dean Dr. Nitin Gangane.

Dr. K. R. Patond said that he was thankful to all members of college council who contributed immensely for the cause of academics in MGIMS and co-operation extended during his tenure.

DR. Patond said that his tenure as Dean MGIMS was full of turbulences and it was wonderful learning experience. During his tenure, 100 MBBS seats got recognised, the NAAC accreditation score enhanced, majority of the PG **subject's** renewal of recognition was fulfilled. Dr. Patond extended best wishes to Dr. Nitin Gangane and members of college council for better future of MGIMS. He said that he is thankful to all members for inviting him as special invitee to attend the council meeting.

Dr. Dilip Gupta requested Hon'ble Secretary Dr. B.S.Garg to express his views on this occasion. Dr.

B.S.Garg said that Dr. K. R. Patond joined as Dean On 1 August 2014 and his tenure was upto 11 June 2018. He said that the tenure of Dr. K.R. Patond was uneventful. Dr. B.S. Garg said that he appreciate the loyal, honest and punctual services by Dr. K.R. Patond. Dr. B.S. Garg said that the incoming dean Dr. Nitin Gangane is having many academic achievements and institute will get benefited during his tenure. The felicitation function ended with vote of thanks by Dr. Dilip Gupta.

The Dean Dr. Nitin Gangane announced that, the minutes of the college council, held on 10th May 2018 had been circulated and as no comments had been received, they are considered accepted.

Dean said that we should follow the code of conduct in our day to day practice.

Dean requested to the council members to take measures to increase attendance in 'Friday Shramdan and Prayer'.

Dean informed that, he will start visiting various departments from 1st July 2018 to meet all the staff members, PG- students and teaching faculty. Dean asked to prepare the academic goal for next six months. Dean asked to prepare the plan for Golden jubilee year of the institute.

Dean requested to write the recommendation on the application of earned leave.

Dr. Vijayshri Deotale said that the work of renovation of Pathology Lecture hall should be undertaken at earliest. In response to this Dean said that he is going to request the management to renovate the old teaching block in this Golden jubilee year.

Dr. Dilip Gupta said that there is no designated lecture hall of Surgery department. Dr. Shukla said that examination hall should maintained regularly. Dr. Shukla informed that two lecture halls and Auditorium will be ready by 30th September 2018.

Dr. Vijayshree Deotale told that tender were floated for Biometric attendance facility, and nobody had submitted the quotations because of the stringent rules and terms in the tender notice. Dean said that he will look into the matter.

The meeting ended with thanks to Dean.

Next meeting will be held on 12th July 2018 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 10th July 2018.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 12th July 2018

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. Nitin. Gangane Dean

Member Secretary Dr. Atul T. Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. A.K. Shukla Director Prof. & Head, Dept. of Ophthalmology.
2. Dr. A.M. Mehendale Director Prof. & Head, Dept. of Community Medicine.
3. Dr. B. H. Tirpude Director Prof. & Head, Dept. of Forensic Medicine and Toxicology.
4. Dr. M.R.Shende Prof. & Head, Dept. of Anatomy.
5. Dr. Virendra Vyas Prof. & Head, Department of Radiotherapy.
6. Dr. Sumit Kar Prof. & Head, Dept. of Dermatology.
7. Dr. S. Verma Prof. & Head, Dept. of Pharmacology.
8. Dr. P.S. Nagpure Prof. & Head, Dept. of Otorhinolaryngology.
9. Dr. D. O. Gupta Prof. & Head, Dept. of Surgery.
10. Dr. K. K. Mishra Prof. & Head, Dept. of Psychiatry
11. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology.
12. Dr. P. Vermashivkumar Prof. & Head, Department of OBGY.
13. Dr. C. M. Badole Prof. & Head, Dept. of Orthopaedics.
14. Dr. B. K. Patle Prof. & Head, Dental Surgery.
15. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
16. Dr. Satish Kumar Prof. & Head, Dept. of Biochemistry.
17. Dr. Anupama Gupta Prof. & Head, Dept. of Pathology.
18. Dr. Rahul Narang Professor, Department of Microbiology
19. Dr. Bharti Taksande Professor, Dept. of Medicine
20. Dr. N. V. Bansod Associate Professor, Dept. of Physiology

1. The Dean welcomed all the council members.
2. The Dean announced that, the minutes of the college council, held on 14th June 2018 had been circulated and as no comments had been received, they are considered accepted.

3. Dean informed members that SRs and non PG JRs have been appointed in all clinical departments taking into consideration different factors like workload, ensuing MCI inspection, Melghat and other peripheral posting. He also informed them that new appointment orders have been prepared to take care of absence of these registrars from Post PG bond period of 1 year.
4. An Agenda was communicated by Dr. Anupama Gupta, for new telephone directory of PBX of KHS. Dean responded that he will look into the matter and it will be provided soon.
5. Dean asked to Dr. Dilip Gupta that in an admitted MLC patient, if the cause of death is known, then is it necessary to do the Post-Mortem (PM)? Dr. Dilip Gupta told PM report is necessary of LIC claim. Dr. Badole said that the guidelines regarding the indications for PM should be provided to all clinicians. In response to this Dean requested Dr. Tirpude to formulate SOPs for indications of PM.
6. Dean said that there should be uniformity in the posting of SR and JR residents in Melghat project.
7. Dean said that employees should be present at the working places during duty hours and it is responsibility of the HODs to maintain the discipline in their departments.
8. Dean informed that he had visited most of the departments and listened to the various issues of the students, teaching and non-teaching staff. Dean requested HODs to prepare and submit the minutes of departmental meeting with him, so that he can forward their issues/problems/demands to the management.
9. Dr. Dilip Gupta told that some time interns posted in his department are posted to Melghat without due information to him or his department. He added that sometimes interns on their own change the posting to Melghat. In response to this Dr. Mehendale said that separate posting order for the interns posted at Melghat is being issued from time to time **from The Dean's office** and copy of same is always marked to the concerned HOD. It was

informed by Dr. Mehendale that as per Minutes of the meeting of the Internship Monitoring Committee held on 29/2/2012 (cc/7695 dated 3/3/12), it was decided that special provision should be made for the posting of the interns at Melghat. It was informed by Dr. Dr. Mehendale that the interns have to work under supervision. Dr. Shukla said that a given time, how many interns are posted at Melghat is not clear? He added that, are we having a mandate to post the interns at Melghat? He said that the decision to post intern at Melghat should be reviewed in view of the basic internship programme. In response to this Dean said that he will request OSD Dr. Chhabra to appoint BAMS graduates as medical officers instead of interns.

10. Dean said that casual leave account of HODs, will be maintained by Dean Office, and HODs **are requested to inform by application/email to dean's office whenever they avail CL.**

11. **Dean said that interns' attendance should be sent regularly on 25th of every month.**

12. Dean said that we should take feedback from students regarding the teaching and other curriculum issues.

13. Dean said that the morning classes (8am to 9 am) are not taken regularly by some departments. Dean said that HODs & senior faculty should conduct theory classes. Dr. Dilip Gupta said that student are not attending the classes. Dr. Poonam Verma Shivkumar said that students attend the DAMS coaching classes instead of our classes, as the DAMS classes are conducted during college teaching hours (i.e. 9. am to 5 pm.) Dr. Shukla said that it was decided to permit DAMs to conduct classes after 5 p.m. in SN hall. Dean informed the members that we may not permit DAMS classes in our institute if they are conducted during college teaching hours.

The meeting ended with thanks to Dean.

Next meeting will be held on 9th August 2018 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 4th August 2018.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102

Minutes of College council meeting dated 9th August 2018

The college council meeting was held in committee room Dean's office at 3 PM and following members were present.

Chairperson: Dr. Nitin. Gangane Dean

Member Secretary Dr. Atul T. Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. K.R.Patond Director Prof. Ex,Dean, Dept. of Orthopaedics.
2. Dr. Ulhas Jajoo Director Professor Dept. of Medicine.
3. Dr. A.K. Shukla Director Prof. & Head, Dept. of Ophthalmology.
4. Dr. A.M. Mehendale Director Prof. & Head, Dept. of Community Medicine.
5. Dr. B. H. Tirpude Director Prof. & Head, Dept. of Forensic Medicine and Toxicology.
6. Dr. M.R.Shende Prof. & Head, Dept. of Anatomy.
7. Dr. A. R. Chaudhari Prof. & Head, Dept. of Physiology
8. Dr. Virendra Vyas Prof. & Head, Department of Radiotherapy.
9. Dr. S. Verma Prof. & Head, Dept. of Pharmacology.
10. Dr. P.S. Nagpure Prof. & Head, Dept. of Otorhinolaryngology.
11. Dr. D. O. Gupta Prof. & Head, Dept. of Surgery.
12. Dr. K. K. Mishra Prof. & Head, Dept. of Psychiatry
13. Dr. Sucheta Tidke Prof. & Head, Dept. of Anaesthesiology.
14. Dr. C. M. Badole Prof. & Head, Dept. of Orthopaedics.
15. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
16. Dr. Satish Kumar Prof. & Head, Dept. of Biochemistry.
17. Dr. Jyoti Jain Prof. & Head, Dept. of Medicine
18. Dr. Anupama Gupta Prof. & Head, Dept. of Pathology.
19. Dr. A. K. Pal Professor, Department of Anatomy.
20. Dr. Surekha Tayade Professor, Department of OBGY.
21. Dr. Sonia Jain Professor, Dept. of Dermatology.
22. Dr. Rahul Narang Professor, Department of Microbiology
23. Dr. S. K. Kale Professor, Department of Radiology.
24. Dr. Bharti Taksande Professor, Dept. of Medicine.
25. Dr. Chetna Maliye Professor, Dept. of Community Medicine
26. Dr. Dr. Sudha Jain Professor, Dept. of Anaesthesia.
27. Dr. Smita Singh Professor, Dept. of Ophthalmology.
28. Dr. V.B. Shivkumar Professor, Dept. of Pathology.
29. Dr. P.N. Murkey Professor, Dept. of Forensic Medicine.

30. Dr. Devesh Goshavi	Professor, Dept. of Pharmacology.
31. Dr. Ranjana Kale	Professor, Dept. of Pharmacology
32. Dr. Suchi Jain	Professor, Dept. of OBGY
33. Dr. Anshu	Professor, Dept. of Pathology.
34. Dr. Akash Bang	Professor, Dept. of Paediatrics
35. Dr. P.A. Jategaokar	Professor, Dept. of Surgery
36. Dr. Indrajeet Khandekar.	Professor, Dept. of Forensic Medicine.

1. The Dean welcomed all the council members.
2. The Dean informed that every fourth consecutive college council meeting will be extended college council meeting and will include all professors. He informed that this will facilitate communication amongst senior faculty of the institute.
3. **Dean said that every department should maintain the 'movement register'.** It will be the responsibility of HOD to maintain the movement register.
4. **An agenda communicated by DR. K. K. Mishra as follows**
 - i) **Perennial problem of posting of intern in psychiatry department, when the department is running with no new residents and dependant on existing residents for call duties, there is no information when the intern is withdrawn from Department, who is actually responsible for their duty roster, Intern In charge/HOD Medicine, Resident medicine?**
 - ii) **Where to shift the patients in case of medical emergency? Inside the hospital/ outside the hospital (higher centre)?**

In response to points raised by Dr. K.K. Mishra, Dean said that he has already given instructions that Interns should not be removed from the minor posting, as decided earlier by the internship monitoring committee. He also said that serious patients with medical emergency should be send medicine department for further management. Dean asked Dr. Jyoti Jain, to take corrective measures in this regard. Dean said that intern's absentee should be marked and must be reported to concerned section of Dean's office.

5. Dr. Dilip Gupta communicated following agenda for the meeting
 - i) Accommodation problems of senior registrars.
 - ii) Non availability of lecture hall for UG Surgery theory classes.In response to this Dean said that SRs will be accommodated in Married PG Hostel and Surgery UG lectures should be conducted in Paediatrics lecture hall (MCH wing) after consultation with Dr. Manish Jain.
6. Dean called suggestions from all member for the institutional development plan for Golden Jubilee year of the institute.
7. Dean told that the two shramdan activity photographs should be emailed to only KAYA KALP (kayakalp@mgims.ac.in).
8. Dean suggested that the faculty residing in campus, preferably should not bring the vehicle to reduce the congestion in the parking place.
9. Dean said that it is better to handle departmental issues at departmental level.
10. Dr. Gosavi asked, **"If** it is possible to start the undergraduate classes after declaration of results instead of sometime after **examination?"** **In response to this Dean told the dates** for commencement of teaching session are communicated/declared by MUHS, Nashik.

The meeting ended with thanks to Dean.

Next meeting will be held on 20th September 2018 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 16th September 2018.



**MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102**

Minutes of College council meeting dated 20th September 2018

The college council meeting was held at committee room of Dean's office at 3 PM and following members were present.

Chairperson: Dr. Nitin. Gangane Dean

Member Secretary Dr. Atul T. Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. A.K. Shukla Director Prof. & Head, Dept. of Ophthalmology.
2. Dr. A.M. Mehendale Director Prof. & Head, Dept. of Community Medicine.
3. Dr. Sumit Kar Prof. & Head, Dept. of Dermatology.
4. Dr. Sushilkumar Verma Prof. & Head, Dept. of Pharmacology.
5. Dr. P.S. Nagpure Prof. & Head, Dept. of Otorhinolaryngology.
6. Dr. D. O. Gupta Prof. & Head, Dept. of Surgery.
7. Dr. K. K. Mishra Prof. & Head, Dept. of Psychiatry
8. Dr. P. Vermashivkumar Prof. & Head, Department of OBGY.
9. Dr. B. K. Patle Prof. & Head, Dental Surgery.
10. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
11. Dr. Satish Kumar Prof. & Head, Dept. of Biochemistry.
12. Dr. Jyoti Jain Prof. & Head, Dept. of Medicine
13. Dr. Anupama Gupta Prof. & Head, Dept. of Pathology.
14. Dr. Sudha Jain Professor, Dept. of Anaesthesiology.
15. Dr. P. N. Murkey Professor, Dept. of Forensic Medicine and Toxicology.
16. Dr. S. Pajai Associate Professor, Dept. of Physiology
17. Dr. Jwalant Waghmare Associate Professor, Dept. of Anatomy.
18. Dr. Shailendra. Naryan P. Assistant Professor, Department of Radiotherapy.

1) The Dean welcomed all the council members.

2) Dean informed to the house about the sad demise of MGIMS alumnus Dr. Mahesh Jagtap from 2004 batch and also father in law of Dr. Sucheta Tidke. Dean requested members to pay homage with 2 minutes silence to the departed souls for their eternal journey.

3) Dean said that MMC renewal for accreditation of our institute is due. For the renewal, the information of CMEs conducted in our institute for last five years is needed. Dean requested all HODs to provide the required information of CME with MMC accredited

hours to Dr. Atul Tayade, who will coordinate for renewal of MMC accreditation of the institute.

4) The Dean announced that, the minutes of the college council, held on 9th August 2018 were circulated and as no comments were received, they are considered accepted.

5) Dean said that the Exam section has already started functioning under him. Dr. Mohan Pethe from Pharmacology Department, Dr. Vijay Gujar from Anatomy Department and Dr. Vinod Shende from Physiology Department will be looking after the work of Exam Section. The HODs from the concerned department are requested to relieve them as and when required. The internal assessment examination will be conducted by the Exam. Section. HODs are requested to send one teaching staff and one non teaching staff from their department for coordination during the internal assessment examination. Facility to evaluate the internal assessment examination answer sheets in examination section will be made available if needed.

6) Dean informed that he presumes that 'Movement Register' is maintained in every department. Dean requested the HODs to maintain the movement register, if they have still not started. Dr. Jyoti Jain asked that, what action need to be taken, if someone is not informing or not doing entry in the movement register? In response to this Dean informed that the matter should be intimated to the Dean's office.

7) Dr. Dilip Gupta said that as the record of the internal assessment cannot be destroyed before the completion of internship of the students, hence the record should be stored in the exam section. In response to this, Dean said that the record of the concerned subject should be maintained by the concerned department as per the guidelines of MUHS.

8) One agenda was communicated by Dr. Manish Jain in advance, regarding the parking for faculty of MCH and Security in MCH. Dr. Manish Jain said that the issue has been already resolved.

9) In view of the Swachchhata Pakhwada from 15th September to 2nd October 2018, the 'Mega Shramadan' was planned on 1 October 2018 at 4 p.m.

10) Dr. Shukla said that some of the final year student remain chronically absent. In response to this Dean said that six monthly attendance report should be strictly displayed on notice board, and should be communicated to Dean Office and MUHS. Dean said that Dr. Patle, HOD Dental Surgery will be incharge of maintenance of attendance record of undergraduate students, & all HODs should send the monthly attendance of UG

students to Dean Office. Dr. Patle will oversee that records are received from individual departments on time and maintained in proper way.

- The meeting ended with thanks to Dean.

Next meeting will be held on 11th October 2018 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radiodiagnosis before 9th October 2018.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
SEVAGRAM, WARDHA 442102
Minutes of College council meeting dated 16th October 2018

In view of Golden Jubilee year functions, an extended college council meeting was held in JBTDR Hall, Department of Biochemistry at 3 PM and following members were present.

Chairperson: Dr. Nitin. Gangane Dean & Director Professor Dept. of Pathology

Member Secretary Dr. Atul T. Tayade Prof. & Head, Department of Radiodiagnosis.

Members:

1. Dr. Ulhas Jajoo Director Prof. & Head, Dept. of Medicine
2. Dr. A.K. Shukla Director Prof. & Head, Dept. of Ophthalmology.
3. Dr. A.M. Mehendale Director Prof. & Head, Dept. of Community Medicine.
4. Dr. M.R.Shende Prof. & Head, Dept. of Anatomy.
5. Dr. A.R.Choudhary Prof. & Head, Dept. of Physiology.
6. Dr. Sushil Verma Prof. & Head, Dept. of Pharmacology.
7. Dr. K. K. Mishra Prof. & Head, Dept. of Psychiatry.
8. Dr. Jyoti Jain Prof. & Head, Dept. of Medicine
9. Dr. SuchetaTidke Prof. & Head, Dept. of Anaesthesiology.
10. Dr. V.S.Deotale Prof. & Head, Department of Microbiology
11. Dr. C.M.Badole Prof. & Head, Dept. of Orthopaedics.
12. Dr. B. K. Patle Prof. & Head, Dental Surgery.
13. Dr. Manish Jain Prof. & Head, Dept. of Paediatrics.
14. Dr. Anupama Gupta Prof. & Head, Dept. of Pathology.
15. Dr. Smita Singh Professor, Dept. of Ophthalmology.
16. Dr. Sudha Jain Professor, Dept. of Anaesthesiology
17. Dr. P.N. Murkey Professor, Dept. of Forensic Medicine and Toxicology.
18. Dr. Surekha Tayade Professor, Department of OBGY.
19. Dr. B. Mehra Professor Dept. of Surgery.
20. Dr. S. K. Kale Professor, Department of Radiology.
21. Dr. Ranjana Kale Professor, Dept. of Pharmacology
22. Dr. DeveshGoshavi Professor, Dept. of Pharmacology.
23. Dr. A. K. Pal Professor, Dept. of Anatomy
24. Dr. Sonia Jain Professor, Dept. of Dermatology.
25. Dr. Bharti Taksande Professor, Dept. of Medicine.
26. Dr. Anshu Professor, Dept. of Pathology.
27. Dr. V.B. Shivkumar Professor, Dept. of Pathology.
28. Dr. Indrajeet Khandekar. Professor, Dept. of Forensic Medicine.

29. Dr. Ashok Singh	Professor, Dept. of Radiotherapy
30. Dr. P.A.Jategaokar	Professor, Dept. of Surgery.
31. Dr. Chetna Maliye	Professor, Dept. of Community Medicine.
32. Dr. Kanchan Mohod	Associate Professor, Dept. of Biochemistry

- 1) The Dean welcomed all the council members and he informed that the minutes of meeting of last month i.e. 20th September 2018 will be finalized in the forthcoming regular college council meeting.
- 2) Dean informed to the house about the sad demise of Mr. Kamalakar Kale, father of Prof. Dr. Shushilkumar Kale and father in law of Prof. Dr. Ranjana Kale. Dean requested members to pay homage with 2 minutes silence to the departed soul for his eternal journey.
- 3) Dean said that the guides who have to register themselves in MUHS are Dr. Deepika Garg, Dr. Varsha Chavhan and Dr. Ramesh Pandey.
- 4) He also informed that certain documents are not submitted by newly some registered PG students to University even after many reminders. These PG students are Dr. Kailash Dept. of Pathology, Dr. Soni dept. of Medicine and Dr. Aditi dept. of Radio-diagnosis. HODs were requested to look into the matter.
- 5) Dean said the every department is organizing their own activity in the golden jubilee year. At institute level, Dean suggested that some activities may be taken at institutional level. **The first one is "National consultation on medical education in transforming rural health"** where the representatives from of Government and MUHS can be called as faculty. Second activity he proposed was symposium on **"Medical education to produce skilled doctors" for** which again representatives from Government, University, Medical Council and also health educationalist can be the participants. He suggested that Dr. Anshu may take up responsibility of the key person for this activity. Third proposed full day activity was celebration of Alumni day. The fourth activity was "Celebration of Foundation day on 12th September". Even though student council is mainly involved in this activity, He suggested that Dr. Anupama Gupta will be the Key person. Dean informed that KHS President wants to invite President of India as the Chief Guest for the function of Foundation day.
- 6) Dean invited individual opinions from the members regarding these proposed activities.

- a. In relation to medical education in transforming rural health, Dr. Jajoo said that he will communicate later after giving more thoughts on the proposal. Dr. Mehendale said that this institute was started with the aim of teaching with rural Bias, however in the changing scenario of society as well as inclination of students towards becoming specialist and super specialist, we should have a nice plan to create a rural Bias in our UG curriculum. Dr. Surekha Tayade asked who will be the audience. In response to this Dean said that there is no audience, it is a national update and even the social workers will be invited to have their inputs. Dr. Anshu said that the symposium should be named as National Symposium and speakers from national level should be invited. Dean informed that Members who want to give suggestions should give to Dr. Mehendale or Dr. Subodh.
- b. In relation to Symposium on **“Medical education to produce skill doctors”**. Dr. Anshu said that to implement the competency based education, there should be change in assessment process. Dean said that we can call people from MCI and NBE for their inputs.
- c. **Dean said that “Alumni Day” will be** planned somewhere near foundation day or on foundation day. Dr. Mehendale informed that on Sunday 7th October 2018, there was a formal meeting of around 80-90 alumni. In the meeting, it was decided that this year there may be an Alumni day celebration, like foundation day, and **if Hon’ble** President of India is going to attend the foundation day function then both cannot be celebrated on same day because of security constrains. He also informed that on 28th August 1982, first time alumni association was formed by Badi Bahenji. However, foundation day is on 12 Sept, and hence it will be difficult to celebrate alumni day on 28th August 2018 and again have another function in September. He said the most of the alumni had suggested to celebrate the alumni day in the New Auditorium which is under construction. Dr. Deotale said that a booklet containing information of alumni faculty should be published.
- 7) Dr. Anupama Gupta requested suggestions from the members for celebrating foundation day, in Golden jubilee year. Dr. Surekha Tayade said that a documentary video clip of 5 to 10 minutes about the developmental journey of institute can be prepared and displayed. Dr. Mehendale suggested that we should bring out a good

quality Brochure of the institute. Dr. Devesh Gosawi said that there should be institutional song. Dr. Mehendale said that there should be institutional song for our institute like MUHS. We can hold competition for selection of the Song.

- 8) Dean said that in Golden jubilee year, at institutional level we should do some curricular modification within framework of MUHS curriculum for UG and PG courses which will be beneficial to students, science and society.
 - 9) **Dr. Pal said that he is organizing "National Symposium on Genetics and Genomics in Human Health & Disease", on 7th and 8th November 2018.** He said that there are 15 renowned national and international speakers. He requested to participate in the CME as delegate, volunteers and members in the organizing team.
 - 10) Dean informed that we are going to start PhD on Genetics at our institute.
 - 11) Dr. Surekha Tayade said that, a PG student named Pranali Thool who was on long leave on medical ground with some nervous illness had joined recently with the fitness certificate issued by Psychiatrics who is a Private practitioner. Dr. Surekha Tayade enquired if she should allow her to do the duties with said medical fitness certificate. Dean asked Professor Dr. K.K.Mishra, HOD Psychiatry to give his opinion. Dr. K.K. Mishra said that the said fitness certificate should be considered as it is issued by a Psychiatrist.
 - 12) Dean said that monthly UG attendance should be sent to Dean Office. And Dr. Patale will co-ordinate the activities of student attendance.
 - 13) Dean informed that Friday prayer and Shramdan is our institutional uniqueness. All HODs and faculty should attend it regularly.
 - 14) Dr. A.K. Shukla said that in this golden jubilee year, we should plan to start Dr. Sushila Nayar oration onwards. Dr. Mehendale said that Badi Bahenji started Gandhi Memorial lecture series in 1993-94. Dr. Manmohan Singh, Mr. Narayan Desai and P. C. Alexander Governor of Maharashtra delivered 1st, 2nd and 3rd Lectures respectively in that Series. Dr. Sushil Nayar Memorial lecture series was started in December 2014, in which Shobhnatai Ranade, Dr. J.M. Dave and Dr. Vedprakash Mishra gave 1st, 2nd and 3rd Lectures respectively.
- The meeting ended with thanks to Dean.

Next meeting will be held on 27th December 2018 at 3 p.m. in the committee room Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Radio diagnosis before 25th December 2018.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 10TH JANUARY 2019

The college council meeting was held in the committee room of Dean's office at 3 PM and following members were present.

Chairperson : Dr. Nitin Gangane, Dean, Director-Professor, Dept. of Pathology

Member Secretary : Dr. Sushil Kumar Varma Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. S. Pajai, Associate Professor, Dept of Physiology
3. Dr. Satish KUMar, Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Deotale, Professor & Head, Dept. of Microbiology
6. Dr. A. M. Mehendale, Director Professor & Head, Dept. of Community Medicine
7. Dr. Smita Singh, Professor, Dept. of Ophthalmology
8. Dr. Dilip Gupta, Professor & Head, Dept. of Surgery
9. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
10. Dr. Surekha Tayade, Professor, Dept. of OBGYN
11. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
12. Dr. Kiran Wandile, Professor, Dept. of Orthopedics
13. Dr. Virendra Vyas, Professor & Head, Dept. of Radiotherapy
14. Dr. K. K. Mishra, Professor & Head, Dept. of Psychiatry
15. Dr. B. K. Patle, Professor & Head, Dept. of Dentistry
16. Dr. Atul Tayade, Professor & Head, Dept. of Radio-diagnosis

HODs from Forensic Medicine and Toxicology, Otorhinolaryngology, Anaesthesiology, Dermatology departments were not present for the meeting.

1. The Dean welcomed all the college council members.
2. The Dean announced that, the minutes of college council held on 27th December 2018 were circulated and as no comments were received, they are taken as accepted and recorded the same.

3. About the uncertainty of holidays and optional leave in clinical departments, the Dean apprised that Earlier 8 holidays and 6 optional leave were allowed for clinical departments but as per new rules of KHS 12 holidays and 2 optional leave are permitted for all staff of the institute. Dr. Jyoti Jain raised issue that clinical departments do function on Sundays, unlike non-clinical departments. Dean informed that departments with service laboratories also function on all days. Moreover, all non-clinical departments function from 9am to 5 pm but clinical departments do not function according to these hours, they have emergency days as well as free days. On free days, clinicians do not spend designated time in hospital and therefore such comparisons are of no use.

Dean however suggested that if a person has any concern, their concerns will be put before the management.

4. Dr. Dilip Gupta raised the issue of holiday in lieu of working on Saturday/Holiday connected to Sunday and Sunday. He said that after working continuously on Saturday and Sunday, they do not get any holiday or Compensatory off. Dr. Tayade also expressed feeling that they should get weekly Compensatory off. The Dean informed that this kind of working is not unique in MGIMS but it is same for all the medical colleges across the India. Only class III and class IV staff are entitled for compensatory off.

After repeated requests by the members, the Dean suggested to put a request in writing that those who work for both days continuously, Saturday/holiday connected to Sunday and Sunday should get compensatory leave. This matter will be forwarded to the management for consideration.

5. Dr. Satish Kumar informed that the graduation ceremony will be held on 16th February 2019 and annual social gathering on 16th & 17th February 2019. He also requested all members to grace the occasions on both days.
6. Dr. Tayade informed about the problem faced by him during updating of online Teachers database. He told that old user Id and password are not working. Dr. Dilip Gupta also supported him and informed that many changes have been made in MUHS database, which needs to be updated on your own. Dr. Mehendale apprised the procedure thoroughly to the council for updating the database.

The dean advised the members to consult Dr. Satish Kumar, Dr. Mehendale and Dr. Leena Chimurkar, if they have any problem in this regard. The dean also told that updation of teachers' data is mandatory because appointment of examiners will be made as per updated database.

Dr. Sushil Varma informed that he had personally enquired from the university and co-ordinator Dr. Leena Chimurkar about the problem which all are facing. The university notified that software updation is going on and requested not to login for some time. In this regard, it was decided to request Dr. Leena Chimurkar to update all faculty members as per University guidelines.

7. Dr. Deotale raised the issue about inadequate remuneration paid by the MUHS examiners. The Dean informed that the remuneration is directly based on

examination fees collected from students. If university decides to increase the remuneration, the fees of students will increase inevitably. Besides, the dean told that the increased remuneration cannot be made applicable for medical faculty alone but has to be made applicable for other faculties too, therefore there is hitch in increasing remuneration for examiners.

8. Dr. Surekha Tayade asked about the last date of thesis submission. The dean informed that all theses have been submitted from our institute.
9. Dr. Virendra Vyas raised the issue of designated parking. Dr. Manish Jain & Dr. Dilip Gupta also supported him and informed about the problems encountered by them due to autorickshaws parked in front of barriers. The dean assured and informed the members that the management is already working on this problem and in near future this problem will be resolved
10. The Dean asked Dr Patle regarding attendance of students. Dr. Patle informed that he has received the attendance for 1st year students and community medicine. The dean suggested that a meeting should be arranged for all students who have less than 60% attendance. Dr. Anupama Gupta informed that the meeting can be arranged after term exam.

The dean also informed that the students who are having attendance less than 60% should be detained. Dr. Vijayshri also informed that there is MUHS circular regarding extra classes for students with short attendance. Dean informed that the circular pertains to less attendance due to reasons like late admission and late university results and not wilful absence from classes.

Dr. Dilip Gupta suggested that no extra classes should be taken for the students who are having short attendance. If it is compulsory to take extra classes then the remuneration should be paid to the concerned teacher and that remuneration should be taken from the students. The dean disagreed to this suggestion and said monetary fines is not in the interest of students.

11. The dean also informed about absence of faculty in prayer and requested all head of departments to attend prayer regularly along with their departmental staff.

The meeting ended with thanks to dean.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.

P.S. - Next meeting will be held on 13th of February 2019 at 3 p.m. in the committee room of Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Pharmacology before 12th February 2019.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 13TH FEBRUARY 2019

The college council meeting was held in the committee room of Dean's office at 3 PM and following members were present.

Chairperson: Dr. Nitin Gangane, Dean, Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Professor & Head, Dept of Physiology
3. Dr. Satish Kumar, Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Deotale, Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Professor & Head, Forensic Medicine and Toxicology
7. Dr. A. M. Mehendale, Director Professor & Head, Dept. of Community Medicine
8. Dr. P. S. Nagpure, Professor & Head, Dept. of Otorhinolaryngology
9. Dr. Dilip Gupta, Professor & Head, Dept. of Surgery
10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
11. Dr. Poonam Varma Shivkumar, Professor, Dept. of OBGYN
12. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
13. Dr. Sucheta Tidke, Professor & Head, Dept. of Anaesthesiology
14. Dr. C. M. Badole, Professor & Head, Dept. of Orthopedics
15. Dr. Sumit Kar, Professor & Head, Dept. of Dermatology
16. Dr. Virendra Vyas, Professor & Head, Dept. of Radiotherapy
17. Dr. K. K. Mishra, Professor & Head, Dept. of Psychiatry
18. Dr. B. K. Patle, Professor & Head, Dept. of Dentistry
19. Dr. Atul Tayade, Professor & Head, Dept. of Radio-diagnosis

HOD from Ophthalmology was not present for the meeting.

1. The Dean welcomed all the college council members.
2. The Dean informed that, the minutes of college council meeting held on 10th January 2019 were circulated and as no comments were received, they are taken as accepted and recorded the same.

3. Dean asked the members about Online Teachers Database (OTD) for updating Teachers Profile and new teachers' registration on MUHS web portal. Dr. Sushil Kumar informed that presently there are some technical problems with the portal, part of data of some faculty members have been erased automatically after updating the data. The MUHS officials have informed Dr. Leena Chimurkar, College co-ordinator/ Nodal Officer for OTD that, due to system failure of the server, some stored data have been wiped out from the MUHS database and the work is still in progress for its retrieval. The concerned person also informed that she will be intimated as soon as it starts functioning. The members noted the same.
4. Dean informed the house that the Graduation ceremony is scheduled on 16th February 2019 and the chief guest will be Dr. Ashutosh Raghuvanshi, CEO, Fortis Healthcare (Fortis Group of Hospital), India and alumnus of MGIMS. Dean apprised that in future, we would try to preferably invite our alumni who have worked in rural areas as chief guest. Dean requested members that if anybody is aware of such alumni, they may inform him.
Dean also informed that the Annual Social gathering is being organized on 16th & 17th February 2019 for that the dean requested Dr. Anupama Gupta, Officer In-charge, Cultural Committee to inform about new activities, if any, planned this year. She apprised that this year, new activity will be an art exhibition, which will be inaugurated at 7 pm on 16th February 2019 and the venue will be Kasturba Vidyamandir, Sevagram, this will be followed by cultural program. She invited all members to participate in the event and grace the occasion on both days. The members noted the same.
5. Dr. Satish Kumar, Officer In-charge, Students' Council informed that graduation ceremony will be held on 16th February 2019. Around 99 students will be awarded graduation certificate. The Dean invited all HODs for lunch on 16th February 2019. The members noted the same.
6. The Dean asked Dr. Patle about the attendance of students. Dr. Patle informed that he has received the attendance for first & second year students. Further, Dean informed all HODs to remind the mentors' to call meeting of students who are short of attendance. Further, Dean informed the house that this year our second year & and both parts of final year students achieved good results.
7. Dean called attention towards following points raised by the mentors from their meeting with their mentees:
 - a. There should be chalk and board teaching in addition to PowerPoint Presentation (PPT).
 - c. There should be audio/visual recording of lectures of academic session but dean suggested that instead a copy of PPT can be given to one student and others can make photocopies from that.
 - d. Topics in practical should be coordinated with theory classes. All faculty responded that it is not possible all the times to have same topics in clinics as well as theory at same time.
 - e. Important topics should be taught first in theory classes. However, all members failed to agree on this also.
 - f. Breakfast should be provided before 8 am in the hostel.
 - g. There should be a batch trip or tour every year. Dr. Dilip Gupta suggested that instead of batch tour there should be educational tour along with faculty members.

8. Dean apprised the members that during the clinical posting in OPDs, faculty do not get sufficient time for satisfactory teaching. Besides, he suggested that this teaching can be shifted to the wards. However, some members expressed reservations and in response, Dean advised to be realistic and requested proper planning of teaching programme.
9. Dean informed the house to conduct a meeting with students by respective MBBS HODs, as early as possible and inform them that students having less than prescribed attendance will be detained from appearing in University examination. Some faculty members questioned about opening time of lecture hall in department of community medicine. Dr. A. M. Mehendale assured that hall will open at 8.00 am every day. Further, Dr. Poonam Varma informed that students of Final MBBS (Part I) are facing problems in lectures at Psychiatry lecture hall as it cannot accommodate more than 70 students and requested for using in OBGY seminar room which is equipped with AC and Washroom. Accordingly, dean earmarked the lecture halls as mentioned below and requested to HODs to undertake classes in the designated lecture halls:
 - a. First MBBS: Anatomy lecture hall
 - b. Second MBBS: Pathology lecture hall
 - C. Final MBBS 1st Part: OBGY Seminar room
 - D. Final MBBS 2nd Part: Paediatric Seminar room
10. Some members informed that breakfast is not ready before 8 am in girls' hostel and due to that students are not attending the morning classes. Some members suggested that breakfast should be ready at 7.30 am to avoid this issue. Dean told that he will forward this matter to hostel advisory committee for necessary action.
11. Dean informed that as per MCI guidelines, we have well-equipped skill lab but it is observed that not many departments are making use of this skill lab. HODs of Paediatrics, OBGY, Anaesthesiology and Orthopaedics informed that they have their own skill labs in their departments which are functioning very well. As a result, the dean requested to share the data to Dr. Anshu, In-charge, skill lab for record. Besides, some faculty members requested to shift the central skill lab to their respective department. Dean informed that central skill lab is a mandatory requirement and institute has spent lot of money in modernizing this facility.
12. One suggestion from mentors meeting was that undergraduate attendance should be displayed every month and dean informed that first & second MBBS departments are already doing this and final MBBS departments should also follow this.
13. Dr. Poonam Varma informed that she has still not received details of teaching programme from few departments, which is necessary to prepare yearly academic calendar. Dean requested everyone to send the broad topics which are generally covered in particular month and informed that this information should reach Dr. Poonam Varma by 1st March 2019. The member noted the same.
14. Dr. Tayade requested that radiology classes may be conducted in both parts of final MBBS so that teaching related to respective subjects can be covered. Dean agreed for the same.

15. Dean informed that as reported by students the dumping yard behind badminton court in hostel is giving untidy look and requested Dr. Manish Jain, Member, Boys hostel advisory committee to look into the same.

16. Dean informed that equipment for gymnasium are now purchased and some minimal fees from faculty and students may be collected as security deposit for maintenance and hire trainer for the well-equipped gym. He also informed that he will send a circular to faculty if they are interested in joining the gym, thereafter, the fees with suitable schedule for faculty and students will be decided. The members appreciated the same.

17. The following agenda was raised by concerned HODs for discussion:

❖ About collaborative projects, Dr. Vijayshri Deotale informed that collaborative projects are being conducted with other departments without knowledge of HOD and not following the rules. She suggested that all such research studies that are going to be conducted in concerned departments should be brought to the notice of concerned HOD. Dean assured that he will circulate a notice shortly in this regard. Dean also instructed Dr. Sushil Kumar Varma, Member Secretary, Ethics Committee to not accept any research / collaborative projects seeking approval if they are not routed through the respective HOD and dean. It was also decided that application will not be forwarded by officiating HOD in absence of HOD. Dean however informed that decision regarding who will be co-investigator from collaborating departments is sole discretion of investigators unless it is specifically requested to HODs.

❖ Dr. Dilip Gupta raised the issue of inadequate reimbursement of the Travel Allowance (TA) and accommodation charges to faculty for conferences/workshops. He informed that it is not possible to get reasonable accommodation within sanctioned 2500 per day. Other members also agreed and requested that HODs and Professors should get higher sanction, they also requested that all professor should be allowed at least 2 conference in a year. Dr. Jyoti Jain requested that the complete registration fees should be reimbursed. Dr. Poonam Varma requested that the overall expenditure should be reimbursed. Dr. Tayade requested that there should be revision of these charges every year.

Dean informed that our institute mostly follows financial rules laid down by Maharashtra Govt. and also, MUHS, Nashik for academic activities.

Few members pointed out that Maharashtra Govt. and MUHS both permit railway fare by first class AC for Professors which is not being paid to us. Taking into consideration the suggestion of HODs, the Dean suggested to set a limit and send proposal for approval of management. It was decided to make following suggestions:

- a. Full reimbursement of early bird registration for main conference. No spot registration will be allowed.
- b. AC first class (Railway) or Air fare whichever is less may be given to all HOD and Professors.
- c. For accommodation, Rs. 3000 maximum permissible for 4 days.

All members concurred and requested Dean to send the proposal to management.

18. Dr. Poonam Varma informed the house that Dr. Megha Bathla, PG student from department of Obstetrics & Gynaecology received FOGSI – Mrs. Indumati Jhaveri Prize with the prize money of Rs. 1500 for best paper presentation on the theme “Optimizing reproductive health” in the Scientific Programme of 62nd All India Congress of Obstetrics & Gynaecology held at Bengaluru from 8th to 12th January 2019. All members congratulated the students and faculty from department of Obstetrics and gynaecology for this achievement. Further, Dr. Poonam Varma requested for reimbursement of registration fees as appreciation for PGs also. She also suggested to make some budgetary provision in future for all PGs in the interest of students. Dean informed that we may make some provision from research committee funds if possible. The members noted the same.

The meeting ended with thanks to the chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.

P.S. - Next meeting will be held on 15th of March 2019 at 3 p.m. in the committee room of Dean’s office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Pharmacology before 14th March 2019.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF EXTENDED COLLEGE COUNCIL MEETING DATED 15TH MARCH 2019

The extended college council meeting was held in the Seminar Hall, JBTDRS, Department of Biochemistry at 3 PM and following members were present.

Chairperson: Dr. Nitin Gangane, Dean, Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. N. V. Bansod, Associate Professor, Dept of Physiology
3. Dr. Satish Kumar, Professor & Head, Dept. of Biochemistry
4. Dr. Anshu, Professor, Dept. of Pathology
5. Dr. Vijayshri Deotale, Professor & Head, Dept. of Microbiology
6. Dr. A. M. Mehendale, Director Professor & Head, Dept. of Community Medicine
7. Dr. P. S. Nagpure, Professor & Head, Dept. of Otorhinolaryngology
8. Dr. Smita Singh, Professor, Dept. of Ophthalmology
9. Dr. Dilip Gupta, Professor & Head, Dept. of Surgery
10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
11. Dr. U. N. Jajoo, Professor, Dept of Medicine
12. Dr. Poonam Varma Shivkumar, Professor, Dept. of OBGYN
13. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
14. Dr. Sucheta Tidke, Professor & Head, Dept. of Anaesthesiology
15. Dr. C. M. Badole, Professor & Head, Dept. of Orthopedics
16. Dr. Sumit Kar, Professor & Head, Dept. of Dermatology
17. Dr. Ashok Singh, Assistant Professor, Dept. of Radiotherapy
18. Dr. K. K. Mishra, Professor & Head, Dept. of Psychiatry
19. Dr. B. K. Patle, Professor & Head, Dept. of Dentistry
20. Dr. Atul Tayade, Professor & Head, Dept. of Radio-diagnosis
21. Dr. Asoke Pal, Professor, Dept. of Anatomy
22. Dr. Chetna Maliye, Professor, Dept. of Community Medicine
23. Dr. P. N. Murkey, Professor & Acting Head, Dept. of Forensic Medicine and Toxicology
24. Dr. S. K. Kale, Professor, Dept. of Radio-diagnosis
25. Dr. Indrajit Khandekar, Professor, Dept. of Forensic Medicine and Toxicology

26. Dr. Akash Bang, Professor, Dept. of Paediatrics
27. Dr. P. A. Jategaonkar, Professor, Dept. of Surgery
28. Dr. Ranjana Kale, Professor, Dept. of Pharmacology
29. Dr. Sonia Jain, Professor, Dept. of Dermatology
30. Dr. Bharati Taksande, Professor, Dept. of Medicine
31. Dr. Sudha Jain, Professor, Dept. of Anaesthesiology

1. The Dean welcomed all the members of extended college council.
2. The Dean informed that, the minutes of college council meeting held on 13th February 2019 were circulated and Dr. A. M. Mehendale wanted to make one comment regarding Paediatrics Seminar room which has been allotted for Final MBBS part 1 classes. Dr. Mehendale informed that there should be availability of white board in that hall. The dean requested Dr. Anshu to make it available from Dept. of Pathology, if they have spare white board. Dr. Anshu informed that the extra board which department is having is very small. Then, Dean requested Dr. Satish Kumar to purchase new one for the department of Paediatrics. Dr. Satish Kumar informed dean that the white board is already indented and will be shortly available. Dean informed Dr. Manish Jain that till then white board from Dean Office can be transferred to Paediatrics seminar room.
3. Dean announced that all diploma seats of our institute have been converted to degree seats and from 3rd year we will have additional post graduates. Dean congratulated respective HODs for the same and this was recorded.
4. Dean informed the members regarding Online Teacher database (OTD) which needs to be updated by the faculty. He informed that only 18 teachers have so far registered. Dr. Tayade informed that he could not complete this process due to non-availability of joining report. The dean requested him to collect and complete the process. The dean informed that he will request Dr. Leena Chimurkar to go to individual department to facilitate the data entry by faculty member. Dr. Sushil Varma informed that he had asked Dr. Leena Chimurkar about the progress of OTD. And he was told that that the faculty members did not turn up to meet Dr. Leena Chimurkar in the department of Pharmacology for getting login credentials to complete the process. Then the dean suggested that Dr. Leena Chimurkar should send e-mail to remaining faculty members and asked them to come to the department of pharmacology to complete this process.
5. Dean informed the members that in 2018, UGC has come out with new rules for autonomy of educational institutions. The procedure is much simpler and it gives lot of academic freedom to the institutes. There is freedom to have your own curriculum, own examination system, only degree will be given by the MUHS, Nashik. He informed that it will be easier to declare results on time and start classes on time. The dean informed members that the overall workload and responsibility of individual faculty will however increase and therefore he wanted to get opinion of senior faculty about autonomy before approaching management for necessary approval. Dean also informed the members as we have NAAC Score of A, we qualify for autonomy. There was mixed response from members. Some Members enquired about the admission of UG students, the dean replied that admission will be only on the basis of NEET score

but other things like rural postings can be introduced. Dean also informed that the college grant and fees structure for the students will remain same.

6. As advised by the Dean, MGIMS, Sevagram, Dr. Satish Kumar, Member of the Core Curriculum Committee who had attended Curriculum Implementation & Support Programme and AETCOM workshops organized by MCI Nodal Centre, JNMC, Sawangi, made a presentation on GMER 2019 proposed by MCI. Discussion was held on various reforms like changes in the duration of MBBS course and Assessment. Introducing Competency Based Medical Education, Alignment & Integration, Foundation Course, Electives, Skill Teaching, Early Clinical Exposure and Student - Doctor method of Clinical Training etc. towards implementation of GMER 2019 was also discussed in details. In the end, Dean requested Dr. Poonam Varma and Dr. Satish Kumar to make a detail programme and involve each faculty member and propose the curricular governance. Dr. Poonam also informed that CISP meeting will be held in June 2019. Though MUHS has still not notified the implementation of GMER, 2019, it was decided that we will remain prepared for the same.
7. Dr. Poonam suggested that one technical assistant should be trained for skill lab so that he will give the demonstration to the students.
8. Dean informed that Alumni association is planning to have lunch for 2013 batch interns and examination going PG students on Saturday, 16th March 2019 as a send-off to them. Dean also told that this year some interns have already left but from the next year it will be planned in a better way.
9. Dr. Mehendale pointed out that things in CISP programme like foundation course, we are already doing at our institute under different names like orientation camp, Social service camp and ROME camp etc. We will have to only fit them under the names suggested in CISP programme.
10. Dr. Shende informed the committee that the teaching hours of anatomy are sometimes engaged by department of community medicine. In response to this, Dr. Mehendale informed that they are following the MUHS 1998 syllabus for community medicine, i.e. one class in 1st & 2nd semester and 15 visits of 2 hours each and this is only from July to December. And therefore they are not taking any additional hour other than those which are already allotted to them.
11. Dr. Mehendale informed the house that Dr. Abhishek Raut, got the first prize at Annual IAPSM conference at Shimla and also received 5000 rupees cash. All the members congratulated Dr. Abhishek and department of community medicine.

The meeting ended with thanks to the chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.

P.S. - Next meeting will be held on **11th of April 2019 at 3 p.m.** in the committee room of Dean's office. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Pharmacology before 10th April 2019.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 10TH APRIL 2019

The college council meeting was held in the committee room of Dean's office at 3 PM and following members were present.

Chairperson: Dr. Nitin Gangane, Dean, Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. N. V. Bansod, Associate Professor, Dept of Physiology
3. Dr. Satish Kumar, Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Professor & Head, Dept. of Pathology
5. Dr. Rahul Narang, Professor & Acting Head, Dept. of Microbiology
6. Dr. P. N. Murkey, Professor, Forensic Medicine and Toxicology
7. Dr. A. M. Mehendale, Director Professor & Head, Dept. of Community Medicine
8. Dr. Deepika Garg, Associate Professor, Dept. of Otorhinolaryngology
9. Dr. P. A. Jategaonkar, Professor, Dept. of Surgery
10. Dr. Bharati Taksande, Professor, Dept. of Medicine
11. Dr. Shuchi Jain, Professor, Dept. of OBGYN
12. Dr. Akash Bang, Professor, Dept. of Paediatrics
13. Dr. C. M. Badole, Professor & Head, Dept. of Orthopedics
14. Dr. Virendra Vyas, Professor & Head, Dept. of Radiotherapy
15. Dr. K. K. Mishra, Professor & Head, Dept. of Psychiatry
16. Dr. Kalyani Joshi, Assistant Professor, Dept. of Dental Surgery
17. Dr. Atul Tayade, Professor & Head, Dept. of Radio-diagnosis

HODs of Dermatology and Anaesthesiology were not present for the meeting.

1. The Dean welcomed all the college council members.
2. The Dean informed that, the minutes of extended college council meeting held on 15th March 2019 were circulated. Comment was received from Dr. Mehendale for minor correction in point No. 11, that the best practices award during Annual IAPSM conference at Shimla was given to Community Medicine department and not individually to Dr. Abhishek Raut. Rs. 5000/- which was received as prize money has

been deposited with the account section of MGIMS, Sevagram. The committee noted and recorded the same.

3. Dr. Mehendale also informed the council that the problems of classroom in Paediatrics Seminar room are still not resolved. There is no white board available in the seminar room. Dean informed that the white board in Dean Office can be shifted temporarily and in the meantime, Paediatric department may indent a new one for their seminar room.
4. Dean informed the council that management has approved renovation of the college building and this renovation will be done in phases. In 1st Phase, renovation of Dept. of Pathology, Microbiology and part of Anatomy along with Pathology and Anatomy lecture halls will be undertaken and in subsequent phases, renovation of rest of departments will be taken up.
5. Dr. Vyas pointed out that in spite of repeated sanctions, painting of radiotherapy department is still pending.
6. Dr. Tayade informed the council that renovation for seminar room of radiology department has been earlier sanctioned four times but no work has been done till today.
7. Dean informed the council that college council had earlier decided that all departments will send the attendance of UG students every month to Dean Office but from final MBBS, the attendance was received from Medicine department only and in that some students have only 10% attendance. Dean also told that as informed by HODs from different department the students are not attending the classes, but at the time of final examination, they have requisite attendance and they are allowed to sit for exam. He said that both things are not possible, either you send regular attendance and detain the students who are having less attendance or allow everyone to sit in the exam without taking cognizance of attendance. Regarding attendance of the students, it was decided in the month of January 2019 to maintain regular record of attendance but till today it has not been implemented completely. Dean invited suggestions from the members regarding this. Dean also told that the attendance till summer vacation will be sent to the parents this time and in future regularly at frequent intervals. Dean also requested to all faculty members not to allow the students who are having less attendance for their term exam also, but after discussion it was decided to allow them after obtaining undertaking.
8. Dean informed that Dr. Chetna Maliye, Chairperson, Girl's Hostel advisory committee has informed that during routine hostel rounds it was observed that most of the girls were sleeping in the hostel during the clinical posting hours and when asked to these girls, it was found that some of them were even not aware regarding their posting. Dean informed the council that he has already discussed this with President, KHS, and President, KHS has taken a very serious note of this and has instructed not to allow anyone with less than prescribed attendance to appear for the university examination.

9. Dr. Satish Kumar informed that he has received an e-mail from CISP that timetable for 1st MBBS should be uploaded by 30th April 2019. Dean informed that meeting will be held with concerned four departments to discuss the details.
10. Dean presented the details of teachers' online database. It was observed that most of faculty members have yet not completed the information in database. Dean gave the data for each department and requested to all faculty members to complete the information at the earliest. Dean also informed that he has already requested the University for the extension of last date for teachers' database submission.
11. Member secretary, college council informed the council that in addition to regular agenda, two agendas were received from Dr. Atul Tayade and Dr. K. K. Mishra.

Dr. Mishra informed that there is no policy regarding leave for PG students and their PG went on leave by just putting up the application. Dean informed that neither MCI nor MUHS have notified regarding leave of post graduate students but the rule says their attendance should not be less than 80% per academic term. But residency rules allow 90 days leave in 3 years of residency programme, 08 CL and 22 PL in each academic year. Dean also suggested that individual HOD can personally talk with PG students and ask them to work if there is any problem in managing the work in department.

12. Dr. Tayade informed regarding circular sent by Secretary, KHS (NO. KHS/61 dated 05/04/2019). He observed that this circular violates individual freedom and is against the law. He also felt that this circular may be withdrawn. Dean informed that he has not aware of this particular circular and in what context it was issued. He said he will enquire and then will let college council know about it. He also informed that if any faculty member is going outside the campus for academic activity, then most of the times, the faculty do inform him and take permission.

The meeting ended with thanks to the chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.

P.S. - Next meeting will be held on **13th of June 2019 at 3 p.m.** in the Seminar Room of Dept. of Biochemistry, JBTDR. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Pharmacology before 12th June 2019.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 13TH JUNE 2019

The college council meeting was held in the Seminar Room, Department of Biochemistry, JBTDRC at 4 PM and following members were present.

Chairperson: Dr. Nitin Gangane, Dean, Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Associate Professor, Dept. of Anatomy
2. Dr. A. R. Chaudhari, Professor & Head, Dept of Physiology
3. Dr. Satish Kumar, Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Professor & Head, Dept. of Pathology
5. Dr. Vijashri Deotale, Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director Professor & Head, Forensic Medicine and Toxicology
7. Dr. A. M. Mehendale, Director Professor & Head, Dept. of Community Medicine
8. Dr. Smita Singh, Professor, Dept. of Ophthalmology
9. Dr. Dilip Gupta, Professor & Head, Dept. of Surgery
10. Dr. Bharati Taksande, Professor, Dept. of Medicine
11. Dr. Poonam Varma Shivkumar, Professor & Head, Dept. of OBGYN
12. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
13. Dr. Sucheta Tidke, Professor & Head, Dept. of Anaesthesiology
13. Dr. C. M. Badole, Professor & Head, Dept. of Orthopedics
14. Dr. Ashok Singh, Assistant Professor, Dept. of Radiotherapy
15. Dr. K. K. Mishra, Professor & Head, Dept. of Psychiatry
16. Dr. Bhaskar Patle, Professor & Head, Dept. of Dental Surgery
17. Dr. Atul Tayade, Professor & Head, Dept. of Radio-diagnosis
18. Dr. Sonia Jain, Professor, Dept. of Dermatology

HOD of Otorhinolaryngology was not present for the meeting.

1. The Dean welcomed all the members of college council.
2. The Dean informed that, the minutes of college council meeting held on 10th April 2019 were circulated and as no comments were received, they are taken as accepted and recorded the same.

3. Dean informed the house that the inspection for continuation of MD Seats by MCI went satisfactorily in the department of Dermatology, Venereology & Leprosy and we hope to receive approval for recognition for the same. Dean also informed that in the year 2017 & 2018, only 4 MD seats were sanctioned for the department of Medicine but we gave admission to 6. We followed the case and requested to MCI with justification to regularize these 2 extra seats and MCI accepted our request and 2 extra seats have now been recognized. The affected students were quite worried about the same and decision of MCI has helped these students from avoiding future hardships. The committee recorded the same.
4. Dean told the council that he has received a report that some clinical departments have not been taking regular classes. Students informed the dean that they are very serious regarding their classes and attendance now, after warnings were issued to them prior to summer vacations. Students were worried that if the classes are not conducted regularly, how they would accomplish their attendance. Dean requested that in future it should not happen under any circumstances. If we failed to undertake regular classes, then we will not be able to take proper decision regarding detention of the students etc. because it will be injustice with the students. Dean informed that attendance record should be also maintained properly.
5. He also informed the house that they have received two letters from MCI and DMER for 25% increase in UG intake capacity of existing sanctioned seats. As endorsed by MCI, at present our admission strength for MBBS is 100; if we increase 25%, it will be 125 seats. However, MCI will inspect for 150 seats and we are not in position for inspection of 150 seats. Dean gave the example of new lecture hall, they are having capacity of 120 students only and for 150 seats, we will have to construct new lecture halls with capacity of 180 students. There are other infrastructural issues. Consequently, the management has taken a decision not to go ahead with increase of UG seats this year. As far as PG seats are concerned, he thought there are two departments i.e. Anaesthesiology and Orthopedics, where we may think of applying for increase. In pursuance with that, Dean requested the concerned HODs to think over this. He also informed that if they agree, then we can proceed further for the same. The committee noted and recorded the same.
5. Dean also informed the house that as per notification by MCI, biometric is mandatory for all the faculty members and punching should be done twice a day i.e. 9 am & 5 pm. If it is done once in the day, the system will not register your presence. Now, MCI is very much serious and vigilant about the regular biometric attendance and online monitoring will also be started by MCI very soon. He also informed that some faculty do punching at unusual time, actually this should not happen. If they are doing their punching at odd time, they should be ready with justification if asked by the MCI. Dean requested all faculty members to be very careful regarding this. Dean apprised that currently we have 154 faculty members whose registration was done in the 2017. Now, there are new 29 faculty members, who are yet to be registered with MCI.

Dean reported that only 45% faculty are punching regularly on MCI devices. He also informed that there are 6 MCI devices found to be not working properly and are

sealed, these malfunctioning devices will be marked with stickers. The members noted the same.

6. Dr. Sushil Varma, Member Secretary informed the house that there are three agendas which were received from faculty.
 - a. Dr. A. R. Chaudhary, Professor & Head, Dept. of Physiology pointed out the matter of deduction of other allowance from salary during summer vacation. Dean requested him to give representation separately. Further, dean informed that he do not have any information on this and he will personally enquire about the matter and get it resolved.
 - b. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine informed that due to extreme temperatures and humidity, it has become difficult to work in medicine OPD and to provide proper patient care. She informed that they have been asking to improve the duct system in medicine OPD since last 4 years but the problem still exists. Dr. Bharati Taksande also agreed with this issue. Dr. Jyoti Jain suggested that Air conditioners / Coolers should be provided separately for all the faculty members in the OPD chambers and also in the patient waiting area. Dr. Poonam also opined that they are also facing the same problem in OBGY OPD and it is very difficult to manage the situation.
 - c. Dr. Dilip Gupta, Professor & Head, Dept. of Surgery gave some suggestion to retain the faculty at MGIMS. He informed that earlier we were having the facility of CPF, Departmental personal promotion scheme and two seats of staff for UG admission. Now, institution has discontinued all. He also informed that the government institutions have either old pension scheme or New Pension Scheme (NPS). He suggested that we should request the management to start New Pension Scheme here to attract the faculty.
7. Dean requested all the faculty members to share their views to retain the faculty. Dean assured to put forward all suggestions on this important issue before the management.
 - Dr. Dilip Gupta suggested that the rural allowance may be started.
 - Dr. Anupama Gupta, suggested that faculty should get childcare leave. She also suggested that junior faculty should have some platform for their concern. Dean informed that he always discuss their issues during Mentors' meeting.
 - Dr. Smita Singh suggested that there should be some recreation facilities. At present, we are not having any such facility where faculty can relax.
 - Dr. Vijayshri Deotale told that faculty should get some extra allowances. The dean informed that we are already getting PG allowance.
 - Dr. Atul Tayade suggested that faculty should get 30% monetary incentives from MJPJAY.
 - Dr. Subodh Gupta, Professor, Dept. of Community Medicine suggested that we should get double NPA. Dean informed that we get this even now being a rural institute; but due to sealing on salary slabs senior faculty members do not get actual benefit. Dr. Subodh also suggested that there should be facility for full reimbursement of international conference. In addition, he suggested that there

should be time bound promotion for faculty who are doing well in research, publication and other achievements in the department. He also suggested that MGIMS should have facility for research grant fund for junior faculty since this will promote the research work.

Besides, he expressed that we have lost our path. We always compare our institution with AIIMS, CMC-Vellore, St. Johns Institute-Bangalore, PGIMER-Chandigarh but we forget that our institute is entirely different. There is a need to come together and think in different way, how to grow our institute?

- Dr. Poonam Varma suggested that there should be some monetary incentives for research. Also, she suggested time bound promotion. Dean told that time bound promotion is already existing in Maharashtra government for Ayurveda faculty, in case of medical faculty, somehow it has not been implemented properly.
 - Dr. Jwalant Waghmare suggested that the time bound increment should be in grade pay to attract the faculty.
 - Dean suggested that departments which are functioning exceptionally, they should have more flexibility as per number of faculty number is concerned.
 - Dean requested all faculty members that HOD should forward the applications of concerned faculty for their promotion not just by writing the remarks recommended and forwarded. They should write detail note with the justifications.
 - Dean apprised that we are bound to follow the rules and regulation of Maharashtra state government. Therefore, we cannot deviate much regarding monetary benefit for faculty members to attract them.
8. Dr. Vijayshri Deotale informed that she has submitted applications several times for the post of Director Professor after completing the 15 years of the professor. However, she has not receive any communication from the management until now. Besides, Dr. Vijayshri Deotale informed that classrooms are very hot. Coolers are not functioning properly and are not maintained regularly. The committee noted and recorded the same.
9. Dr. Manish Jain informed about the condition of washroom in Pediatrics OPD, that they are not being maintained properly. He also informed that the department has not received a white board even after sending requisitions. The committee noted and recorded the same.
10. Some para clinical departments having deficiency in faculty, requested for the appointment of faculty to streamline the departmental work.
11. Dr. Dilip Gupta asked about the golden jubilee celebration function. Dean informed that our alumnus Dr. Fali Langadana and Dr. Anuradha Gokarn have donated Rs. 1 lac for the function.
12. Dr. Smita Singh informed the house that in "THE WEEK" survey, MGIMS which was earlier on 27th position has now been placed on 22nd position.

The meeting ended with thanks to the chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.

P.S. - Next extended college council meeting will be held on **11th of July 2019 at 3 p.m.** in the Seminar Room of Dept. of Biochemistry, JBTDR. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Pharmacology before 10th July 2019.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF EXTENDED COLLEGE COUNCIL MEETING DATED 11TH JULY 2019

The extended college council meeting was held in the Seminar Room, Department of Biochemistry, JBTDRS at 3 PM and following members were present.

Chairperson: Dr. Nitin Gangane, Dean, Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhari, Professor & Head, Dept of Physiology
3. Dr. Satish Kumar, Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Professor & Head, Dept. of Pathology
5. Dr. Vijashri Deotale, Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director Professor & Head, Forensic Medicine and Toxicology
7. Dr. Chetna Maliye, Professor, Dept. of Community Medicine
8. Dr. A. K. Shukla, Professor & Head, Dept. of Ophthalmology
9. Dr. P. Nagpure, Professor & Head, Dept. of Otorhinolaryngology
10. Dr. Dilip Gupta, Professor & Head, Dept. of Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
12. Dr. Poonam Varma Shivkumar, Professor & Head, Dept. of OBGYN
13. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
14. Dr. Sucheta Tidke, Professor & Head, Dept. of Anaesthesiology
15. Dr. C. M. Badole, Professor & Head, Dept. of Orthopedics
16. Dr. Virendra Vyas, Professor & Head, Dept. of Radiotherapy
17. Dr. Harshal Sathe, Assistant Professor, Dept. of Psychiatry
18. Dr. Bhaskar Patle, Professor & Head, Dept. of Dental Surgery
19. Dr. S. K. Kale, Professor, Dept. of Radio-diagnosis
20. Dr. Sumit Kar, Professor & Head, Dept. of Dermatology
21. Dr. P. N. Murkey, Professor, Dept. of Forensic Medicine & Toxicology
22. Dr. V. B. Shivkumar, Professor, Dept. of Pathology
23. Dr. Devesh Gosavi, Professor, Dept. of Pharmacology
24. Dr. Ranjana Kale, Professor, Dept. of Pharmacology
25. Dr. Deepak Thamke, Professor, Dept. of Microbiology
26. Dr. Smita Singh, Professor, Dept. of Ophthalmology
27. Dr. Ajab Dhabarde, Professor, Dept. of Ophthalmology

28. Dr. P. A. Jategaonkar, Professor, Dept. of Surgery
29. Dr. Ramesh Pandey, Professor, Dept. of Surgery
30. Dr. Bharati Taksande, Professor, Dept. of Medicine
31. Dr. Shuchi Jain, Professor, Dept. of OBGYN
32. Dr. Akash Bang, Professor, Dept. of Pediatrics
33. Dr. Varsha Chauhan, Professor, Dept. of Pediatrics
34. Dr. Sonia Jain, Professor, Dept. of Dermatology

1. The Dean welcomed members of the extended college council.
2. The Dean informed that, the minutes of college council meeting held on 13th June 2019 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean advised staff members to wear khadi during duty hours. He informed that, it is compulsory to wear Khadi as per KHS rules.
4. Dean expressed his profound appreciation towards the senior faculty who have resigned and would no longer be with MGIMS. Further, he extended best wishes to them. He expressed that their absence will be felt in the institute. He also congratulated the faculty who were recently promoted and welcomed all new members of extended college council.
5. Dean informed the house that the Foundation day function will be held on 12th September 2019, but the final programme for the foundation day is not yet decided. He informed that there would be two functions: initial function by Alumni association on 11th September 2019 and Academic function on 12th September 2019.

Dean also informed that we are trying to invite President of India through our alumni for the golden jubilee year celebrations.

Dean apprised that alumni will gather on 11th September 2019 at 3 pm. At the outset, they all will have a round of institute between 3 pm to 4 pm. It has also been decided to felicitate old teachers. This will be followed by cultural programme and dinner.

About the accommodation of the invitees (alumni), dean informed that they will stay at Ashram and Yatri Niwas and those who wish to stay outside the Sevagram, they will make their own arrangement and we have kept one more option to stay in hostel, if anybody shows interest. Dean also told to the house that everyone could get in touch with alumni of their departments and invite them for programme. The members noted the same.

6. Dean informed that our alumnus Dr. Fali Langadana has donated ₹ 1 lakh to organize the alumni function on the occasion of golden jubilee celebration.
7. Dr. Dilip Gupta raised the query about the programme of alumni association. He asked why anyone will come on 11th September for 2 hours programme. Further, he suggested that we should allow them to share their experience. In response, Dean told

that if everyone start to share their experiences, it would be very difficult to manage in the scheduled time.

8. Dr. Poonam Varma Shivkumar told that some alumni have already booked their tickets from 9th to 11th September 2019 because of lack of communication. Dean informed that such alumni would miss the academic function to be organized on 12th September 2019.
9. Dr. A. K. Shukla suggested that we should allow 1 or 2 prominent alumni to address in the afternoon session. Dean informed that we have already discussed this matter in the earlier meetings of alumni association, if we allow 1 or 2 alumni then others would also like to speak something and it would be difficult to manage in the scheduled time. Dean expressed that basically, it is a gathering of alumni from different batches.
10. Dean informed that our alumnus Dr. Gautam Daftari (1978 batch) has also donated ₹ 1 Crore for the renovation of college building and everyone enthusiastically applauded this gesture.
11. Dr. Dilip Gupta informed that a meeting was arranged under the chairmanship of Shri. Dhirubhaiji Mehta, Hon'ble President, KHS and in that meeting it was decided to prepare a video film regarding 50 years celebration. Dean told that it was proposed by Dr. Dilip Gupta and he should follow up the matter. Dr. Benhur Premendran, Professor, Dept. of Anaesthesiology is intending to do something in this matter in Alumni function.
12. Dean informed the house that in IQAC meeting certain things were observed. He informed that the various courses are running in the other colleges and accordingly, NAAC evaluates. We are having only UG and PG courses at present and accordingly our score is lower. Dean requested different departments to start various fellowship programmes like clinical epidemiology, Biostatistics etc. Further, he informed the procedure of application to University. Dean also requested to contact him for further guidance, if anybody has any concerns to start new courses. The members noted and recorded the same.
13. Dr. A K Shukla informed that application to start BPMT courses is pending. Dean informed that the application is pending with Medical education dept. and will be followed accordingly. He also informed about the mid-level service provider course for wellness clinics under sub-centres. Dr. Dambhare is the In-charge and we have submitted our application for this course.
14. Dean emphasised on e-learning modules and requested all the departments to start preparing for the same. Dr. Anupama Gupta suggested that at least one module for one topic should be prepared every 6 months by each department and should put on the website also. Dr. Subodh Gupta informed the house that he has different modules in community medicine. The committee noted the same.
15. Discussing regarding NAAC, dean informed that everybody should publish papers in good index journals. There are so many PGs who are working under the faculty but quality of publication is not up to the mark. Dr. Poonam Varma Shivkumar opined that

there should be a separate unit for research and publication because clinical faculty do not have time for doing all these activities. After request by the dean, Dr. Subodh Gupta informed that the research committee up to certain level can help like data analysis, statistics but rest will not be possible. Further, Dean told that all synopses should be monitored by research committee at initial level only and not at the time of funding. Dean expressed that if everybody agree then we can follow this arrangement. Dr. Shuchi Jain suggested that there should be post of research officer in our institute like AIIMS to expedite these issues. Dean told that AIIMS have various projects and they get lots of funds and due to this they can manage to have regular research officer which is not possible in our institute.

16. Dean informed HOD, Anaesthesiology that there is no need of sending joining reports of interns to the dean office.
17. Dean updated everyone that Gym in the boys' hostel has now been opened for the staff and the timing will be 8 am to 9 am and 5 pm to 6 pm. This year President, KHS has sanctioned some initial amount to maintain the gym but from next year, we have to maintain ourselves and for that, Dr. Manish Jain will decide the fees. It was decided unanimously that the fees will be Rs 500 per month for the staff. Dr. Poonam Varma Shivkumar told that female faculty members are also interested to join and requested for the permission for interested female. Dean informed that there is no objection till they plan to use the facility during allotted time.
18. Dean also informed the house that the new lecture hall is now ready and clinical department should take responsibility of this lecture hall. Anatomy hall is maintaining by Anatomy department, Pathology hall is maintaining by Pathology department. Dr. Shukla informed that maintenance of new lecture hall would be outsourced in due course. However, meanwhile, Dr. P. S. Nagpure will be In-charge of lecture hall allotted for final part I and Dr. Dilip Gupta will be the In-charge for Final Part II. The matter was also discussed about the maintenance of the lecture hall after 5 pm for DAMS classes. Dr. A K Shulka informed in detail regarding this and finally told that there is no agreement regarding maintenance with DAMS. All members thought that DAMS personnel must have some responsibility of the maintenance of these lecture halls. Finally, Dean told that after 15- 30 days we will make some permanent arrangement of new lecture hall. The members noted the same.
19. Dr. Sushil Varma, Member Secretary informed the house that there is an agenda received from faculty which was discussed under following points:
 - a. Dr. A. R. Chaudhary, Professor & Head, Dept. of Physiology pointed out the matter of inadequate space and improper parking facility for four wheelers and two wheelers. Dean informed that this is not the forum to discuss this issue but he will communicate the problem to management and try to resolve this matter.
 - b. Dr. Anupama Gupta, Co-ordinator, MEU informed the house that in Medical Education Unit (MEU), there are only seven core committee members instead of fifteen members. She suggested that there should be reconstitution of the committee and new members can be added with old members. Dr. A K Shukla suggested that we must have at least one representative from all the departments voluntarily. Dr. Anupama Gupta told that it is mandatory for core committee

members to have basic and advance courses. Dr. Poonam Varma Shivkumar suggested that all members who have done advance courses should be in core committee and some more members who have done basic course can be added.

20. Dr. B H Tirpude raised certain concerns about examination hall. He pointed out that in summer it is not feasible for students to sit comfortably due to loud voice and humidity. He suggested that this hall should be fully air-conditioned. Dean told that half of the work of ducting has been completed and rest of the work will be completed in the next year.
21. Dr. Dilip Gupta requested to all HODs to make them available for PG orientation programme to be held on 16th and 17th July 2019. The house noted the same.
22. Dr. Subodh Gupta informed that research methodology workshop is due for 1st year PGs and it is planned to start from 29th July to 2nd August 2019 in afternoon session. The committee noted the same.
23. At the end of meeting, Dr. B. H. Tirpude on behalf of all the council members thanked the Management and Dean for promotion of many faculty members.

The meeting ended with thanks to the chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.

P.S. - Next college council meeting will be held on **8th of August 2019 at 3 p.m.** in the Seminar Room of Dept. of Biochemistry, JBTDR. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Pharmacology before 7th August 2019.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 8TH AUGUST 2019

The college council meeting was held in the Seminar Room, Department of Biochemistry, JBTDRC at 3 PM and following members were present.

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. N. V. Bansod, Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Professor & Head, Dept. of Pathology
5. Dr. Dipak Thamke, Professor, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Forensic Medicine and Toxicology
7. Dr. A. M. Mehendale, Director-Professor & Head, Dept. of Community Medicine
8. Dr. Smita Singh, Professor, Dept. of Ophthalmology
9. Dr. Deepika Garg, Professor, Dept. of Otorhinolaryngology
10. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
12. Dr. Poonam Varma Shivkumar, Professor & Head, Dept. of OBGYN
13. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
14. Dr. Sudha Jain, Professor, Dept. of Anaesthesiology
15. Dr. C. M. Badole, Director-Professor & Head, Dept. of Orthopedics
16. Dr. Sonia Jain, Professor, Dept. of Dermatology
17. Dr. Virendra Vyas, Professor & Head, Dept. of Radiotherapy
18. Dr. K. K. Mishra, Professor & Head, Dept. of Psychiatry
19. Dr. Kalyani Joshi, Assistant Professor, Dept. of Dental Surgery
20. Dr. Varsha Chauhan, Professor, Dept. of Paediatrics

1. The Dean welcomed members of the college council.
2. The Dean informed that, the minutes of extended college council meeting held on 11th July 2019 were circulated and as no comments were received, they are taken as accepted and recorded the same.

3. About the certificate courses affiliated to the IGNOU, the Dean informed that the Paediatric department is currently running course on counselling. Dr. Akash Bang was co-ordinator for the same, now that he has resigned, he suggested that the Psychiatry department should take up this responsibility.
4. Dean informed that the research methodology workshop by MCI is now available online for postgraduate students and those students who wish to pursue this course, can check the website and complete it online. Dr. Dilip Gupta asked the same for faculty. Dean suggested him to access the website and to confirm if the course is also available for faculty or not. In continuation of that, the Dean informed that he has formed three committees with faculty from community medicine department. Dean also informed that he will ask for the nomination from each department to form research resource group of the institute. He suggested that one faculty of each subject should be in the committee, which will review all synopses of postgraduate dissertation and provide comments for improvement of the protocol submitted to the group before the deadline for submission to ethics committee.

Dean also clarified that the basic objects of these committees is to resolve the basic problems in synopses related to subsequent thesis work. If anyone thinks that there is no need of this review for the synopsis, then they may directly send the synopsis to the ethics committee. Dean also informed that the quality of publications from departments is suffering because it is directly related to synopsis and thesis work. The members noted the same.

5. Dr. Dilip Gupta informed that blackboard of new lecture hall is very small and students are facing inconvenience in reading. Dean suggested to procure the same in bigger size through the indent and replace the old one.
6. Dean updated that the gym of boys' hostel is functioning well. However, faculty members till now have still not joined the gym. He informed that the interested faculty may join the gym by paying ₹ 500 per month.
7. Dean informed the house that the Hon'ble President of India is visiting the institute on 17th August 2019 and the time of visit has been rescheduled from evening to forenoon (i.e. 11.30 am to 12.15 pm).

Dean also informed that around 1700 invitations have been sent and there can be possibility of huge rush and to avoid the inconvenience of audience, there would be arrangement of big screens outside the hall and in two lecture halls. As per the schedule, there is only welcome speech of Shri. Dhirubhaiji Mehta, Speech by Hon'ble President of India and vote of thanks by the Dean. There would be a felicitation programme of former deans (i.e. 7 deans of MGIMS) if permitted by President's office. Dr. B. C. Harinath has communicated his inability to attend the function but he will be present for alumni function and golden jubilee programme scheduled on 11th & 12th September 2019. The Governor and Chief Minister of Maharashtra are also attending the programme.

8. Dean informed that on 11th Sept 2019 alumni function will start in the afternoon. Further, he informed that very good response has been received from batches of Dr. Dilip Gupta, Dr. C. M. Badole, Dr. B. H. Tirpude and Dr. Poonam Varma. In the evening, there will be felicitation programme of old teachers. A list of the teachers based on services rendered to MGIMS has been prepared. Later on, there will be cultural programme followed by dinner. All faculty members, PGs and UGs are invited for cultural programme and dinner, which is sponsored by Alumni association.

On the next day, the association shall arrange the breakfast for alumni. Subsequently, the 51st foundation programme will commence. During this programme various awards distribution will be done.

9. Dr. Ashok Mehendale informed that the orientation programme for 2019 batch MBBS Students will be held from 16th August to 30th August 2019. Dean informed that the MCI prescribed foundation course will be covered during orientation camp and Social service camp. The members noted the same.
10. Dr. Jyoti Jain asked that for the suspension of classes on 17th August 2019 for the programme of president visit. Dean granted the permission for the same. The members noted the same.
11. About the parking for 17th August programme , Dean informed that everybody would park the vehicles at their usual places. Further, he requested everybody to not park any vehicle near auditorium and reach before 11 am with the invitation card and one photo ID proof. Further, he informed that Shri. Dhirubhaiji Mehta, Hon'ble President, KHS has strictly instructed that during the programme everybody should be in Khadi as per KHS rules.
12. Dr. Poonam Varma Shivkumar informed that curriculum committee meeting took place recently and accordingly, two committees have been formed. First will be sub curriculum committee and second will be Integration & Alignment committee. Further, she announced the names of members of these committees. Dr. Satish Kumar also informed about the functions of these committees. Dr. Poonam Varma Shivkumar informed that all HODs should discuss with their faculty members about the new guidelines of UG curriculum of National Medical Council (NMC) before its implementation.
13. Some members asked about the university notification regarding the new guidelines of UG curriculum. In response to this, Dr. Satish Kumar informed about the university activities in details. He also informed that a meeting was held in March 2019 and it was decided to follow the all guidelines of CISP of NMC. Further, he informed that we have not yet received any notification regarding this from MUHS, Nashik.

The meeting ended with thanks to the chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.

P.S. - Next college council meeting will be held on **5th of September 2019 at 3 p.m.** in the Seminar Room of Dept. of Biochemistry, JBTDR. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Pharmacology before 4th September 2019.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 6TH SEPTEMBER 2019

The college council meeting was held in the Seminar Room, Department of Biochemistry, JBTDRS at 3 PM and following members were present.

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Choudhari, Director-Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Professor & Head, Dept. of Pathology
5. Dr. B. H. Tirpude, Director-Professor & Head, Forensic Medicine and Toxicology
6. Dr. A. M. Mehendale, Director-Professor & Head, Dept. of Community Medicine
7. Dr. A. K. Shukla, Director-Professor & Head, Dept. of Ophthalmology
8. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
9. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
10. Dr. Sucheta Tidke, Director-Professor & Head, Dept. of Anaesthesiology
11. Dr. Sumit Kar, Professor & Head, Dept. of Dermatology
12. Dr. Kalyani Joshi, Assistant Professor, Dept. of Dental Surgery
13. Dr. Atul Tayade, Director-Professor & Head, Dept. of Radiology

HODs of Microbiology, Otorhinolaryngology, Obstetrics and gynaecology, Pediatrics, Orthopedics, Radiotherapy were absent and HOD, Psychiatry was unable to attend the meeting.

1. The Dean welcomed members of the college council.
2. The Dean informed that, the minutes of extended college council meeting held on 8th August 2019 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. As per decision taken in the last college council meeting held on 8th August 2019 regarding formation of research resource group, the dean informed the house that research resource group have been constituted for reviewing all synopses of

postgraduate students' dissertation. Most of departments have nominated their representatives to form this group. However, some departments who had failed earlier to nominate the representatives from their departments would also be included in this group. He informed that the deadline for submission of synopses to the research resource group would be 25th September 2019. The submission of proposals would be voluntary. Further, Dean clarified that the said committee will be divided into three groups, which will support a cluster of departments. These groups will examine the synopsis other than their own subjects. Dean reiterated that it is not mandatory to go through this process of reviewing the synopses. It is subject to the decision of guide whether it needs to go through research resource group.

Dean also informed that all the synopses in a soft copy as MS-word document along with filled checklist should be submitted to Dr. Subodh Gupta, Professor, Dept. of Community Medicine. Subsequently, it needs to be submitted to Ethics Committee for approval and the last date of submission of synopsis to the university is 17th November 2019.

As mandated by the university, the Board of Research Studies (BORS) committee will carry out this process and approve all the synopses proposals at institutional level only. Dean reiterated that the remarks given by the research resource groups are not mandatory to accept in Toto. It is purely the liberty of guide and candidate to accept or not. The members noted the same.

4. Dean informed the members (faculty) that they can join Gymnasium at Boys hostel after paying necessary fees.
5. Dean informed that Shri. Dhirubhaiji Mehta, Hon'ble President, KHS will visit on 11th September 2019 for alumni function. Dr. A. M. Mehendale explained about Alumni day function on 11th September 2019. The invitations for alumni function have been sent to the guests. The information about the programme along with the common invitation for all the alumni was also made available on the website. The function would commence from 5.30 pm onwards in the new auditorium. Felicitations of old teachers was planned to be followed by dinner for all the faculty members with their family including PG and UG students. The committee noted the same.
6. Dean informed that on 12th September 2019, on occasion of foundation day, we are trying to invite Shri. Nitin Gadkari as a chief guest but no confirmation has yet been received. He informed that we are also trying to invite other government officials but nobody has yet refused nor confirmed.
7. Dean informed that the announcement of acceptance of 7th pay commission by Government of Maharashtra is expected the next week. The committee noted the same.
8. Dean informed the council that workshop for research methodology will be conducted from 9th to 11th September 2019. This is only for facilitation of new postgraduates for synopsis writing process. He requested HODs to relieve the PGs for 3 hours in the afternoon for the workshop.

9. Dean also informed that this year the social service camp for 2019 batch students will take place before winter vacation and will start from 27th September and will conclude on 11th October 2019. Dr. Dilip Gupta informed that there could be some problem in the last week of September. But, Dr. A. M. Mehendale told that there should not be any problem; rather, everyone should be happy as we are intending to get it done before vacation. Only three specialist will be required to visit in the afternoon for 3 days. Dean informed that the social service camp is now approved by MCI as part of foundation course.

10. Dr. Sushil Kumar Varma, Member Secretary informed the house that there is an agenda received from faculty, which was also discussed:

Dr. Anupama Gupta raised the issue of parking and requested to solve this problem at the earliest. Dr. Dilip Gupta suggested that the management should arrange pick-up and drop services for our staff. For which, they should arrange a 15 Seater vehicle to pool the staff and staff will bear the charges for the same. Dean informed that this matter has been discussed several times. It was also kept in the LMC meeting earlier, and everyone is working to find a solution. In that connection, Dr. A. K. Shukla informed that there was a proposal that for patient and others, the parking should be between MCH building and new auditorium. Dean added that the main concern is that everybody wants to park their vehicle as close as possible to their place of work.

11. Dean informed the house that the matter regarding MCI approval of PGs seats (MD seats) in the department of Skin & VD for has been resolved and we have now got the recognition for both seats.

12. Dr. A. M. Mehendale asked whether a student can refuse to complete or attend foundation course, the dean said that it is not allowed as this is mandatory course. Further, Dr. A. M. Mehendale told that a student has refused with reason that he has not filled up retention form. In response Dean informed that the foundation course is must even if the candidate has filled the retention form or not and if he is not attending the foundation course (which is the requirement of new curriculum) we will take necessary action against him/her. Dean asked Dr. A. M. Mehendale to inform and notify the same to the dean office.

The meeting ended with thanks to the chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.

P.S. - Next college council meeting will be held on **10th of October 2019 at 3 p.m.** in the Seminar Room of Dept. of Biochemistry, JBTDR. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Pharmacology before 9th October 2019.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF EXTENDED COLLEGE COUNCIL MEETING DATED 10TH OCTOBER 2019

The college council meeting was held in the Seminar Room, Department of Biochemistry, JBTDRC at 3 PM and following members were present.

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Choudhari, Director-Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Deotale, Director-Professor & Head, Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Forensic Medicine and Toxicology
7. Dr. A. M. Mehendale, Director-Professor & Head, Dept. of Community Medicine
8. Dr. P. S. Nagpure, Professor & Head, Dept. of Otorhinolaryngology
9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
11. Dr. Poonam Varma Shivkumar, Dept. of Obstetrics and gynaecology
12. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
13. Dr. Sucheta Tidke, Director-Professor & Head, Dept. of Anaesthesiology
14. Dr. Sumit Kar, Professor & Head, Dept. of Dermatology
15. Dr. Virendra Vyas, Professor & Head, Dept. of Radiotherapy
16. Dr. K. K. Mishra, Professor & Head, Dept. of Psychiatry
17. Dr. Asoke Pal, Professor, Dept. of Anatomy
18. Dr. Jwalant Waghmare, Professor, Dept. of Anatomy
19. Dr. Nishant Bansod, Professor, Dept. of Physiology
20. Dr. P. N. Murkey, Professor, Dept. of Forensic Medicine & Toxicology
21. Dr. Indrajit Khandekar, Professor, Dept. of Forensic Medicine & Toxicology
22. Dr. Anshu, Professor, Dept. of Pathology
23. Dr. Devesh Gosavi, Professor, Dept. of Pharmacology
24. Dr. Rahul Narang, Professor, Dept. of Microbiology
25. Dr. Deepak Thamke, Professor, Dept. of Microbiology
26. Dr. Subodh Gupta, Professor, Dept. of Community Medicine
27. Dr. Chetna Maliye, Professor, Dept. of Community Medicine
28. Dr. D. G. Dambhare, Professor, Dept. of Community Medicine
29. Dr. Smita Singh, Professor, Dept. of Ophthalmology

30. Dr. Ajab Dhabarde, Professor, Dept. of Ophthalmology
31. Dr. Deepika Garg, Professor, Dept. of Otorhinolaryngology
32. Dr. Samir Yelwatkar, Professor, Dept. of Medicine
33. Dr. Vishakha Jain, Professor, Dept. of Medicine
34. Dr. Varsha Chauhan, Professor, Dept. of Pediatrics
35. Dr. Sudha Jain, Professor, Dept. of Anaesthesiology
36. Dr. Kiran Wandile, Professor, Dept. of Orthopedics
37. Dr. Sonia Jain, Professor, Dept. of Dermatology
38. Dr. S. K. Kale, Professor, Dept. of Radio-diagnosis
39. Dr. Dhananjay Ghodke, Professor, Dept. of Radio-diagnosis

1. The Dean welcomed members of the college council.
2. The Dean informed that, the minutes of college council meeting held on 6th September 2019 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. The Dean informed the house that Dr. Bhaskar Patle, Professor & Head and Dr. Sanghvi, Professor, Dept. of Dentistry have resigned from their post. Dean expressed best wishes to both of them on behalf of the institute.
4. The dean informed the council that the Synopsis Review Group (SRG) is doing excellent job, maximum synopses have been reviewed and feedbacks (remarks) have also been given to the students. Most of the guides have welcomed the remarks. However, dean requested all HODs to expedite the process of submission of synopses to the ethical committee and BORS. He opined that, faculty can proceed the submission process of synopses on common working day considering the stipulated guidelines of the MUHS. Dean told that the date of meeting would be scheduled later for the reviewing process by BORS committee. Dean asked Dr. Jwalant Waghmare regarding the time which will be required by BORS, Dr. Waghmare informed that it would take 2-3 days to complete the review process. The dean informed that after getting clearance from ethics and Board of Research Studies (BORS), students could upload the synopses on the university online portal in the second week of November 2019.
5. Dr. Subodh Gupta informed the house that during the reviewing process, initially check list was not attached to most of the synopses, due to some misunderstanding or confusion. However, everybody attached the checklist later. Dr. Subodh Gupta reiterated that it is not mandatory to accept their suggestion but guide must go through the checklist. Dr. Dilip Gupta expressed that some students were not able to understand the checklist. In response, dean told that students being not familiar with terminology may not understand it but the guides should take initiative.
6. Dean informed the house that alumni function and foundation day programme went well and all the students admired the speech of chief guest and requested that good speakers should be invited as chief guest in future.

7. Dean told that Shri. Kiren Rijju, Hon'ble Minister of State (Independent Charge) of the Ministry of Youth Affairs and Sports and Minister of State in the Ministry of Minority Affairs of India had expressed his inability to attend this year's annual day function but has shown willingness to accept our future invitation. So, HODs may keep this in mind when inviting dignitaries for inauguration of some important function.
8. Dean informed the house that Social service camp will end on 11th October 2019. He invited all members for the valedictory function at 12.30 pm. He also informed that students are going to present field projects in academy of medical sciences at 3.30pm on 14th October. The members noted the same.
9. Dean informed that one student who did not attend the foundation course has left the institute. However, in future whether student retains the seat or goes for upgradation, he must attend the foundation course as per MCI guidelines.
10. Dean told that the collaborative research may be undertaken by various departments. He advised that representatives from few departments can meet together and can plan for future research. This will improve the quality of publications. Dean requested Dr. Rahul Narang to highlight the collaborative projects on Tuberculosis. Dr. Narang informed that a brainstorming session on TB Research, was held on 4th September 2019. A total of 28 participant including Dean, senior consultants, teaching staff, PG students, UG students and TB Project staff participated in the session. This year 6 theses on Tuberculosis were taken by PG students in different departments on various aspects of tuberculosis in addition to other research activities. Dean informed that anyone from faculty can take initiative for such type of working groups on area of interest and approach interested faculty members in other departments for collaborative work.
11. Dean informed that all colleges must have ART centre as per MCI regulation. This will be under Medicine department.
12. Dean informed that the attendance in prayer has been very good since last one month. Dean informed that he has reviewed the attendance register of prayer for various departments. It has been noticed that some members are consistently absent. He requested that all faculty should try to attend prayer, which is part of code of conduct of the institute and all of us have agreed to follow the code and conduct at the time of appointment.
13. Dean informed that in final MBBS part 1, attendance of most of the students is above 80%. Only second MBBS HODs have informed him about short of attendance of many examination going students.
14. Dr. Dilip Gupta told that some students failed to appear for the terminal exams and their attendance is also less. Dean told that we should follow the university directions, if the attendance is less then such students should be detained.
15. Dean asked Dr. Anshu regarding Internal Quality Assurance Cell (IQAC). She told about problems in getting students' feedback. Dean suggested that the students when they come for signing the internal assessment marks, feedback may be taken.

16. Dr. M R Shende informed the house that 1st year journals are not yet available for the students. Dean suggested to make alternative arrangements at present. Once the official journals are available, then those journals can be used. He also told that BJ Medical college cooperative society is publishing the journals and he will get in touch with them.
17. Dr. Dilip Gupta asked about the biometric attendance of UG students. Dr. Vijayshri Deotale told that the biometric machines are not working properly. She told that she has requested concerned person several times but the matter has not been resolved yet. Further, Dean asked Dr. Vijayshri Deotale about clearance of the bill for the same. Dr. Vijayshri Deotale requested him not to clear the bill till resolution of all problems.
18. Dr. Satish Kumar informed the council that as instructed by Hon'ble President, KHS, the dress code of students should be in Khadi for graduation ceremony. Further, he informed that the first graduation ceremony was started in 2015. Now it has been decided that dress code would be in Khadi stole and traditional Kurta & Pyjama. The stole will have MGIMS logo on both side. Dean told that selection of dress colour will be the choice of students and accordingly, stole will be chosen.
19. Dean informed that the mentors' meeting was organized yesterday wherein discussion about paper publications from departments was discussed. He told that every department should contribute minimum five research papers annually. Initially, it was discussed that RRC members from the department will coordinate this activity but later it was decided by that faculty and HOD are responsible for the five publication from each department. Dean informed that the biometric attendance is going to be mandatory for all from next year. The members noted the same.
20. Dr. Subodh Gupta informed about the workshop on sampling size determination. Dean said that we can write e-mail to all faculty members and students, those who are interested can attend the workshop. This workshop will be for half day. It will not only help in capacity building for faculty and students but will also help for scientific writing. The members noted the same.
21. As requested earlier, Dean asked about the facilities available in the various department and how can these be utilized for collaborative research? Dr. Satish Kumar opined that 15 min. presentation should be made in academy of medical sciences (AMS) on facilities available in the different departments and laboratory services in the departments for collaborative research. Dr. Subodh Gupta opined that in PG research (dissertation) the co-guide should be allowed along with guide. Dean replied that co-guide can be taken as per MUHS guidelines only, MUHS does not permit using co-guide officially but it can be considered on informal basis. In the end, Dean told that several things/points can be taken into consideration in collaboration for good quality. Further, he told that advanced instruments like RT PCR, HPLC and Flow cytometry facilities are available at institute and these can also be used for research. The members noted and recorded the same.

The meeting ended with thanks to the chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.

P.S. - Next college council meeting will be held on **5th of December 2019 at 3 p.m.** in the **Seminar Room of Skill Lab in Dept. of Physiology**. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Pharmacology before 4th December 2019.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 5TH DECEMBER 2019

The college council meeting was held in the Seminar Room (Skill Lab), Department of Physiology at 3 PM and following members were present.

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. Sachin Pawar, Associate Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Deotale, Director-Professor & Head, Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Forensic Medicine and Toxicology
7. Dr. A. M. Mehendale, Director-Professor & Head, Dept. of Community Medicine
8. Dr. P. S. Nagpure, Professor & Head, Dept. of Otorhinolaryngology
9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
11. Dr. Poonam Varma Shivkumar, Dept. of Obstetrics and gynaecology
12. Dr. Varsha Chauhan, Professor, Dept. of Pediatrics
13. Dr. Sucheta Tidke, Director-Professor & Head, Dept. of Anaesthesiology
14. Dr. Sumit Kar, Professor & Head, Dept. of Dermatology
15. Dr. Kiran Wandile, Professor, Dept. of Orthopedics
16. Dr. K. K. Mishra, Professor & Head, Dept. of Psychiatry
17. Dr. P. P. Sanghvi, Professor, Dept. of Dental Surgery
18. Dr. Atul Tayade, Director-Professor & Head, Dept. of Radio-diagnosis

HODs of Ophthalmology and Radiotherapy were not present for the meeting.

1. The Dean welcomed members of the college council.
2. The Dean informed that, the minutes of extended college council meeting held on 10th October 2019 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean reminded that it was earlier decided that there should be a small presentation made by diagnostic departments towards the facilities that are available with them to

strengthen the collaborative research in the institute. Dean gave an example of flow cytometer which is available in Pathology department that can be utilized for many advance investigations and diagnostic procedures. The committee members noted the same.

4. Dean informed that Local Managing Committee (LMC) meeting has been preponed and will be held on 27th December 2019. Every year the LMC meeting is scheduled in the month of February. Therefore, any information or achievement to be added or to be updated by the respective departments may be sent to the dean office. The committee members noted the same.
5. Dean informed that university interview for the faculty posts has been scheduled on 19th & 20th December 2019 and he further informed that the concerned HODs should be present on the respective days.
6. Dean informed that the Medical Council of India (MCI) has given approval for increasing PG seats in the medicine from four to twelve.
7. Dean informed that we could not apply for increase in seats in lieu of EWS quota last year because of inadequate hostel facility. Now, alumni have decided to contribute financially for construction of two new hostel blocks. So, we will be applying for increase of UG and PG seats.
8. About the Interns' & PGs' attendance, Dean informed that a meeting was held recently and he tried to understand problems in sending regular attendance. Dean informed that one faculty should be in-charge of the attendance rather than PG. Dean informed that every department should send the attendance from 21st of preceding month to 20th of present month. The attendance should be sent till 25th of every month to release PGs and interns stipend without hurdle. The committee members noted the same.
9. Dr. Sushil Varma, Member Secretary informed the house that there is an agenda received from faculty which was discussed under following points:
 - ❖ Dr. Dilip Gupta, Director Professor and Head Surgery informed that he has been elected unopposed as Vice President of Association of Rural Surgeons of India for the year 2019-22. He also informed that Dr. Saurav Uplenchwar, PG student, Department of Surgery bagged best poster award in the ARSICON 2019 held at Bagalkot Karnataka.

All members congratulated the Dr. Dilip Gupta and Dr. Saurav Uplenchwar for this achievement.
10. Dr. Vijayshri Deotale enquired about sending the physical record of PGs attendance, if biometric attendance is mandatory. In response, dean informed that all departments need to maintain attendance record physically also and should send the same for their stipend as Dean Office is presently not using biometric attendance for salary calculations.

11. Dean informed that, it is no more required to record attendance on MCI biometric machines. HIS machines will now maintain online attendance record. Dr. Poonam Varma Shivkumar informed that some staff come late after their emergencies but their attendance will be marked late. Dean agreed that there will be occasions and circumstances for genuine reasons when late reporting is acceptable. Dr. Vijayshri Deotale told that once a staff from Dean Office asked her about non-punching in evening. Dean told that unauthorized personnel has no right to ask such thing, however, everyone should make sure that their punching is being done properly in morning and evening times on HIS machine. If anybody has problem with machine or anyone forgot to punch, he / she should inform the concerned authority. The committee members noted the same.
12. Dean asked council about the compliance of Online Teaching Database (OTD). Dean further informed that Surgery and Dentistry department have still not completed their details for OTD. Dr. Dilip Gupta responded that only newly appointed faculties' data are yet to put in which will be uploaded shortly. Dr. Jyoti Jain requested for uploading the details of both approved and not approved teachers. Dean agreed with this.
13. Dean informed that PG students from the department of Radiology, Orthopaedics, Paediatrics, Anaesthesiology & General Surgery have still not uploaded their synopses though it is overdue. He asked concerned HODs to instruct the students for compliance without further delay.
14. Dr. Atul Tayade informed that house the clinical departments are having several issues which are not possible to discuss in the college council meeting. Further, he opined that there should be a monthly meeting of clinical departments with Medical Superintendent to sort out such local issues. Dr. Poonam Varma Shivkumar also seconded this and apprised that such meetings were held earlier with MS but it has now been completely stopped. Dean assured that the suggestions will be conveyed.
15. Dr. Poonam Varma Shivkumar informed the house that the burden of departmental work has been increasing day to day and the staff has remained same. She apprised that it is becoming very difficult to depute staff at various workplaces like Melghat, Camp, GMLF etc. and manage hospital and academic work. Dr. Sumit Kar agreed with her. Dr. Dilip Gupta also explained the same problem. Dean told that there should be a separate forum to discuss the issues and recorded the same.

The meeting ended with thanks to the chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.

P.S. - Next college council meeting will be held on **8th of January 2020 at 3 p.m.** in the **Seminar Room (Skill Lab), Dept. of Physiology**. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Pharmacology or at sushil@mgims.ac.in before 7th January 2020.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 8TH JANUARY 2020

The college council meeting was held in the Seminar Room (Skill Lab), Department of Physiology at 3 PM and following members were present.

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Choudhari, Director-Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Vijayshri Deotale, Director-Professor & Head, Dept. of Microbiology
5. Dr. B. H. Tirpude, Director-Professor & Head, Forensic Medicine and Toxicology
6. Dr. A. M. Mehendale, Director-Professor & Head, Dept. of Community Medicine
7. Dr. A. K. Shukla, Director-Professor & Head, Dept. of Ophthalmology
8. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
9. Dr. Kiran Wandile, Professor, Dept. of Orthopedics
10. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
11. Dr. Praveen Sanghvi, Professor, Dept. of Dental Surgery

HODs of Pathology, Otorhinolaryngology, Medicine, Obstetrics and gynaecology, Pediatrics, Anaesthesiology, Dermatology, Radiotherapy and Radiology did not attend the meeting. However, Dr. Kiran Wandile, Professor, Dept. of Orthopedics represented his department.

1. The Dean welcomed members of the college council.
2. The Dean informed that, the minutes of extended college council meeting held on 5th December 2019 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean asked the concerned HODs to send the Internship attendance punctually and in prescribed format.

4. Dean asked members to send the bank details of all faculties and technical staff including Class III & IV employee to make online and cost-effective process for remittance of remuneration and TA, DA of practical examination. However, Dr. Dilip Gupta, Dr. M. R. Shende and Dr. Vijayshri Deotale showed some inconvenience about the remuneration of technical, subordinate staff and Class III & IV employee. But, it was agreed that this remuneration will be transferred in convenor's account and it will be responsibility of convenor to distribute same to concerned staff members.
5. Dean told to send account details of external examiners on the first day of examination so that they will also get their remuneration before leaving Sevagram.

Dr. Dilip Gupta opined that the TA, DA & remuneration amount should be given separately for the income tax purpose. Dean informed that already the Dean office is providing these details separately along with attendance certificate.

6. Dr. Sushil Kumar Varma, Member Secretary informed the house that there was an agenda received from faculty, which was also discussed:
 - i. Dr. Dilip Gupta told that the clinicians will get only six holidays, if out of allocated twelve holidays, hospital will remain open on six holidays. He further told that there is no provision for compensatory off to faculty similar to class II, III & IV employees. Dean suggested that out of six holidays four holidays can be granted easily and for two holidays i.e. Ganesh Chaturthi and Laxmi Poojan hospital can be opened on Sunday so everybody can avail twelve holidays without inconvenience to patients.
7. In accordance with that, Dr. A. K. Shukla proposed to put up following three points for future consideration:
 - i. Holiday on Saturday and Sunday need not be declared as holiday for hospital.
 - ii. On Sunday, if OPD remains open then the person doing duty may be given compensatory off.
 - iii. Person doing duty on holiday should also get compensatory off.

He further suggested that the compensatory off should be taken by the person with prior permission by the concerned HOD.

8. Dr. Dilip Gupta requested dean to allow college vehicle to receive UG external examiners from Nagpur. Dean informed that this arrangement is specifically for PG examiners and for UG examiners arrangement can be made at departmental level. Dean Office can make arrangement of vehicle in exceptional cases only. The committee members noted the same.
9. Dr. A. K. Shukla requested Dean that the gratuity amount should increase as per 7th Pay commission. The committee members noted the same.
10. Dean informed the house that the timetable for summer vacation for the faculty has been received and the summer vacation will be from 26th April to 31st May 2020. There will be no common working day between two halves in future, as the university has no provision for the same.

The meeting ended with thanks to the chair.

P.S. - Next college council meeting will be held on **12th of February 2020 at 3 p.m.** in the Seminar Room (Skill Lab) of Dept. of Physiology. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Pharmacology before 11th February 2020 or at sushil@mgims.ac.in



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 12TH FEBRUARY 2020

The college council meeting was held in the Seminar Room (Skill Lab), Department of Physiology at 3 PM and following members were present.

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Choudhari, Director-Professor, Dept. of Physiology
3. Dr. Anupama Gupta, Professor & Head, Dept. of Pathology
4. Dr. D. C. Thamke, Professor, Dept. of Microbiology
5. Dr. B. H. Tirpude, Director-Professor & Head, Forensic Medicine and Toxicology
6. Dr. A. M. Mehendale, Director-Professor & Head, Dept. of Community Medicine
7. Dr. Anita Yadav, Senior Resident, Dept. of Ophthalmology
8. Dr. Megha Kawale, Assistant Professor, Dept. of Otorhinolaryngology
9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
10. Dr. Samir Yelwatkar, Professor, Dept. of Medicine
11. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
12. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
13. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopedics
14. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
15. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs of Biochemistry, Obstetrics and Gynaecology, Dermatology, Radiotherapy and Radiology were not present for the meeting. However, Dr. D.C. Thamke, Professor, Dept. of Microbiology, Dr. Anita Yadav, Senior Resident, Dept. of Ophthalmology, Dr. Megha Kawale, Assistant Professor, Dept. of Otorhinolaryngology and Dr. Samir Yelwatkar, Professor, Dept. of Medicine represented their department.

1. The Dean welcomed members of the college council.
2. The Dean informed that, the minutes of college council meeting held on 8th January 2019 were circulated and one comment was received that if remuneration is transferred to account of convenor account, then college should issue a certificate for tax purpose. Dean responded that the Dean Office will certainly issue a certificate for the said purpose and everyone seconded this and recorded the same.

3. Dean informed the house that the date of graduation ceremony is yet to be decided, as we are trying to invite the Union Cabinet Health Minister as chief guest. As soon as the date is fixed we shall organize this function.
4. Dr. Manish Jain announced that the annual sports day will be held on 20th February 2020. Dean invited all the faculty members to participate to encourage the students. The committee members noted the same.
5. In line with that, Dr. Kshirod Mishra announced that the department of Psychiatry is organizing a CME on geriatric Mental Health on 28th & 29th March 2020. He invited Dean and all faculty members to grace the occasion. He further requested the faculty to enrol as delegates. The committee noted the same.
Further, he informed the house in detail about various organising committees.

Dr. Sushil Kumar Varma, Member Secretary informed the house that there was an agenda received from faculty, which was also discussed:

- i) Dr. Kshirod Mishra pointed out the issue about the existing Casual Leaves (CL), which are eight. He told that these leaves are not sufficient, after availing all the CLs, one day EL may be sanctioned and this limit of minimum three days EL may be waived off. Dean concurred with this.
6. Dean informed that the summer vacation programme has been circulated and he requested that at least one senior person should be present in the department during the vacation. He requested all to avail one half at one time and to avoid split vacation.
7. Dr. Dilip Gupta wanted to know about the status of increase in PG seats to implement Economically Weaker Section quota. Dean informed that all the formalities have been completed and we may get the necessary approval this month.
8. Dr. Sushil Kumar Varma raised the issue about full vacation. He informed that last year somebody had availed full vacation; on the contrary, he has been requesting since last five years for full vacation but did not get. Others agreed with him that if anyone gets to avail full vacation, then others should also get full vacation.
9. Dr. Dilip Gupta raised the issue about opening OPDs on gazetted holidays. Dean informed that this matter was already discussed in the last meeting. He also requested clinical Heads to discuss the issues with Medical Superintendent, KH for consideration.
10. Dr. Dilip Gupta also pointed out the issue about Casual Leaves of interns. Dean informed that this matter has been already resolved. The concerned departments should send the earlier Casual Leave record of interns to Dean Office and student section has been given instructions for further course of action in this regard.

The meeting ended with thanks to the chair.

P.S. - Next extended college council meeting will be held on **Thursday, 12th of March 2020 at 3 p.m. in the Seminar Room (Skill Lab) of Dept. of Physiology. Members interested in posting some agenda in this meeting may send it to the office of Member Secretary, in the Department of Pharmacology before 11th March 2020 or at sushil@mgims.ac.in**



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
Sevagram- 442102, Maharashtra, India

MINUTES OF EXTENDED COLLEGE COUNCIL MEETING DATED 12TH MARCH 2020

The college council meeting was held in the Seminar Room (Skill Lab), Department of Physiology at 3 PM and following members were present.

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Choudhari, Director-Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Biochemistry
4. Dr. Anupama Gupta, Professor & Head, Dept. of Pathology
5. Dr. B. H. Tirpude, Director-Professor & Head, Forensic Medicine and Toxicology
6. Dr. A. M. Mehendale, Director-Professor & Head, Dept. of Community Medicine
7. Dr. A. K. Shukla, Director-Professor & Head, Dept. of Ophthalmology
8. Dr. P. S. Nagpure, Professor & Head, Dept. of Otorhinolaryngology
9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
10. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
11. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
12. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopedics
13. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
14. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
15. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery
16. Dr. Asoke Pal, Professor, Dept. of Anatomy
17. Dr. Jwalant Waghmare, Professor, Dept. of Anatomy
18. Dr. Nishant Bansod, Professor, Dept. of Physiology
19. Dr. Kanchan Mohod, Professor, Dept. of Biochemistry
20. Dr. P. N. Murkey, Professor, Dept. of Forensic Medicine & Toxicology
21. Dr. Indrajit Khandekar, Professor, Dept. of Forensic Medicine & Toxicology
22. Dr. Anshu, Professor, Dept. of Pathology
23. Dr. V. B. Shivkumar, Professor, Dept. of Pathology
24. Dr. Devesh Gosavi, Professor, Dept. of Pharmacology
25. Dr. D. C. Thamke, Professor, Dept. of Microbiology
26. Dr. Ajab Dhabarde, Professor, Dept. of Ophthalmology
27. Dr. Deepika Garg, Professor, Dept. of Otorhinolaryngology
28. Dr. P. A. Jategaonkar, Professor, Dept. of Surgery

29. Dr. Ramesh Pandey, Professor, Dept. of Surgery
30. Dr. Anil Akulwar, Professor, Dept. of Surgery
31. Dr. Bharati Taksande, Professor, Dept. of Medicine
32. Dr. Samir Yelwatkar, Professor, Dept. of Medicine
33. Dr. Shuchi Jain, Professor, Dept. of Obstetrics & Gynaecology
34. Dr. Varsha Chauhan, Professor, Dept. of Pediatrics
35. Dr. Sudha Jain, Professor, Dept. of Anaesthesiology
36. Dr. Dhiraj Bhandari, Professor, Dept. of Anaesthesiology
37. Dr. Sonia Jain, Professor, Dept. of Skin & V. D.
38. Dr. Sushil Kumar Kale, Professor, Dept. of Radiology
39. Dr. Lalit Patel, Assistant Professor, Dept. of Radiotherapy

Dr. Lalit Patel, Assistant Professor, Dept. of Radiotherapy represented his department.

1. The Dean welcomed members of the college council.
2. The Dean informed that, the minutes of college council meeting held on 12th February 2019 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean informed the house that it has been observed that some junior faculty members are deputed in place of HODs in college council meetings, which is not correct. If HOD is not able to attend, he/she should depute the next senior person to attend the meeting who can represent well and respond to the issues raised about their department, if any.
4. As discussed in the last college council meeting, Dean informed that he has not yet discussed the issue raised by Dr. Kshirod Mishra for sanctioning one day earned leave after availing all the casual leaves. He reiterated that he will put forward this to higher authorities for their consideration.
5. About the issue of increasing PG seats in lieu of Economically Weaker Section (EWS) quota raised by Dr. Dilip Gupta in the last college council, Dean updated that our application for increase PG seats was clubbed with the government medical colleges of Maharashtra and entire proposal from Maharashtra was rejected by MCI. Therefore, there is no chance of increase in our PG seats. However, dean informed that we have approached on this matter to the central govt. because we get 50% grant from them.
6. About the issue of opening OPDs on gazetted holidays (raised by Dr. Dilip Gupta in the last college council meeting), Dean informed that he had told that the HODs from clinical departments should approach Medical Superintendent, KH for consideration and he has not received any update in this regard.
7. Dean informed that Maharashtra govt. has appealed to suspend or postpone workshop, CME, conference and such programmes as interim measure intended for preventing the spread of Coronavirus Disease. The members noted the same.

8. Dean informed about the revised MCQs pattern for first MBBS. HODs of preclinical departments informed that they are aware of this and they will follow it for internal examination too.
9. Dean raised the issue of short attendance of first and second MBBS students. He informed that yesterday, he met first MBBS students and today, second MBBS students. He warned strictly those students who will not have attendance as per MUHS rules, they will be detained. He also informed that this matter has also been discussed with the Hon'ble President, KHS and he has permitted to do so. The committee members noted the same.
10. Dean informed the record of final MBBS attendance is not maintained properly. He asked concerned HODs to inform the attendance every month to students and Dean Office. He also informed that, now it will be reported to the parents of the concerned students who are having short attendance, as the situation is deteriorating day by day. The members noted the same.
11. Dean informed that he has come to know from reliable sources that the classes of final MBBS students are not conducted in their allotted halls. Most of the time, the classes are conducted in departmental demonstration room. Dean requested everybody to stop this and follow the schedule. The members noted the same.
12. Dean suggested that the keys of lecture hall for opening and closing for final MBBS should not be with Class representative (CR) because nobody is ready to become CR due to this responsibility. Dr. A. K. Shukla suggested that we should keep multiple keys and every department has their own key and they will be responsible for opening and closing of the halls. Everyone seconded this.

Dean informed that one attendant is already sanctioned for this work however, due to some formalities the appointment is getting delay. Further, he assured that this problem will be solved before summer vacation. The members noted the same.
13. Dr. Dilip Gupta informed that there is some problem with the HDMI cable in lecture hall. Dean advised to contact the concerned person of engineering section.
14. Dean informed that timetable of Eighth semester is not circulated but now it will be circulated from dean office.
15. Dean informed the house that the Ethics Committee has got approval from Drugs Controller General of India (Central Drugs Standard Control Organization) for permitting Clinical trials or Bioavailability and Bioequivalence studies and from Department of Health Research for permitting Biomedical and Health Research studies. He also informed that NABH assessment of IEC for accreditation purpose has been scheduled 28th March 2020. He further informed that now everybody can undertake clinical trials and seek permission from ethics committee before its implementation. Dr. A. K. Shukla asked whether our college is permitted clinical trials. Dean informed that at present the vaccine trials of Serum institute of India Pvt. Ltd., Pune are going in our institute. He also informed that Dr. Bharati Taksande is taking

up clinical trial network project for Rheumatology under BIRAC, which is a government of India initiative and in this case funding will come from government of India and not any pharmaceutical industry.

16. Dean pointed out that the stamps using by departments of the HOD's are not in standard format. Dr. Sushil Kumar Varma and Dr. Dilip Gupta told that they have two stamps. One is in standard format and second is with the name that they use as per their requirement. Dean requested use the standard format stamp without name for official use and with name for personal communication. Dr. A. K. Shukla pointed out some times we need name and registration no. for medical certificate and that stamps everybody has.
17. Dean also informed that he had enquired regarding the request for full vacation by Dr. Sushil Kumar Varma in the last meeting, he has been informed that it was done by mistake last year and this will not be repeated in future.
18. Dean informed that he has been requested by accounts section that if it is not possible for anyone to clear advance amount before 31st March 2020, then application for such advances may not be made.
19. Dr. Anshu, Convenor, Documentation Unit requested Dean that she is holding the responsibility for compiling the details and publishing the annual reports since many years and now she wish to withdraw from this responsibility to other persons. Dean appreciated the excellent work done by her in preparing annual reports and informed that she is being relieved of this responsibility because she will be on leave this year for fellowship during the period when maximum work for annual report is done. The dean requested faculty to show willingness to take the responsibility, otherwise he will depute the person.
20. Dr. Dilip Gupta requested dean to publish the advertisement of vacant post of faculty in national newspapers as well as metro cities. Dean agreed with this. Dr. Dilip Gupta also requested to appoint a faculty in place of those who is going for long leave. Dean informed that this problem he has already discussed with University and this will be also solved.
21. Dr. Anupama Gupta raised the issue of attendant. Dean informed that advertisement has been already circulated and shortly we will complete the process of recruitment.
22. Dean informed that he has recently attended the video conference about the Corono virus situation with District Collector, other ministers, secretary and other Govt. officials and was chaired by Chief Minister, Maharashtra. The state government is dealing this as significant challenge. In order to curb the spread of COVID-19, government has taken decisive actions.
23. Dr. Kshirod Mishra informed that the proposed CME in Psychiatry has been postponed. The committee members noted the same.

24. Dean asked Microbiology department about the availability of Viral Transport Media (VTM) in institute. Dean informed that at least 100 media should be available at a time.
25. Dean informed that the District Collector, Wardha has notified for implementation of disaster management act and they can over any medical facility of District.
26. Dean requested to all department specially Medicine, Community Medicine and Microbiology to be prepared with all the facilities as any government official can come to visit us.
27. Dr. Shukla informed that a meeting regarding Corona virus infection was held with Secretary, KHS and minutes of meeting were made and circulated.

Dr. Sumedh Jajoo is deputed as Nodal officer and family welfare building besides Psychiatry department is kept ready with adequate facilities for isolation. Duty roster and staff nurses will be made available but this has not been done till now. He also informed that the Community Medicine and Microbiology departments were asked to conduct sensitization programme but it has not done so far. In addition, general guidelines for preventing COVID-19 should be displayed.

28. Dr. Bharati Taksande told the house in details regarding the activity of COVID-19. The HOD of Community Medicine, Medicine and Pediatrics along with faculty of Community Medicine and Dr. Sumedh Jajoo, Nodal officer under the guidance of Medical Superintendent are preparing the Standard Operating Procedures (SOPs) of Novel coronavirus (COVID-19) about infection, screening and control at our hospital.
29. Dr. Shuchi Jain asked about the implementation of 7th Pay commission. Dean responded that we have not received the grant from State government so far but hopefully by 31st March, things will be clear.

The meeting ended with thanks to the chair.

P.S.: In view of COVID-19 outbreak, the college council meeting is cancelled till further notice.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
Sevagram- 442102, Maharashtra, India

MINUTES OF EMERGENCY COLLEGE COUNCIL MEETING DATED 16TH MAR. 2020

An emergency college council meeting was called by the Dean, MGIMS in the Seminar Room (Skill Lab), Department of Physiology at 4 PM regarding suspension of UG classes and clinics. Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Choudhari, Director-Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Biochemistry
4. Dr. Rahul Narang, Professor, Dept. of Microbiology
5. Dr. B. H. Tirpude, Director-Professor & Head, Forensic Medicine and Toxicology
6. Dr. A. M. Mehendale, Director-Professor & Head, Dept. of Community Medicine
7. Dr. Smita Shukla, Professor, Dept. of Ophthalmology
8. Dr. Bharati Taksande, Professor, Dept. of Medicine
9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
10. Dr. Poonam Varma Shivkumar, Professor & Head, Obstetrics & Gynaecology
11. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
12. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopedics
13. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
14. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
15. Dr. Atul Tayade, Professor & Head, Dept. of Radiology
16. Dr. Virendra Vyas, Professor & Head, Dept. of Radiation Oncology
17. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the department of Pathology, Microbiology, Medicine, Ophthalmology, Otorhinolaryngology & Anaesthesiology were not present. However, Dr. Rahul Narang, Professor, Dept. of Microbiology, Dr. Bharati Taksande, Professor, Dept. of Medicine and Dr. Smita Singh, Professor, Dept. of Ophthalmology represented their department.

1. Dean addressed the college council regarding Corona virus pandemic (COVID-19). He informed the house that all the schools and colleges are closed in Wardha district till 31st March 2020 as per the notification by District Collector, Wardha under disaster prevention act.

2. Dean also informed that our college is affiliated with MUHS, Nashik and we have not yet received any directives regarding suspension of classes from MUHS. Dean informed the council that he has communicated with Registrar and also with Vice-Chancellor of MUHS. They informed this rule does not apply to medical colleges and subsequently, Dean asked District Magistrate for the decision. He replied that we have circulated the notifications to close all college and now you take your own decision. Dean also informed that he has discussed this matter with Secretary, KHS and reached to the conclusion that to be on safer side classes will be suspended till further notice.
3. Dean asked all HOD of their opinion regarding this. All HODs agreed with the decision taken by Dean with Secretary, KHS. Finally, it was concluded that the classes and clinics will be suspended till further notification.
4. Dean advised to not have gathering of more than 05 persons at a single place and keep safety distance of at least 1 metre from each other. The members noted the same.
5. Dean informed that at present, we are in 2nd phase of Corona virus infection and to prevent 3rd Phase, we should take all measures and all faculty should support whenever needed.
6. Dr. Smita Shukla asked about the library. Dean suggested that we may not close the library at present otherwise PGs will suffer but lay down clear cut instructions and also make sure that the students maintain social distancing in library.
7. Dr. Rahul Narang and Dr. C M Badole suggested that if any one student suffer from corona virus then the liability would come on us. If we asked them to leave the hostel then liability will be on parents. Dean disagreed with this and told we will take all precautions and suggested that if the situation become worse, then in that situation we will be in need of volunteers and these medicos can work as a volunteer and will be very helpful to the institute.

The meeting ended with thanks to the chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
Sevagram- 442102, Maharashtra, India

MINUTES OF EMERGENCY COLLEGE COUNCIL MEETING DATED 13TH APRIL 2020

An emergency college council meeting was called by the Dean, MGIMS in the Seminar Room, Department of Biochemistry at 12 Noon. Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. Sachin Pawar, Associate Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Biochemistry
4. Dr. Anupama Gutpa, Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Deotale, Director -Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Forensic Medicine and Toxicology
7. Dr. Subodh Gupta, Professor & Head, Dept. of Community Medicine
8. Dr. A. K. Shukla, Professor, Dept. of Ophthalmology
9. Dr. P. S. Nagpure, Professor & Head, Otorhinolaryngology
10. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
12. Dr. Poonam Varma Shivkumar, Professor & Head, Obstetrics & Gynaecology
13. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopedics
14. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
15. Dr. Virendra Vyas, Professor & Head, Dept. of Radiation Oncology
16. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
17. Dr. Atul Tayade, Director-Professor & Head, Dept. of Radiology
18. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the department of Pediatrics & Anaesthesiology were not present. Dr. Sachin Pawar, Associate Professor, Dept. of Physiology represented his department.

1. All members welcomed Dr. Subodh Gupta newly appointed Professor & Head of the Dept. of Community Medicine.
2. Dean informed the college council that there was suggestion from faculty to cancel summer vacation in lieu of ongoing COVID crisis, he invited suggestions from College council. Dr. A. Shukla and Dr. Jyoti Jain suggested that there should not be cancellation and the vacations may be deferred. Dean informed that that the deferment may not be possible because once all activities resume, we will have to

complete undergraduate teaching which has been lost because of suspension of classes. Similarly, the internal and University exams are still not conducted and there will be huge backlog of routine clinical work which has been postponed because of present crisis. It will not be possible to complete all these activities with staff going on vacation even if it is deferred. Everyone agreed for cancellation of vacation and recorded the same.

3. About the UG classes, Dr. Poonam Varma Shivkumar & Dr. Satish Kumar advocated to go with the online classes. Dr. C. M. Badole and Dr. Anupama Gupta opined that the topics, which have been completed through online classes, should not be repeated in theory classes. Dean suggested that we will continue with online classes till 3rd May 2020 and try to complete the course as much as possible. He further advised to start practical and clinics immediate after the lockdown ends. Everyone noted.
4. About the online attendance record of the UG students, Dean suggested to maintain the print copy of attendance record. In this context, Dr. Satish Kumar informed that in his online class, 82 students were present and he asked CR (Mr. Pratik) to send the attendance record. Dr. Poonam Varma Shivkumar told that she has also taken seven classes and she got the attendance record from the CR. Most of the members raised the issue of connectivity of MGIMS classroom and informed that during class, connectivity was lost and it took more time to resume wherein there is no problem with Zoom software. Dr. Subodh Gupta told that he also faced the same problem initially; thereafter it did not recur in subsequent classes. Dean assured that he would try to resolve this problem; however, if problem persists then faculty can continue with any platform they are comfortable with but to maintain hard copy of attendance record. He also advised to decide different timing for online classes depending on other works allotted to faculty.
5. Dr. A. K. Shukla suggested that we may return back to traditional classes because we have faculty and students in the campus only. If we maintain social distance, we can start the classes in two batches of 50-50 students. Dean suggested that it is not good idea to start something which has been explicitly prohibited by administration and was not certain if we can gather 50 students at one place and maintain safe distance. He further told the council to continue online classes up to 3rd May 2020. Thereafter, appropriate decision will be taken according to the circumstances. The committee members noted the same.
6. Dean raised the problem of intern posting at Dr. Sushila Nayar Hospital, Utawali (Melghat). He informed that the posting of interns posted at Melghat was extended because of lockdown but now they want to come back; however, their replacement should be confirmed before they leave. It also needs to be ascertained from the District administration whether they should be quarantined or not, because they are coming from outside the Wardha district.
7. Dr. Jyoti Jain raised the issue of posting of faculty in the medicine but Dean informed that he has already discussed about the posting and advised to organize the posting after consultation with Medical Superintendent. He reiterated that responsibility of creating the roster is completely with HOD but it should be seen

that the academic, hospital or COVID related work does not suffer. Further, he clarified that purpose behind this is to expose minimum persons to infectious agent during the current situation. This will minimize the requirement of other consumables also. Dr Poonam Varma Shivkumar added that Medical Superintendent has already agreed to this.

8. Dean again requested to all HOD that, the travel from Nagpur to Wardha is not permitted during the lockdown period. He further informed all HODs to convey this message to the concerned persons and advise them to stay at campus only.
9. Dr. A. K. Shukla informed that in view of current situation of novel COVID-19, Civil Hospital, Wardha and Acharya Vinoba Bhave Rural Hospital, Sawangi would see all the patients and serious patients who need ventilation facility will be referred to MGIMS.
10. Dean informed the council that **Three tier** structure for diverse levels of hospital facilities has been developed by the government for to handle COVID-19 situation:

First tier: Positive and asymptomatic patients will be seen by Rural and Civil hospital, Wardha.

Second tier: Symptomatic and positive patients will be referred to Civil Hospital, Wardha and Acharya Vinoba Bhave Rural Hospital, Sawangi.

Third tier: Positive with requirement for ventilator support will be referred to Kasturba Hospital (MGIMS), Sevagram.
11. Dean informed that if COVID patients start getting admitted to our hospital then we will have to focus on them and it will become difficult to manage other patients. Dr. A. K. Shukla informed that it is planned that even doctors treating non COVID patients will be separated in 3 units in each department. One unit will be on duty and remaining two units will be off duty. Dean expressed that if number of COVID patients increase then it will become difficult to look after other patients.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
Sevagram- 442102, Maharashtra, India

MINUTES OF EMERGENCY ONLINE COLLEGE COUNCIL MEETING
DATED 9TH OCTOBER 2020

In view of prevailing situation of COVID-19 pandemic, an emergency online college council meeting was called for following online opinions. The Chairperson was invited all committee members on 8th October 2020 through the Google meet platform to join on 9th October 2020 at 3.00 pm.

Following members were joined:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Vijayshri Deotale, Director-Professor & Head, Dept. of Microbiology
5. Dr. Anupama Gutpa, Professor & Head, Dept. of Pathology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Med. and Toxi.
7. Dr. Subodh Gutpa, Professor & Head, Dept. of Community Medicine
8. Dr. A. K. Shukla, Professor, Dept. of Ophthalmology
9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
11. Dr. Poonam Varma Shivkumar, Professor & Head, Dept. of Obstetrics & Gynaecology
12. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
13. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
14. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopedics
15. Dr. P. S. Nagpure, Professor & Head, Dept. of Otorhinolaryngology
16. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
17. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
18. Dr. Atul Tayade, Director-Professor & Head, Dept. of Radiology
19. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HOD from the department of Radiation Oncology was not join the online meeting.

1. Dean welcomed the all council members for a brief and virtual meeting to discuss, how all department have to get through to complete the left over courses in suitable time that has come due to COVID-19 pandemic situation following the university examination.
2. Dean informed that the university has announced yesterday (i.e. 8th October 2020) that the exams for final MBBS will be starting from 4th January 2020. According to regulatory body, all students will have to join physically at least 2 months before to complete the leftover syllabus. The preliminary exam will only be conducted thereafter and the marks of the internal assessment will be submitted later with their sign by 15th December 2020.

Besides, he informed that the MUHS has never asked medical colleges to stop their activities but considering the precautionary measures from the management and district administration, it was needed to conform and therefore we allowed students to stay at their homes during this tough time. Now, the situation is getting better and the same will be informed to the District collector also.

He said, in the last week of November we can start the preliminary exam which will finish by first week of December and thereafter all departments will have their Internal assessment marks to submit it by 15th December 2020. He further said that almost every department has finished their courses as far as winter examination is concerned. Few clinical departments are yet to completed their practical classes and clinics which may start from 19th October after students coming back. From then on, all departments will get three weeks, which is sufficient to carry out the theory, practical, clinics or demonstration classes, if pending of any subject. Clinical department may also conduct the clinics / demonstration in morning and afternoon sessions for 2-3 hrs. corresponding with each other departments and they can also complete. Consequently, students will be relieved by 15th November for preliminary examination by which students will get one week for before examination.

3. Dean reiterated that dates for exams and internal marks submission have finalized by the university.

Considering the fact, he asked everyone their opinion individually to accomplish these activities.

During the interaction with every member, Dean noted that most of the departments have completed their theory classes. Some of them have already completed their practical classes or completed through virtually also. Rather few of departments have also kept their internal assessment marks ready for submission.

However, few members opined that it would be better if they could meet up before to come a decision and they can make a schedule accordingly. Few of members from the clinical department assured that they would complete their practical, clinics and demonstration classes within a minimum period of 6 weeks.

4. Dr. A. K. Shukla opined that we can call students from 15th October rather than 19th October 2020 by which we will get adequate time. He requested Dr. Subodh Gupta and Dr. Jyoti Jain to reduce the batch strengths of 25-28 considering the preventing measures according to timetable by other departments.

In order to sake of simplicity, Dr. Jyoti Jain suggested 24 students can also be divided into 2 group where there will be 2 teachers on same day same time for A and B batch. Dean said it is good suggestion. The committee members recorded the same.

5. Dr. Dilip Gupta requested that surgery department has not enough space to carry out the clinics due to the present situation of COVID. After ensuring by Dr. Poonam Varma Shivkumar, it was decided that the clinics of surgery will be conducted in the OBGY department.
6. Dean asked Dr. Dilip Gupta and Dr. Jyoti Jain to take care of minor departments.
7. Dr. Poonam Varma Shivkumar requested that is it necessary for every student to go through the COVID test after coming back in the hostel. Dean responded that at present there is no need to do test as government has left the restriction to travel and students will come into their own. Ultimately, they will stay in the hostel and they should follow the instruction strictly.
8. Dr. A. K. Shukla informed that as per university guidelines he has come across that it is necessary to get consent from the parents of students before their joining. Dean was denied regarding the consent but he asked him to produce the document so that the disciplinary action will be taken.
9. Dr. Subodh Gupta opined that students should follow the instructions considering the preventing measures. Dean assure that to circulate clear-cut instructions for the students.
10. In the culminating point, Dean informed the committee members that minor issues can be resolved at your own departmental level with the discussion. Despite that, it is necessary I will remain present if anything is needed in this regard.

The virtual meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 18TH JANUARY 2021

In view of prevailing situation of COVID-19 pandemic, an online college council meeting was called on 18th January 2021 at 3.00 pm. The Chairperson invited all committee members to join on the Google meet platform.

Following members attended the meeting:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Vijayshri Deotale, Director-Professor & Head, Dept. of Microbiology
5. Dr. Anupama Gutpa, Professor & Head, Dept. of Pathology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Med. and Toxi.
7. Dr. Subodh Gutpa, Professor & Head, Dept. of Community Medicine
8. Dr. A. K. Shukla, Professor, Dept. of Ophthalmology
9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
11. Dr. Poonam Varma Shivkumar, Professor & Head, Dept. of Obstetrics & Gynaecology
12. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
13. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
14. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopedics
15. Dr. P. S. Nagpure, Professor & Head, Dept. of Otorhinolaryngology
16. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
17. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
18. Dr. Atul Tayade, Director-Professor & Head, Dept. of Radiology
19. Dr. Virendra Vyas, Professor & Head, Radiation Oncology
20. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

1. The meeting started with welcome by the Dean.
2. The Dean informed about COVID-19 vaccination programme run at the MGIMS. He admitted that there were some teething problems in the allotment of vaccination slots as it was done by the district administration and the institute did not have any

role in that. He requested, senior faculty to take the vaccine initially so that the juniors can be motivated to do the same. He clarified that vaccination is completely voluntary and there is also an option to refuse the vaccination if someone is not willing to take the vaccine. Further, he requested all HODs to participate actively in the vaccination drive, show the interest about the vaccination and motivate to colleagues and other staff members by sharing the information.

In addition, he requested all to report to the vaccination centre after they receive a message a day prior to the scheduled date of the vaccine on the registered mobile number

3. Dean informed that as per directives of NMC the comprehensive plan of action has to be made for preparation of the timetable and classes incorporating all aspects of CBME. Accordingly, the classes for the first MBBS will start from 2nd February 2021. The classes for the 2nd and 3rd MBBS are already in progress and they will continue as offline classes from the 1st February 2021. He also informed that the university may decide and notify the new syllabus for the entire state. He requested board of study members to enquire about this at the university level. Further, He informed that Dr. Tripti Srivastava, NMC task force member for Implementation & Monitoring of UG curriculum from JNMC, Sawangi (Meghe) will be the implementation coordinator for the state.
4. Dean informed about the different issues raised by Dr. Manish Jain in the LIC meeting. He informed that he felt that reimbursement of bills for outside hospitalization and the drugs is insufficient and the rules for health insurance are quite old and needs to be revised.
5. Dean informed that he has already emphasized in the past, that if more and more faculty members can publish good papers in high impact journals at national or international level that will definitely strengthen the college ranking. He further suggested that the if more faculty members join PhD then it would also improve in our ranking further and such courses can be pursued from other institutions if they are not available at our institution. About an issue raised by some faculty members regarding the reimbursement of publication fees, the dean agreed to convey this matter to the authorities for consideration.

The virtual meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 15TH JULY 2021

In view of prevailing situation of COVID-19 pandemic, an online college council meeting was held on 15th July 2021 at 3.00 pm. The Chairperson invited all committee members to join on the Google meet platform.

Following members joined the virtual meeting:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gutpa, Professor & Head, Dept. of Pathology
5. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Med. and Toxi.
6. Dr. Subodh Gutpa, Professor & Head, Dept. of Community Medicine
7. Dr. A. K. Shukla, Professor, Dept. of Ophthalmology
8. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
9. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
10. Dr. Poonam Varma Shivkumar, Professor & Head, Dept. of Obstetrics & Gynaecology
11. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
12. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
13. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopedics
14. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
15. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
16. Dr. Atul Tayade, Director-Professor & Head, Dept. of Radiology
17. Dr. Niloy Dutta, Director Professor & Head, Radiation Oncology
18. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

1. The meeting started with welcome by the Dean.
2. The Dean informed about the new guidelines that have been issued by the National Medical Commission (NMC) regarding the conduct of examination. Now, the examinations for undergraduates will be conducted in offline mode and only in case of any problem or for a specific reason, online exam will be conducted for undergraduates. However, Postgraduates' exam will be conducted offline as usual. He

asked everyone to make necessary arrangements and requested to be prepare for the upcoming examinations.

Further, he informed that many departments expressed their concern about the external examiners as many are still not willing to come for conducting examinations. Dean suggested that the internal examiners may find out about examiners who are willing to come, we can nominate their names accordingly. The committee members noted the same.

3. Dean informed that the NMC has invited the applications for increase in intake of seats for undergraduates and postgraduates for year 2022-23. Further, he informed that the NMC has not yet issued schedule for the same till date, however, if any department is interested in increasing postgraduate seats in any department, then they may discuss it with him and then we can proceed accordingly. HODs of Orthopaedics, Radiotherapy and Community Medicine were interested to increase intake capacity of PG seats in their respective department. Dean assured to discuss the issue individually and proceed accordingly. Everyone noted the same.
4. Dean informed that, many instances of external examiners claiming travelling allowance while utilizing college vehicle have been brought to his notice. He requested that HODs must ensure that such things do not happen again. Everyone noted the same.
5. Dean informed that, biometric attendance with face recognition will be started from 1st August 2021. He asked all HODs to ensure that they as well as all the staff working under them are registered in the system and mark their biometric attendance regularly beginning from 1st August 2021. He also informed that if any non-compliance occurred in the biometric attendance system, either Dean or Medical Superintendent will only be able to do the corrections. Everyone noted the same.
6. Dean informed that, this year the financial budget of the institute has been curtailed due to COVID-19 pandemic and hence only those consumable or instruments that are essential for the department, may be purchased after discussion with Dean or Medical Superintendent. Everyone noted the same.
7. Dean informed that the General Medicine and Anaesthesia departments are jointly conducting the practical training programme for Medical Officers of Wardha district for COVID patient management; especially, for oxygen management and ventilator support. He further informed, Dr. Jyoti Jain, Professor & Head, General Medicine has prepared and also shared the schedule programme for this training course. The committee members noted the same.
8. Dean informed that the NABL accreditation process for the Biochemistry laboratory is already planned. Further, he informed that, earlier there was certain issue with the blood sample collection centre, now it has been centralized and functioning well. He requested the HODs of Pathology and Microbiology department to make a plan for the same and proceed accordingly.

9. Dean asked all the committee members about the teaching, other academic activities and department related problems. Many HODs informed that the routine theory, practical classes and Clinical postings are being done following the COVID guidelines. Few of them articulated their various problems. In response, Dean suggested concerned members to resolve minor academic issues in the Curriculum sub committees for different phase of MBBS. He also suggested that if there is anything needed, they can sort out such problems through the curriculum committee meetings. Further, he assured members that he would look into these issues to resolve the same.

In addition, following suggestions were given to the members by the Dean:

- He suggested first MBBS classes may be conducted in the Pathology lecture hall as renovation of Anatomy lecture is under process.
- In response to query by Dr. Dilip Gupta, Dean suggested that we may not use lecture halls in auditorium complex as physical distancing is not possible. Further, he suggested to use academic halls of Paediatric and OBGYN department for Pre-final and final year students respectively. He also suggested that theory classes of final MBBS might continue with virtual mode if there is any problem in this arrangement, however, he said Clinics should be held in offline mode.
- About the procurement of LED projectors requested by the various departments for its teaching purpose, he informed that the orders were already placed to the concerned vendors for its supply, however, they could not provide the same before 31st March. He assured members to make an arrangement of the same as per their requirement.

Despite the constraint of funds, Dean assured all possible efforts would be made to procure other requirements of the departments.

- About the shortage of faculty staff in the OBGYN department and for the development in the Radiology department, Dean assured to look into the matter positively.
- For the upcoming meeting of the Condemnation Committee as informed by Dr. Atul Tayade, Dean informed that for the Condemnation of articles or any instruments, everyone should follow all the rules and guidelines of condemnation committee.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 9TH SEPTEMBER 2021

A college council meeting was called by the Dean, MGIMS in the Committee Room, Dean's Office at 3 pm. Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Vijayshri Deotale, Director-Professor & Head, Dept. of Microbiology
5. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Med. and Toxi.
6. Dr. Subodh S Gupta, Director-Professor & Head, Dept. of Community Medicine
7. Dr. A. K. Shukla, Professor, Dept. of Ophthalmology
8. Dr. P. S. Nagpure, Director-Professor & Head, Dept. of Otorhinolaryngology
9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
11. Dr. Shuchi Jain, Professor, Dept. of Obstetrics & Gynaecology
12. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
13. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
14. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
15. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
16. Dr. Sushilkumar Kale, Professor, Dept. of Radiology
17. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the Pathology, Radiation Oncology, Psychiatry and Obstetrics & Gynaecology departments were not present. However, Dr. Shuchi Jain, Professor and Dr. Sushilkumar Kale attended the meeting to represent their departments.

1. Dean informed that Sadguru Sri Madhusudan Sai ji, Social and Spiritual Leader and Founder / Managing trustee of Sri Satya Sai Trust, Karnataka will be visiting our institute on Tuesday, 14th September, 2021. Few students of the 12th Class from their educational trust are also coming along with him to visit our hospital.
He apprised all the members that they had donated funds to the Institute in the past. They are going to establish a rural Medical College near Bangalore on pattern of MGIMS and so they are visiting our Institute.
Further, he informed that on this occasion, there will be an address by the Sadguru in the S. N. Hall. He requested all HODs to remain present for the event. The committee members noted the same.

2. Dean informed that next year, we will be having NMC assessment in all departments for undergraduate and most of the departments will also have assessment of postgraduate courses for the continuation of affiliation. He also informed that the NAAC assessment would also be there next year. Now days, NAAC as well as NMC assessments are going virtually on the basis of submission. But, the physical inspections have also started now. We cannot presume what type of inspection will be done at our Institute and we should be prepared with all requirements for the assessment process.
For compliance of the requirement of NMC and NAAC, Dean said that he would personally visit individual departments from 20th September 2021 to discuss the same with the HOD & senior faculty members of all departments. The committee members noted the same.
3. Dean informed that during the COVID times we have appointed many daily wages workers for emergency COVID duties and we are paying them wages. The accounts section has requested us not to submit their attendance on formal letter pad of the Institute, as they are not employee of KHS. Dean requested all concerned to send it in standard format without mention of Institute's affiliation. The committee members noted the same.
4. Dean asked all committee members individually about the teaching, other academic activities and department related problems. Further, Dean informed that there were many academic issues that have been resolved now. However, he assured that any remaining issues will be dealt in the curriculum meeting which will be scheduled after discussion with Dr. Poonam Shivkumar.
Few members articulated their problems. In response, the Dean gave following suggestions to the members:
 - After having informed about the less attendance of students by the HODs, Dean asked all to decide the cut-off and detain them if their attendance is less than 70% or as per cut-off. Dean also informed to convey the same message to all students for strict adherence to rules.
 - Dr. Dilip Gupta requested to allow the lecture halls of auditorium. Dean granted the permission for the same.
 - Regarding the other issues of classes, examinations, increasing PG seats, faculty requirement and other difficulties or development in department for the upcoming inspections, Dean assured to sort out in compliance with NMC or NAAC requirement.
 - Dean reiterated that if any further problems persists, he will be discussing it during the visit to individual department.The committee members noted the same.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 5TH OCTOBER 2021

An emergency college council meeting was called by the Dean, MGIMS in the Committee Room, Dean's Office at 3 pm on 5th October 2021. Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Deotale, Director-Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Med. and Toxi.
7. Dr. Subodh S Gupta, Director-Professor & Head, Dept. of Community Medicine
8. Dr. A. K. Shukla, Professor, Dept. of Ophthalmology
9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
11. Dr. Shuchi Jain, Professor, Dept. of Obstetrics & Gynaecology
12. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
13. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
14. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
15. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
16. Dr. N. R. Datta, Director-Professor & Head, Dept. of Radiation Oncology
17. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
18. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the Otorhinolaryngology, Radiology and Obstetrics & Gynaecology departments were not present. However, Dr. Shuchi Jain, Professor attended the meeting on behalf of Obstetrics & Gynaecology department.

1. The Dean informed that the minutes of college council meeting held on 9th September 2021 were circulated and as no comments were received, they are taken as accepted and recorded the same.

2. The meeting was specially held to decide about the Winter Vacation programme. Dean informed that the University has not yet declared the winter vacation programme, he had also written to them about same.
3. Dean informed that there is no official communication but there is also need to decide about the vacation at earliest as staff may like to plan their vacation therefore he has decided that there will be nine days' vacation instead of fifteen days in each half. First half will be from 25th October to 2nd November 2021 and second half will be from 5th to 13th November 2021 and common working days will be 3rd and 4th November 2021.
4. Dean informed that this was the only agenda for the meeting if members have any other issues it can be discussed in next meeting. The members requested Dean to extend this meeting for some more time to discuss about other issues. Dean agreed and following issues were discussed by the committee members:
 - Dr. Dilip Gupta informed that the intercom telephones are not working since last few days. Also, there is no telephone directory available in the department. In response, Dean informed that intercom repairing work is in process and telephone directory will also be available soon.
 - Dr. Anupama Gupta informed about the parking problems. She opined that the two and four-wheelers parking should be separate. Dean asked that all staff members should put new stickers with college name and logo so that the staff vehicles can be identified by security. In addition, she informed that the activities of Academy of Medical Sciences (AMS) will be starting from 6th October 2021. She also informed about the installation ceremony of the new office bearers team of AMS. The committee member noted the same.
 - About the internal assessment examination of 2017 batch, Dr. Jyoti Jain informed that it would be conducted from 14th to 16th October 2021.
 - Dr. Satish Kumar informed Dean that many students of first MBBS have not come yet from their hometown after their examination. Dean asked him to communicate the students that if they do not report then fine will be imposed on them.
 - Dr. A. K. Shukla and Dr. Dilip Gupta also informed that many students of 2018 and 2019 batch are not attending their classes. Dean reiterated that if the students are not following the directives after repeated warnings, strict disciplinary action should be taken against such students and they should be detained for shortage of attendance. Everyone noted the same.
 - Dr. A. K. Shukla requested Dean about the University examination schedule for undergraduates. Dean assured to discuss this matter with the university.
 - Dr. Kshirod Mishra and Dr. Sumit Kar informed about the CMEs that they are going to organize in their respective departments. Everyone noted the same.
 - Dean asked the concerned PhD guides to complete the process of synopsis submission. The members noted the same.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 17TH JANUARY 2022

The college council meeting was held by the Dean, MGIMS through the Google meet platform on 17th January 2022 at 3 pm. Following members joined online:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Vandana Wankhede, Associate Professor, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Khairkar, Director-Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Med. and Toxi.
7. Dr. Subodh S Gupta, Director-Professor & Head, Dept. of Community Medicine
8. Dr. A. K. Shukla, Professor, Dept. of Ophthalmology
9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
11. Dr. Poonam Varma Shivkumar, Professor & Head, Dept. of Obstetrics & Gynaecology
12. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
13. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
14. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
15. Dr. N. R. Datta, Director-Professor & Head, Dept. of Radiation Oncology
16. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
17. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery
18. Dr. Atul Tayade, Professor & Head, Radiology

HODs from the Anatomy, Otorhinolaryngology and Skin & V. D. departments were not present. However, Dr. Vandana Wankhede, Associate Professor joined the meeting on behalf of HOD, Anatomy department.

1. Dean informed there are certain issues to be discussed about the requirement for PG inspection for continuation of recognition by the National Medical Council (NMC).
2. Dean informed that phase wise curriculum committee meetings of individual MBBS were held. He informed that it was decided to conduct the meetings with all HODs and curriculum committee members, which was not possible in the recent past but now it will be conducted soon.
3. Dean informed that he has already informed HODs that institution is going to apply to National Institutional Ranking Framework (NIRF), initiative of Ministry of Education, Govt. of India where ranking is based on certain parameters like teaching, learning, resources and research etc. For that purpose, most of the information that we have to provide is online to MoE.

Dean informed that most of the faculty members have already registered themselves on different forums like Google scholar, Scopus, Research gate, Orcid, etc. He also asked HODs that whoever have not yet registered, may be asked to get registered as early as possible. He informed that we have to submit the data to NIRF by the end of this month (January). He informed that the required data to be submitted is for the period between April 2020 to March 2021. Already some information has been obtained from the MGIMS annual report. He asked all members to provide the information, if required further. Everyone noted the same.

4. Dean informed that the National Medical Commission (NMC) inspection is due for Undergraduates as well as Postgraduates courses. For that reason, he had visited individual departments to find out the deficiencies, we will try to rectify the deficiencies before assessment. He said that the major deficiencies like infrastructure have been informed to the management and they will take care of these as early as possible. About the faculty deficiency, he assured HODs that he will certainly look into it and sort out the issue as far as possible. Everyone noted the same.
5. Dean informed that the National Medical Library, DGHS, Govt. of India is now asking additional charges for rendering services of e-resources viz. ERMED Consortium (collection of international journals) and Cochrane library (e-database) which our institute has been getting free of cost facility at present. He reiterated, this good online resource available to us and everyone should take maximum benefit from it. He asked all members to spread the word amongst faculty and PGs working under them to make optimum use to retain this facility given to us by them free of cost. Everyone noted the same.
6. Dean also asked members to express individually the issues, if any to be discussed.

Accordingly following issues were raised by the members:

- About the requirement of Anatomy department, Dean informed that one large TV for teaching and virtual dissection software have been sanctioned. In respect to publications, Dean said that it is not necessary that first MBBS people should publish only in their subject but they can publish in other clinical journals also.
- On request of Dr. Vijayshri Khaikar for the requirement of 60 microscopes, dean informed that it has already been sanctioned and that they will get them before inspection.
- Dr. Sushil Kumar Varma raised the issue of pending work of skill lab in the Pharmacology department along with the requirement of computers and mannequins. Dean informed that funds have already sanctioned and the work will be started soon. Further, he informed that the central skill lab work will be started soon in the old OT complex. As the requirement for skill lab is of around 6000 sq. ft., space of NELS in Anaesthesiology department will be also included in Central skills lab. The committee members noted the same.
- On request of Dr. Anupama Gupta for the requirement of instruments according to NMC. Dean informed that the funds have also been approved for the same. Dean asked her to provide specification and informed that after floating tender, these will be processed and procured soon.
- Dr. B. H. Tirpude requested Dean that there is only one SR in the department and there will be deficiency one Tutor / demonstrator. Dean said although PG are not joining some departments, we shall ask for continuation of recognition in all departments as post-graduation in the basic subjects is requirement of NMC. Dean asked him to start PhD courses in FMT and process the application for guide to the the university. Dr. B. H. Tirpude agreed and noted the same.
- Dr. Dilip Gupta informed that he is not able to register on Scopus and Orcid. He has registered on research gate and other forums. He requested Dean that they need instruments for laparoscopy, mannequins and suturing boards for skill lab. In response, Dean asked concerned departments' HOD to send their skill lab requirement to Dr. Anshu, officer in charge of skill lab.

Dr. Dilip Gupta also requested about pending work of renovation in the department, for which dean assured to look into it and convey it to concerned person to expedite the work. Dr. Dilip Gupta noted the same.

- Dr. Atul Tayade informed that we have no requirement of any instrument presently but out of two X-ray machines of 800ma, one machine is not working. The company has also discontinued service to this obsolete model. We are currently using X-ray machine of 600 ma machine and after discussion with Medical Superintendent, one more machine will be sanctioned in April 2022.
- Dr. A. K. Shukla informed that the Ophthalmology department needs minor requirement of instruments and work of wet lab is still pending that will be completed soon.
- On request of Dr. C. M. Badole for the Seminar room, Dean assured to complete work before exam, he noted the same.
- Dr. Poonam Varma Shivkumar informed that there is no deficiency of any staff and instruments. About the skill lab of OBGYN department, Dean advised her to shift their skill lab to central skill lab for the inspection period. He informed that the central skill lab will have everything as per the requirement. Dr. Poonam Varma noted the same.
- About the various requirement of instruments including recruitment of faculty and staff members as per NMC requirement, Dean assured to look into it and resolve the issues as soon as possible. Everyone noted and recorded the same.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL MEETING DATED 17TH FEBRUARY 2022

The college council meeting was called by the Dean, MGIMS on 17th February 2022 at 3 pm in the Committee Room, Dean's Office. Following members were attended meeting:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Khairkar, Director-Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Med. and Toxi.
7. Dr. Subodh S Gupta, Director-Professor & Head, Dept. of Community Medicine
8. Dr. A. K. Shukla, Professor, Dept. of Ophthalmology
9. Dr. P. S. Nagpure, Professor & Head, Dept. of Otorhinolaryngology
10. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
12. Dr. Shuchi Jain, Professor, Dept. of Obstetrics & Gynaecology
13. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
14. Dr. Sudha Jain, Director Professor, Dept. of Anaesthesiology
15. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
16. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
17. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
18. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery
19. Dr. Atul Tayade, Professor & Head, Radiology

HODs from the Obstetrics & Gynaecology, Anaesthesiology and Radiation Oncology departments were not present. However, Dr. Shuchi Jain, Professor, Dept. of OBGYN and Dr. Sudha Jain, Director Professor, Dept. of Anaesthesiology attended the meeting on behalf of HOD.

1. Dean informed that in the last college council meeting certain issues that we may face in the upcoming inspections of National Medical Council (NMC) for Undergraduate and Postgraduate courses were discussed. He informed that he had discussed individually with all HODs issues pertaining to their departments. There are few departments that have issues regarding staff requirement and infrastructure which will be tried to sort out soon. Everyone noted the same.
2. Dean informed that the process of NAAC re-accreditation is also due this year. There are three important aspects that NAAC looks after for individual departments, they are Teaching-learning, Research and Publications, the institute has other factors too for consideration. For this purpose, steering groups have been formed consisting of senior faculty along with some junior faculty members. He solicited help for this steering group from HODs.
3. He informed that for NAAC accreditation we have to prepare important documents such as Internal Quality Assurance Cell (IQAC) report, this report has to be submitted to NAAC in month of March. At present, NAAC inspection are being done in both Physical and Online manner and we are not sure what type of inspection will happen at our institute. He informed that last time, many departments had lots of research projects and publications. Now, few departments have good publications but do not have good research projects vice versa. He informed that It is difficult to have research projects for non-clinical departments; they can have basic research but that is also difficult to get and publications are also difficult, such departments should go for teaching innovations which is most important aspect in NAAC criteria. He also informed that this IQAC document has to be submitted to NAAC in month of March 2022. In such short span it will be good if you can do good work in these 3 areas otherwise we will have around 6 more months to do something better as far as research project, publication and teaching innovation is concerned. Everyone noted the same.
4. Dean informed that we had discussed the importance of patent generation in various areas. He asked Dr. Subodh Gupta about the community activities such as village adoption schemes, social service camp, ROME camp that are institutional innovations and can be patented.
5. Dean informed that it was decided in meeting of HODs on curriculum that timetable of third MBBS (Part I) is to be uploaded on the website by mid February. Dr. Subodh Gupta informed that most of departments have done it but few departments have not done yet. Dean asked all concerned HODs to upload by end February 2022. Everyone noted the same.

6. Dean informed that earlier Central and state counselling was going on simultaneously, but now it is decided that first there will be all-India round followed by state rounds, mop-up rounds will follow consecutively. So admission process is going to be delayed. He also informed that few students have already retained their seats and joined.
7. Dean informed that UG board Chairman of NMC conducted meeting with institutional heads. Following points were discussed:
 - For 2021 MBBS batch, phase 1 will start from 14th February 2022. We have already started online classes; this will be for 11 months. Phase 2 will start from 1st March 2023 and will be for 12 months. Phase 3 (part I) will start from 1st April 2024 and in addition to this Part II will be for 27 months but they haven't yet announced the exact dates.
 - He also informed that Charak shapath, will be administered to newly admitted students.
 - The foundation course which was of one month previously will be of one week now and rest of the things can be covered over a period of six months.
 - Computer skills training and early clinical exposure will be replaced by family adoption programme. This activity is already going on in our college. Tree plantation has to be done so herbs are planted by students and data is to be recorded.
 - Electives of 2 months after part I of phase III to be replaced by 1 month then they will have 1 week of allotment in 4 different disciplines i.e. pre-clinical, para-clinical and 2 clinical postings so 1-month elective and 1-week allotment in 4 disciplines that will be 2 months.
 - The internal assessment marks submission to University is made flexible by allowing adequate time of 2-3 weeks before Summative examination. Dean informed that they had suggested this earlier to university.
 - Supplementary examination to be conducted at the end of 3 weeks.
 - Yoga is to be implemented, 10 days training by allotting 1 hr per day for all batches for Surya namaskar, Pranayama, Breathing exercises and Meditations. At the end of 10 days, international yoga day is to be celebrated every year on 21st June so we have to initiate the activities on 10th June. AYUSH department will provide the guidelines on Yoga. This is done to allay

depression, suicidal tendency, ragging activities, tension. This will have to be conducted in phased manner by Physiology, Pharmacology and Psychiatry departments respectively.

- NMC is going to send the ATCOM notification.
 - They are proposing to establish National directory for best teachers, institute has to send them proposal, they will create a directory and with the help of that they will start online classes.
 - NEET PG is to be abolished and replaced by grades of examinations.
 - NEXT (National exit test) 1 will be conducted at the end of second year. NEXT 2 will be conducted after final part II along with university examination. Theory part will be taken by the national board of examination and practical will be conducted by the university. NEXT 2 will be also NEET PG examination and NEXT 3 will be conducted after completion of internship to assess skills students have learnt during the internship. Course duration has been reduced to 53 months from 54 months. The vacation of students will be for one week for summer and winter.
8. They want to also start the medical education in local languages. They are going to publish textbook in local languages.
 9. Dean asked all HODs about the submission of PG thesis to the university. Most of the HODs confirmed that their PGs have submitted the theses to the university. Dean asked concerned HODs to submit the thesis before the university deadline.
 10. Dr. Anupama Gupta requested Dean for the postponement of Sushruta awards in view of late submission of PG thesis. Dean agreed and everyone noted the same.
 11. After request from Dr. Subodh Gupta regarding the ROME Camp, Dean informed that the UG practical examination are likely to finish in the month of April. Being summer season, Dean told him to explore the possibility of conducting camp at institute like previous year.
 12. About the request from Dr. Dilip Gupta for submission of internal assessment marks of third year students in a short span by the university, Dean assured him to look into the matter.

13. About the request from members for getting House Rent Allowance (HRA), Dean asked them to submit the application, which will be sanctioned as per the rules.

The meeting ended with thanks to chair.

A handwritten signature in blue ink, appearing to be 'Dr. Sushil Kumar Varma', written on a light-colored background.

Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 10TH MARCH 2022

The college council meeting was called by the Dean, MGIMS on Thursday, 10th March 2022 at 3 pm in the Committee Room, Dean's Office. Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Khairkar, Director-Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Med. and Toxi.
7. Dr. Chetna Maliye, Professor, Dept. of Community Medicine
8. Dr. A. K. Shukla, Director-Professor & Head, Dept. of Ophthalmology
9. Dr. P. S. Nagpure, Professor & Head, Dept. of Otorhinolaryngology
10. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
12. Dr. Varsha Chauhan, Professor, Dept. of Paediatrics
13. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
14. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
15. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
16. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
17. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery
18. Dr. Atul Tayade, Director-Professor & Head, Radiology
19. Dr. Bhushan Thombre, Assistant Professor, Dept. of Neurosurgery

HODs from the Community Medicine, Obstetrics & Gynaecology, Paediatrics and Radiation Oncology departments were not present. However, Dr. Chetna Maliey, Professor, Community Medicine and Dr. Varsha Chavhan, Professor, Paediatrics attended the meeting on behalf of HOD.

1. The Dean welcomed the members of the college council committee.
2. The Dean informed that, the minutes of college council committee meeting held on 17th February 2022 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean informed that National Medical Council (NMC) assessment for undergraduate and postgraduate courses is due this summer. Similarly, this year National Assessment and Accreditation Council (NAAC) inspection is also due. As far as NMC inspection is concerned, it is expected to happen in April during the final year examination.
He asked members that all departments need to fill the Standard Assessment Forms for undergraduates. He informed that at present the forms are available on the website for the year 2021-22 only and not available yet for the current year i.e. 2022-23. In case new forms are available on the NMC website for the year 2022-23, we can make change easily than filling the forms at the last moment. All members noted and recorded the same.
4. Dean asked all concerned HODs to start the process of filling the forms for postgraduates courses too where assessment is due. He proposed that from Tuesday onwards he shall go through forms of each department, starting from first year subjects which will be followed by second and final year. He will seat separately for the Medicine and Surgery departments as their forms have information of many allied subjects. He also informed that the common information will be provided by either college or hospital respectively which will be same for all departments, however all information filled must have his authorization. He informed that these forms should be kept ready by the next week including the declaration forms along with supporting documents. All member noted and recorded the same.
5. Dr. Dilip Gupta requested Dean to send the copy of form no. 16 of faculty members to HODs of respective departments to keep assessment forms ready with the income details and hard copies of same. Dean agreed and suggested that we may ask faculty members to provide form no. 16 which is also required by all for filing individual Income Tax Return (ITR). Further, he informed that if the inspection happens in April, then we will require Form 16 of previous year but if the inspection is done after that, i.e. in month of June then we will need Form 16 of current year which would be available after May. Everyone noted the same.
6. Dr. A. K. Shukla informed about the assessment forms for the postgraduates and requested that, some of part of it needs to be filled by the college and hospital section,

the rest by the concerned department and some needs to be filled during the examination. He also requested Dean that if we get the experience certificates we will keep it ready for the inspection. Dean agreed for the same.

7. Dr. Dilip Gupta also requested that the required details of allied subject needs to be filled by all sitting together. Dr. A. K. Shukla suggested that the everyone can fill their own data then it can be copied. Dean informed that if anyone has deficiency in that he case he will go through it again. Everyone noted the same.
8. Regarding postgraduate inspection for Medicine department, Dean informed that those departments which got recognition during compliance, will not be inspected this time.
9. Dr. A. K. Shukla requested Dean to inform the university to spread out the dates of PG practical examination as there will be logistic problems. Dean informed that we can request university for the same but if we fill all the forms before the inspection then we will not face much problem even if inspection and PG practical examination of many subjects come together. Everyone noted the same.
10. Dr. Jyoti Jain informed that the thesis submission date to the university has been extended till 31st March 2022. Dean informed that even after the extension of date there may be problem in submission because of the strike of faculty from all government medical colleges of the state. He also informed that as per NMC guidelines, university has to declare the thesis result before theory examination.
11. Dr. A. K. Shukla requested Dean about the joining details of those postgraduate students who joined between the month July and August in their department be clarified before they appear for examination. Dean informed that their session does not start according to our joining dates. If the session started from 1st of May as per NMC and MUHS guidelines, then the academic session will end on 30th April. He also informed that if the practical exam is held in the month of June or July then we will have to extend their session subject to university and college notification. Everyone noted the same.
12. About the summer vacation, Dean informed that he spoke with University authorities, the university has requested the state government but they informed that unless and until the government confirms, University cannot declare vacation because of the COVID-19 pandemic. He informed that there will not be any vacation for student also. Although, the university has not yet declared the vacation formally, but, if the inspection happens in April, then we can also take a short vacation. Everyone noted the same.

13. Speaking about the second year MBBS students who were not allowed to appear in the exam, Dean informed that we got calls from many parents to allow students to appear for the exam. According to Competency-Based Medical Education (CBME) curriculum, students are required to have 50% marks in internal assessment. As per University guidelines, only if student secures 50% marks then only he/she can appear in the examination. He also informed that those students who will pass the internal assessment, only they will appear for the university examination. Everyone noted and recorded the same.

14. As per requirement for the upcoming NAAC inspection, Dean informed that each department must have their own curriculum committee, for the departmental teaching programme. The departments are supposed to hold curriculum committee meetings regularly. He clarified that there are no standard guidelines about the formation of the committee but the minutes of meeting has to be maintained.

He added that the issues such as problem of students, students' improvement, actions to be taken, improvement of teaching etc. can be documented in the meeting. He also added how we prepare our undergraduates for NEET entrance exam, how the toppers did preparation for NEET, such relevant activities can be included.

In addition to this he informed that for each MBBS phase there will be a coordinator for NMC inspection. He/ she will go through all the forms and also the Dean. For 1st MBBS, the coordinator will be Dr. Satish Kumar, for 2nd MBBS, Dr. Bharat Patil, For Final Part 1, Dr. Abhishek Raut, for final Part 2 Medicine and allied, Dr. Anurag Chandel and for final part 2, Surgery and allied Dr. Ravi Batra.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 26TH MARCH 2022

The college council committee meeting was called by the Dean, MGIMS on Saturday, 26th March 2022 at 12 noon in the Committee Room, Dean's Office.

Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. Sachin Pawar, Associate Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Vijayshri Khairkar, Director-Professor & Head, Dept. of Microbiology
5. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Med. and Toxi.
6. Dr. Subodh Gupta, Director-Professor & Head, Dept. of Community Medicine
7. Dr. A. K. Shukla, Director-Professor & Head, Dept. of Ophthalmology
8. Dr. Deepika Garg, Professor, Dept. of Otorhinolaryngology
9. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
10. Dr. Poonam Varma Shivkumar, Professor & Head, Dept. of Obstetrics & Gynaecology
11. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
12. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
13. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
14. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
15. Dr. Niloy Datta, Director-Professor & Head, Dept. of Radiation Oncology
16. Dr. Atul Tayade, Director-Professor & Head, Radiology
17. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the Physiology, Pathology, Surgery, Otorhinolaryngology and Psychiatry departments were not present. However, Dr. Sachin Pawar, Associate Professor, Physiology and Dr. Deepika Garg, Professor, Otorhinolaryngology attended the meeting on behalf of HODs.

1. The Dean welcomed the members of the college council committee.
2. While submitting the hospital statistics for NMC assessment, Dean informed members that the statistics it should be according to calendar year.

Dean informed that the exact number of teaching beds in individual departments will be informed to the HODs.

3. Dean informed Dr. Sucheta Tidke to add all pre and post-operative beds in the SAF. She noted and recorded the same.
4. Dean informed that all attempts should be made to get examiners as per NMC requirements after obtaining permission from University in spite of all the problems of getting hold of examiners from outside state.
5. Dean informed that we had the following deficiencies in last assessment that all these deficiencies have been rectified.
 - He informed that we had a deficiency of library which should be air conditioning. This is now rectified.
 - He informed that the Enquiry desk is now established at registration OPD counter for providing services to patients through single platform.
 - We have separate injection rooms for male and female in the medicine department and casualty.
 - About the blood collection room, he informed that there is single blood collection centre now as per requirement of NABL.
 - We now have separate male and female dressing room in Orthopaedics and Surgery.
 - Child welfare and rehabilitation clinic is working.
 - Demonstration rooms are adequate.
 - Biomedical waste is properly segregated and disposed.
 - 64 slice CT Scan machine is available.
 - Emergency OT is available.
 - Coding is done as per ICD coding system.
 - Bed head has Unit and bed numbers.

Dean informed all members to ensure that all the deficiencies pointed out earlier are in operation before the assessment.

6. In addition to this, Dean informed that the details of clinical assessment like OPD and Casualty attendance to be provided on the day of assessment. He apprised that bed occupancy is calculated at 10 am on 1st day of the assessment and OPD attendance

is calculated at 2 pm. He further informed most of data such as Casualty attendance of 24 hrs, no. of admission and no. of discharges will get from the HIS. Data such as No. of major and minor surgical operations, no. of normal deliveries and caesarean section, Radiological investigations (X-ray, USG, Barium, CT Scan etc.), OPD and IPD classifications, laboratory investigations (Biochemistry, Microbiology, Serology, Haematology, Histopathology, Cytopathology) will also to be provided.

Dean informed all members that all the data to be shared with the assessor only after validating by himself.

7. Dean informed that maximum details to be provided in the assessment form itself instead of annexing extra documents. We should enclose documentary evidence wherever necessary according to the list given that makes easier for the assessor during inspection. Everyone noted and recorded the same.
8. Dr. A. T. Tayade enquired whether we can provide declaration form in handwritten form. Dean informed that it is better if it is typed and printed because not everyone has good handwriting and it could be difficult for the assessor to read and understand handwritten documents.
9. Dean informed that Dr. A. K. Shukla and Dr. Poonam Shivkumar will accompany the assessor for hospital visit and Dr. Satish Kumar will accompany for college visit. Everyone noted the same.
10. Dean informed that feedback from students and staff have been obtained by IQAC. He briefed about the findings to the college council. He informed that the student feedback will be discussed with individual HODs. He requested that the HODs should also discuss it with faculty members and departmental meeting. He informed that the staff and faculty feedback will be discussed with management at earliest. The council appreciated the efforts taken back by Dr. Anshu and member of IQAC in collecting and analysing the feedback.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 2ND APRIL 2022

The college council committee meeting was called by the Dean, MGIMS on Saturday, 2nd April 2022 at 11 am in the Committee Room of Dean's Office.

Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. Sachin Pawar, Associate Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Khairkar, Director-Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Med. and Toxi.
7. Dr. Subodh Gupta, Director-Professor & Head, Dept. of Community Medicine
8. Dr. Deepika Garg, Professor, Dept. of Otorhinolaryngology
9. Dr. Ramesh Pandey, Professor, Dept. of General Surgery
10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
11. Dr. Poonam Varma Shivkumar, Professor & Head, Dept. of Obstetrics & Gynaecology
12. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
13. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
14. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
15. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
16. Dr. Ashok Singh, Assistant Professor, Dept. of Radiation Oncology
17. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
18. Dr. Atul Tayade, Director-Professor & Head, Radiology
19. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the Ophthalmology, Otorhinolaryngology, General Surgery, Radiation Oncology were not present. However, Dr. Deepika Garg, Professor, Otorhinolaryngology,

Dr. Ramesh Pandey, Professor, General Surgery and Dr. Ashok Singh, Assistant Professor, Radiation Oncology attended the meeting on behalf of their HODs.

1. The Dean welcomed the members of the college council committee.
2. Dean informed that this time the university has declared the summer vacation early and that it will start from 29th April till 7th June 2022. At the same time, we have NMC PG inspection in 15 departments. As of now, the inspections are being done in online mode. It is expected that we will also go through the same process. It will be clear in next 2-3 days whether the UG inspection will be online or physical. If the online inspection is done, the physical assessment might be possible during next 3 months.

Besides, he also informed that, yesterday, he discussed with the concerned officials of the university, the schedule of practical examination for postgraduates is likely to be held between 1st to 15 June 2022 which is partly overlapping with second half of vacation. For which, the request will be sent from our side to reschedule the practical examination dates from 8th to 15th June 2022. He also informed that there will be no common working day as per university rules. Everyone noted and recorded the same.

3. Dean informed that before proceeding for vacation, the concerned 15 departments whose PG assessment is due should complete the assessment related work before 15th April 2022. He apprised that all the concerned departments should fill form B and submit the same.

This year NAAC assessment is also due. For this, we need to provide the requisite information from 1st April 2017 to 31st March 2022. After we provide the information in the month of April, we will have NAAC assessment within a period of 45 days from the date of submitting the report.

Moreover, he informed that the information is also required from 1st April 2021 to 31st March 2022 for the annual report on or before 15th April 2022. The details will be provided within next couple of days regarding information sought for the Annual report as well as NAAC.

He informed the members that all the departments already have most of the information. The details required from the HIS can be requested from them. In case, there is help required by you for preparation of NAAC document, Dr. Anshu and NAAC coordinating unit will help. The committee members noted and recorded the same.

4. Dean asked all the concerned HODs to provide the sanction letters of all ongoing funded projects in the institute. He informed the HODs to share these documents at the earliest as they are required by National Institutional Ranking Framework (NIRF)

for their assessment for which the institute has already applied for. The committee members noted the same.

5. Apart from above points, following points were also discussed:

- About the deficiency of faculty in the Paediatrics and General Medicine department, Dean informed that attempts are being made to recruit the faculty.
- Dean informed that there is also requirement of Associate Professor in the Radiotherapy department.
- Dean informed that there will be 10 days' summer vacation for undergraduate students which will be from 12th to 21 May 2022. Everyone noted the same.
- It was also informed that the classes of Second MBBS, Third MBBS (Part I & II) will be starting from 11th April 2022.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 19TH JULY 2022

The college council committee meeting was called by the Dean, MGIMS on Tuesday, 19th July 2022 at 3 pm in the Committee Room, Dean's Office.

Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director-Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Dipak Thamke, Professor, Dept. of Microbiology
6. Dr. P. N. Murkey, Professor, Dept. of Forensic Medicine and Toxicology
7. Dr. Abhishek Raut, Professor, Dept. of Community Medicine
8. Dr. A. K. Shukla, Director-Professor & Head, Dept. of Ophthalmology
9. Dr. P. S. Nagpure, Director-Professor & Head, Dept. of Otorhinolaryngology
10. Dr. Pooja Batra, Professor, Dept. of General Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
12. Dr. Shuchi Jain, Professor, Dept. of Obstetrics & Gynaecology
13. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
14. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
15. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
16. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
17. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
18. Dr. Atul Tayade, Director-Professor & Head, Radiology
19. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the Microbiology, Forensic Medicine and Toxicology, Community Medicine, General Surgery, Obstetrics & Gynaecology and Radiation Oncology departments were not present. However, Dr. Dipak Thamke, Professor, Dept. of Microbiology, Dr. P. N.

Murkey, Professor, Dept. of Forensic Medicine and Toxicology, Dr. Abhishek Raut, Professor, Dept. of Community Medicine, Dr. Pooja Batra, Professor, Dept. of General Surgery and Dr. Shuchi Jain, Professor, Dept. of Obstetrics & Gynaecology attended the meeting on behalf of their HODs.

1. The Dean welcomed the members of the college council committee.
2. The Dean informed that, the minutes of college council committee meeting held on 02nd April 2022 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean informed that most of the National Medical Council (NMC) inspections have been done virtually expect Pediatrics department. We had provided the necessary information to the NMC as sought by them. But, the NMC has till date not informed about future course of action about physical assessment of facilities.
4. Dean informed that the Local Managing Committee (LMC) meeting is scheduled on 20th August 2022. Email has been already sent to all HODs requesting to provide the information to be put in the proposed agenda of meeting. He informed that only few departments have provided the required information. He requested other members also those who haven't provided the same so far to submit the information as soon as possible. The committee members noted the same.
5. About ranking appraisal by the National Institute Ranking Framework (NIRF), Dean informed that unfortunately MGIMS has not secured good rank. The information about where we stand has also not been conveyed. He informed that this was expected as we don't have super specialty program, not many PhDs in faculty as well as Students, many of our research projects were not considered as they classified them as capacity building projects and not research projects. Also, we have not been able to provide the adequate information about the progress of undergraduates to postgraduates which are the important factor. Now, we have some information and once we have all the details, it will be easy for the next year.

Dean informed the committee members that there were certain issues about which he had communicated with the officials of Ministry of Human Resource and Development but he did not receive any response.

He informed to get NIRF ranking is essential for each institution which gives a lot of credit to an institute.

6. About the NAAC accreditation, Dean informed that we are going to apply for the renewal of NAAC accreditation next month, for which it is expected that the inspection for next cycle will be held within 45 days i.e. by September 2022. He asked everyone to prepare for the inspection with all the required documentation and information also. Everyone noted the same.
7. He informed that in some departments where faculty has left the institution there are problems of guide for PG students. He informed that this will create the problem in PG admissions and for increase of PG seats in a few departments. He requested concerned HODs to discuss these issues with him.

Further, he informed that for regular selection of faculty, we had prepared the roaster according to old regulations last year. This approved roaster by the university is taken to the backward cell of the Maharashtra Government and then it takes to another approval which also takes 3-4 months. In the meantime, there was a change in rules of the reservation roaster. Earlier, the roaster was prepared department wise, now it will have to be prepared cadre wise. The issue of preparing the new roaster and its approval will take at least one year. In the meantime, it has been decided to fill the vacancies by temporary University selection as per old roaster. The committee members noted the same.

8. Dean informed that the timetable of terminal examination and internal assessment needs to be prepared at the beginning of academic year to avoid miscommunication. He said this timetable can be changed at the time of examination, if necessary. He suggested that we can prepare examination schedule as per academic calendar of the institute so that the students get know that when the final examination will be conducted at the time of admission itself. Further, he said that, there is a criterion in the NAAC to have academic calendar. Also, although the final examination dates are finalized by the university but we should prepare tentative schedule. The committee members noted and recorded the same.
9. In addition, following discussion was made with permission of the Dean.
 - About the issue of Non Practicing Allowance (NPA) and House Rent Allowance (HRA), the committee members requested Dean to allow them to get these allowances as per rules. They informed that this will help us in retaining the faculty members also. The dean informed that the NPA is being received as per rules of Maharashtra government. At present, the HRA is being paid with revised rules of KHS.
 - Dr. A. K. Shukla pointed out the issues about the clinical posting, attendance of students, small group teaching, term examinations and internal assessment. Dean informed there is communication gap and needs to discuss in curriculum

committee. He also assured him to sit together in the next week to sort out this problem.

The committee members noted and recorded the same.

The meeting ended with thanks to chair.

A handwritten signature in blue ink, appearing to read 'Dr. Sushil Kumar Varma', is positioned above the typed name.

Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 22ND SEPTEMBER 2022

The college council committee meeting was called by the Dean, MGIMS on Thursday, 22nd September 2022 at 3 pm in the Committee Room, Dean's Office.

Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director-Professor & Head, Dept. of Physiology
3. Dr. Kanchan Mohod, Professor, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Khairkar, Director-Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Professor, Dept. of Forensic Medicine and Toxicology
7. Dr. Subodh Gupta, Professor & Head, Dept. of Community Medicine
8. Dr. A. K. Shukla, Director-Professor & Head, Dept. of Ophthalmology
9. Dr. P. S. Nagpure, Director-Professor & Head, Dept. of Otorhinolaryngology
10. Dr. Dilip Gupta, Director-Professor & Head, Dept. of General Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
12. Dr. Shuchi Jain, Professor, Dept. of Obstetrics & Gynaecology
13. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
14. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
15. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
16. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
17. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the Biochemistry, Obstetrics & Gynaecology, Skin & V. D., Radiotherapy and Radiology departments were not present. However, Dr. Kanchan Mohod, Professor, Biochemistry and Dr. Shuchi Jain, Professor, Obstetrics & Gynaecology attended the meeting on behalf of their HODs.

1. The Dean welcomed the members of the college council committee.
2. The Dean informed that the minutes of college council committee meeting held on 19th July 2022 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean expressed his gratitude to everyone and in particular to Dr. Poonam Varma Shivkumar, Dr. A. K. Shukla and Dr. Bipin Tirpude for overseeing the National Medical Council (NMC) inspection in his absence and ensuring its flawless operation. He said, despite the fact that we weren't ready at that time, the assessment went quite well. The assessors called him and informed that they were satisfied about the institute.

He informed that now we can expect physical assessment for PG courses to follow soon. He informed that except in few departments enough faculty members and infrastructure is available in most of the departments. He stated that he will meet HODs of such departments soon to resolve the issues.

This will be a surprise inspection, and it is expected that it may not occur during the PG examination or during the vacation, as we have already informed NMC about the vacation schedule, though they have not responded to it.

4. Dean informed that now NMC's biometric attendance will begin also. We have procured the nine devices for the same which will be deployed soon at the appropriate places. Everybody will have to mark their attendance twice daily, once on entry and also at the time of exit. He also informed that he would ask the higher authority whether we need to do mark attendance in both biometrics (Institutional and NMC). However, the NMC's biometrics will be more important as this will be centralized. It will give entire tabulation. Everyone noted the same.
5. Dean informed that the Controller of Examination had called him few days back to inform that the University exams would not be postponed as decided in the board of examination and the same is being done in accordance with NMC guidelines. So whatever dates are finalized by University, we must plan accordingly.

He said however we can re plan the clinical posting programme by limiting the number of posting days.

Dr. A. K. Shukla added that it was informed that as the exams will be held from 17 January 2023, we will have only nine months to finish the entire syllabus that needs to be completed before that. Dean informed that he had requested for postponement of submission of internal assessment submission marks by about 1-2 weeks to University, that has been agreed upon by University so the prelim exams can now be held in 2nd week of December. Everyone noted the same.

6. Dean informed that our annual day programme would take place on 7 October 2022. Everyone noted the same.
7. Dean informed that social service camp for the MBBS students 2021 batch will begin from 8 October to 19 October 2022 at the Wabgaon village. Everyone noted the same.
8. Dean informed that, according to NMC guidelines, the second year PG students were supposed to be posted at district hospital as part of a district residency programme. Dean asked members that to share any suggestions that you may have to discuss in the next meeting. He said that he has his own idea, suggesting that, we already have peripheral centers like Melghat, Anji and Bhidi where we may post them. He also informed that he will take NMC permission before finalizing the scheme. Dr. A. K. Shukla informed that as stated in the guidelines, there is also a provision of increase of PG residents.

Dean also informed that in the KHS meeting it was proposed to increase UG seats to 150 seats. We will have more discussions in future college council meeting on this topic.

9. In addition, following discussions were made with permission of the Dean:
 - Dr. Dilip Gupta brought up the issue of Non Practicing Allowance (NPA) of Professors and Dean informed that we are receiving what is in GR of Maharashtra Government. The same thing was noted by everybody.
 - Dr. A. K. Shukla said students vacation has been announced which will begin from 20 October 2022. The clinical posting schedule need to be modified accordingly. Dean informed if HODs want to curtail the vacation you can do so.
 - Dr. Subodh Gupta informed that the students from 2020 are not attending classes regularly and they may not meet the university's regulations for attendance. Dean instructed to give clear instructions to students and to detain them if they failed to attend the classes regularly.
 - Dr. A. K. Shukla suggested to get biometric attendance of students. Dean informed that there were numerous technical difficulties when we initially started getting biometric attendance. Even, we could not differentiate the attendance of theory and practical. If we find another vendor to resolve these problems, we will definitely procure it. Everyone noted the same.
 - Dr. Dilip Gupta and Dr. Vijayshri Deotale made reference of the shortcomings of the postgraduate students in the 2021 batch, specifically Dr. Dilip Gupta informed that they have not yet finished their synopsis proposals. Dean asked to issue detailed written instructions and also requested, to keep the record of it.

The meeting ended with thanks to chair.

A handwritten signature in blue ink, appearing to read 'Sushil Kumar Varma', with a horizontal line underneath.

Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 13TH OCTOBER 2022

The college council committee meeting was called by the Dean, MGIMS on Thursday, 13th October 2022 at 3 pm in the Committee Room at Dean's Office.

Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. Nishant Bansod, Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Deotale, Director-Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Medicine and Toxicology
7. Dr. Abhishek Raut, Professor, Dept. of Community Medicine
8. Dr. A. K. Shukla, Director-Professor & Head, Dept. of Ophthalmology
9. Dr. P. S. Nagpure, Director-Professor & Head, Dept. of Otorhinolaryngology
10. Dr. Dilip Gupta, Director-Professor & Head, Dept. of General Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of General Medicine
12. Dr. Pramod Kumar, Professor, Dept. of Obstetrics & Gynaecology
13. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
14. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
15. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
16. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
17. Dr. Ashok Singh, Assistant Professor, Dept. of Radiation Oncology
18. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
19. Dr. Sushilkumar Kale, Professor, Radiology
20. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the Physiology, Community Medicine, Obstetrics & Gynaecology, Radiation Oncology, and Radiology departments were not present. However, Dr. Nishant Bansod, Professor, Physiology, Dr. Abhishek Raut, Professor, Community Medicine, Dr. Pramod Kumar, Professor, Obstetrics & Gynaecology, Dr. Ashok Singh, Assistant Professor, Radiation Oncology and Dr. Sushilkumar Kale, Professor, Radiology attended the meeting on behalf of their HODs.

1. The Dean welcomed the members of the college council committee.
2. The Dean informed that, the minutes of college council committee meeting held on 22nd September 2022 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean informed that UG continuation of recognition has been approved by NMC for the next five years. Following assessment, there was an online hearing which he and Dr. Manish Jain had attended. The four queries were put forth during that hearing.

During the Pediatrics examination, there were only one internal examiner and one external examiner appointed by University whereas as per National Medical Council (NMC) regulations, two internal and external examiners are required. He informed NMC that the appointments are made by the university, the college does not have any role in this. He also discussed the matter with Controller of Examination of the university (MUHS, Nashik). In future, Pediatrics, Otorhinolaryngology and Ophthalmology examinations will have two Internal and external examiners.

Dean informed that NMC officials instructed to start the Emergency medicine, Physical medicine and rehabilitation in the institute and it was informed to them that we have already started the process.

The last point was regarding biometric attendance of faculty and residents which Dean informed NMC that we have already implemented.

Regarding the faculty deficiency in some departments, Dean informed that they instructed to advertise the posts and to fill the vacant positions. And based on that, a undertaking was submitted and now we have been granted permission for next five years.

The committee members noted the same.

4. As decided in the previous meeting, Dean updated that, he had asked some people about District residency programme. He informed that Postgraduate Medical Education Regulations - 2000 were amended in 2018. In year 2019, the MCI was in existence and they came out this circular recommending the implementation of three months' district residency programme wherein it was stated that all postgraduate students pursuing MD/MS in broad specialties in all Medical Colleges/Institutions

shall undergo a compulsory residential rotation of three months in District Hospitals / District Health System as a part of the course curriculum. However, when the NMC came in operation they made a draft regulations and that draft regulations have not been approved yet. So far, nobody is certain whether these regulations are in place. There are many queries. The DMER and MUHS have also been asked about that. Additionally, the University wrote to DMER. There is no committee in place for deputing post graduate students in the district hospital. So once it is formed which will be for all medical colleges/ institutions, we will abide by it. However, currently, these regulations are only a draft. He also informed, that he is concerned because NMC inspection of 4 departments is due in 2023, therefore he will to write to the DMER and NMC requesting for further instructions on this issue. The committee members noted the same.

5. Dean informed, one of our students has filed a court case before the Nagpur bench of the Bombay High Court. Petitioner alleged that, we failed him intentionally. That has never happened in our institute till now. In the lawsuit he also made mention of question paper leakage that happened during the preliminary examination. Dean informed, judges are unaware that preliminary exams is administrated by institute not by the university. The high court believed that the petitioner should have first approached the Vice-Chancellor of the University and College before coming to the high court. For us the main issue was paper leakage, we had formed a committee comprising Dr. A. K. Shukla, Dr. B. H. Tirpude and Dr. Subodh Gupta to investigate the matter. He has taken a decision that SOPs it should be prepared and must be followed by everyone concerned. Dr. Satish Kumar has prepared the SOPs. He will make necessary corrections and then it will be circulated. Dean strictly informed the members that, the HODs will be responsible for all internal examination related activities and if HOD has assigned this responsibility to other faculty members then that person should made aware that such things should not happen and would be responsible for any irregularity. Also, they should mention the privacy and confidentiality.

On a more serious note, Dean informed that such allegations like leakage of question papers are made and if proven, it will leave a negative impression in the university about institution. These days, because of technology and a variety of smartphone apps, it spreads quickly. Our institute has a good reputation in the university, which will be tarnished by such incidences. Everybody must follow these SOPs and every examinations should be treated as university exams. Everyone noted the same.

Dr. Dilip Gupta also informed that the concerned student has not yet joined the department as per the internship schedule programme. Dean informed that his absence may be informed to Student section.

6. Dean informed that we have been in contact with NAAC for the NAAC assessment

as we have completed the five years and the next cycle of assessment is due. NAAC was extending the date for submission of internal quality assurance report. Dr. Anshu has been communicating with the NAAC. We were not getting any response since last 6 months from them. Now, they have asked us to apply so we have a very short time for preparing the necessary documents.

He informed that some faculty members have already been deputed in the committee for taking care of all these tasks, so he requested all HODs that they should allow them to work for NAAC as much as possible in addition to the departmental work. Once we submit all the requisite details, the Self-assessment report will have to be submitted within 45 days. He also informed that IQAC may require certain information, in case it is asked, kindly provide the same at earliest.

He also informed that there are a few things that must be documented, such as what measures the department is taking to help low achievers. Apart from that, everything must be documented, including who attended the class, the topics covered, who recorded attendance, etc. About NEET coaching during UG teaching, we must ensure that proper documentation must be kept for the same. It is also necessary to record integrated teaching documents.

The NAAC assessors will solicit direct feedback from undergraduates, postgraduates, interns and faculty. We will be providing their emails in order to provide feedback. Dean asked HODs to ask all concerned faculty and students to check their emails and respond.

Everyone noted and recorded the same.

7. About ATCOM modules, Dr. A. K. Shukla informed that none of the faculty from the Ophthalmology department are feeling comfortable in teaching the module to third MBBS Part I. He requested Dean to seek guidance of someone from Medical Education Unit as it is mandatory in the teaching schedule and in the assessment also. Dean concurred and informed that Dr. Jwalant Waghmare will coordinate the same.
8. Dean informed Dr. Abhishek Raut that the orientation camp for the new batch of undergraduates will begin from 15 November 2022 and he made a note of the same.
9. Dean informed that from next month salary will be released according to the biometric attendance. He asked all HODs to inform the PGs also. Everyone noted and noted the same.
10. At the end, Dean asked individually about any departmental issues, the committee members raised issues related to NMC inspection and biometric attendance that were noted after discussion.

The meeting ended with thanks to chair.

A handwritten signature in blue ink, appearing to read 'Dr. Sushil Kumar Varma', is positioned above the typed name.

Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.